



NC Balance of State Continuum of Care

Data Quality Subcommittee

March 23, 2015

10:30 AM

Welcome

- Roll Call
- Reminders
 - *6 to mute/unmute line
 - Please do not put us on hold
 - Hold music is disruptive



Today's Agenda

- PIT/HIC
- NC HMIS transition
- Privacy
- Tip of the month
- User spotlight
 - Susan Pridgen, United Way of Onslow



PIT/HIC

- 0628 HIC Supplement and 0630 PIT Count Reports have been updated to correct some previous issues
 - Data staff will run 0628 for RRH Projects
- NCCEH PIT forms and HMIS report were due 3/18/15
 - Thank you!
 - If you missed the deadline, submit to data@nceh.org
- Now in the process of reviewing and cleaning PIT and HIC data



NC HMIS Transition

- Michigan Coalition Against Homelessness (MCAH) set to become administrator of HMIS in NC
 - Transition happening now
 - May 1 handover
- Agency admins - Fill contact form
- Watch webinar if have not
- Info on NCCEH website
 - ncceh.org/hmis/transition



NC HMIS Transition

- Regional privacy trainings the week of April 20 for end users
 - Mon. April 20 Charlotte
 - Tues. April 21 Asheville
 - Wed. April 22 Triad
 - Thurs. April 23 Triangle
 - Fri. April 24 Wilmington
- Registration info to come



Privacy

- To protect client privacy and comply with all policies, never send identifying client information via email
 - Delete anything that is identifying
 - Social Security Number (SSN)
 - Name
 - DOB
 - Only include the Client ID
 - Beware attachments in email chains
 - Notify others and ask them to delete the documents



Tip of the Month: HUD Verification

- A new feature introduced in ServicePoint 5.11
- Verifies that information has been recorded according to HUD specifications
- Applies to selected sub-assessment questions in order to comply with the 2014 HMIS Data Standards
 - Income
 - Non-cash benefits
 - Disability
 - Health insurance



Steps to Completing Sub-assessments

1. Answer gateway question
2. Add types or sources
3. Click the HUD Verification button (Red=Incomplete)
 - Must answer “Yes” or “No” for each type



Tip of the Month: HUD Verification

INCOME SECTION

1 **Income from Any Source** * G


Monthly Income 3 **HUD Verification**

Income from any source *	Source of Income *	Receiving Income Source?	Start Date *	End Date
2 Add	View Gross Income			



Tip of the Month: HUD Verification

HUD Verification: Monthly Income for 09/10/2014

 Per Source of Income, the current records for Monthly Income as of 09/10/2014 are displayed below. Any previous records for Monthly Income not overlapping as of this date are not displayed. In the event that multiple records exist per Source of Income as of 09/10/2014, records containing "Yes" values will be displayed and take precedence for reporting purposes.

Source of Income	Receiving Income Source?			
	Yes	No	Data Not Collected	Incomplete
Alimony or Other Spousal Support (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Child Support (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Earned Income (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
General Assistance (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Pension or retirement income from another job (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Private Disability Insurance (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Retirement Income From Social Security (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
SSDI (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
SSI (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
TANF (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Unemployment Insurance (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
VA Service Connected Disability Compensation (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
VA Non-Service Connected Disability Pension (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Worker's Compensation (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Other (HUD)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>



Tip of the Month: HUD Verification

- If you report a source of income or benefits, never set the HUD verification to no
 - Example: Reported \$300 of earned income but answered "No" to HUD verification question
- Disability determination should not be set to "No" for client reported disabilities
 - This invalidates the disability type. Leave as "Incomplete" until you have a determination
- Any responses that appear as "Incomplete" must be moved to another response to complete the verification



User Spotlight

- Susan Pridgen, United Way of Onslow County
 - Very concerned about data quality
 - Unable to review data quality with current reports
 - Chronic Homelessness
 - Income
 - Disability
 - Other methods to ensure quality
 - Review of client records
 - Tia & Thurston



Wrap Up

- Keep in touch
 - bos@ncceh.org
 - (919) 755-4393

