

NC Balance of State Continuum of Care

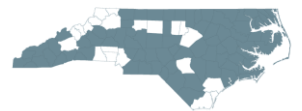
Steering Committee Meeting

April 7, 2015

10:30 AM

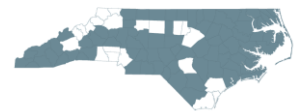
Welcome

- Roll Call
- Reminders
 - *6 to mute/unmute line
 - Please do not put us on hold
 - Hold music is disruptive



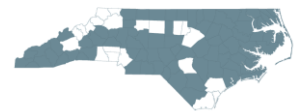
Today's Agenda

- Point-in-Time Count & Housing Inventory Chart
- Coordinated Assessment
- CoC Grant Competition Update
- 2015 Regional Lead In-Person Meeting
- HMIS Update
- Upcoming meetings
- Regional Committee updates



Review & Approve Minutes

- March minutes
 - ncceh.org/files/5483

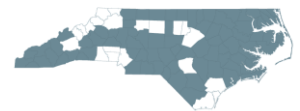


Point-in-Time Count

- NCCEH staff reviewing PIT and HIC data for accuracy
- HMIS agencies: ensure hand count matches HMIS report
- Following up with agencies about questions/corrections

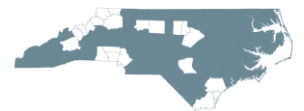
- If you hear from us, please respond promptly!

- Once all data is verified, staff compile total BoS count
- PIT/HIC due to HUD April 30 via HDX website



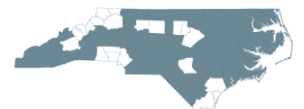
CA Plan Submission

- Expecting 27 plans
 - 16 plans reviewed by CAC
 - 5 approved/implementing
 - 4 recommended for Steering Committee approval
 - 2 recommended for approval after changes
 - 5 will be re-reviewed
 - 11 plans for initial review
 - 2 ready for review
 - 3 in process of passing threshold
 - 6 working on initial submission (due mid April)



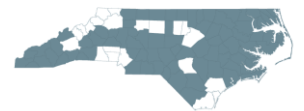
Henderson CA Plan

- Originally reviewed in February
 - Regional Committee did a good job implementing CAC recommendations
- Strong plan elements
 - Process for identifying and addressing gaps (pg. 21)
 - Revised diagram



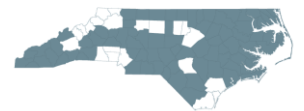
Wilson-Greene CA Plan

- Originally reviewed in February
 - Regional Committee did a good job implementing CAC recommendations
- Strong plan elements
 - 24 hours prevention and diversion screen (pg. 16)
 - Community participation



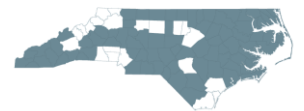
Randolph CA Plan

- Clear, concise plan
- Strong plan elements
 - Community support (pg. 18)



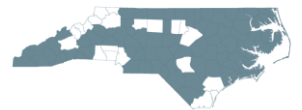
Smoky Mountain CA Plan

- Thoughtful, thorough plan
- Strong plan elements
 - Assessment time on weekends (pg. 16)
 - Outreach efforts for DSS (pg. 18)
 - 7 county Regional Committee
 - Individual grievance policy (pg. 20)



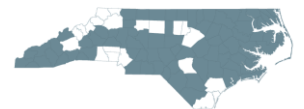
Coordinated Assessment Plan Review

- Discussion and questions from Steering Committee
- Motion to approve Coordinated Assessment plans for Henderson, Wilson-Greene, Randolph and Smoky Mountain Regional Committees



CA Core Elements

- In process of reviewing plans, the BoS Coordinated Assessment Council (CAC) members identified core elements
- Document on NCCEH website:
<http://www.ncceh.org/bos/coordinatedassessment/>
- Regional Committees encouraged to incorporate core elements into new or existing coordinated assessment plans/implementations



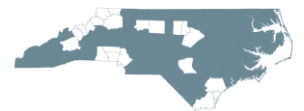
CA Core Elements: Access

- Agencies listed at bottom of pg. 15 need to match agencies listed in chart on pg. 16 and both of these match diagram
- Agencies available to administer VI-SPDAT for families and individuals
- If staff is not available for emergency screening 24 hours/day, explain in narrative how people who present after hours are served
- Narratives should explain clearly how, where and when individuals and families receive emergency screening and VI-SPDAT
- If administering VI-SPDAT prior to 14 days please say why (*i.e.*, no shelter in community, etc.)
- If your Regional Committee covers multiple counties, please include information for your entire geographic area



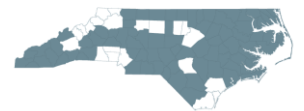
CA Core Elements

- Transportation
 - Information on pg. 17 and 19 should match
 - Include phone option for emergency screening or VI-SPDAT for those with transportation barriers
- Advertisement
 - Think about having a “soft launch” to get system running, kinks worked out before widely publicizing coordinated assessment



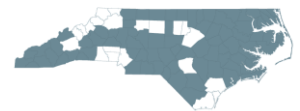
CA Core Elements: Links to Systems

- List local agencies for each category and discuss how they will participate in coordinated assessment
- If agencies are not participating, discuss the efforts, goals and measures the Regional Committee will use to bring them on board



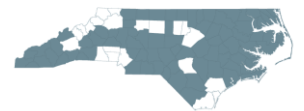
CA Core Elements: Referrals

- Wherever possible, please provide a “warm handoff”
 - Phone call to the next agency
 - Helping family get to next agency
 - Provide documentation to the next agency about information already gathered
- Please include information about the Targeted and Key Units in your area
 - Unsure about how to connect your coordinated assessment process with these units, contact Ellen Blackman for more info: ellen.blackman@dhhs.nc.gov



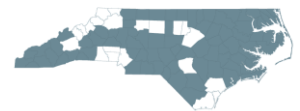
CA Core Elements: Grievance

- If using agency grievance processes in your plan, clearly specify what part of process is covered by which agency's grievance policy.
- 3-10 days is a preferred time frame for both the agency and individual grievance resolution
- Identify local person/group to hear grievance claims that are unable to be solved at the agency level
- Regional Committees at large can hear claims unable to be resolved at grievance level



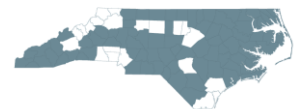
CA Core Elements: Grievance

- If necessary, the CAC can hear grievances unable to be solved locally
- If an agency is not accepting a referral, it is preferred that they assist in finding another placement for the household
- If a Regional Committee sets an acceptable percentage for referral refusal, please specify how this is measured (monthly, annually, etc.), monitored and what are the consequences for exceeding the percentage
- For policies that require written grievance statements, please offer a plan to assist households who need it with writing these grievances



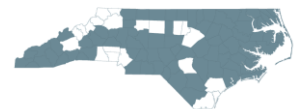
CA Core Elements: Wait Lists

- Please designate who is in charge of overseeing the waitlist process in your region
- When emailing client information and assessments, make sure to de-identify or send securely
- Please include a plan for reassessment if you anticipate the wait for certain resources will be over a month



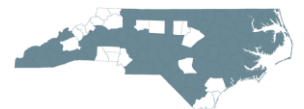
CA Core Elements

- Identify System Gaps
 - Include a timeframe for your Regional Committee to review gaps (i.e. monthly, quarterly)
- Oversight
 - Specify how agencies and/or the Coordinated Assessment Lead will report out to the Regional Committee and CAC about coordinated assessment
 - Have a standing coordinated assessment agenda item at the Regional Committee meeting



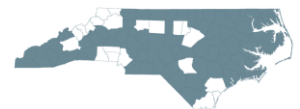
FY 2015 CoC Grant Competition

- HUD Field Office and HQ still in process with the Grant Inventory Worksheet (GIW)
- Next steps
 - NOFA, end of May?
 - Begins Collaborative and Project Application process



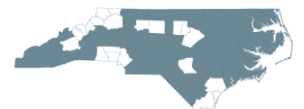
2015 Scorecard Reps

- Regional Committees asked to appoint one rep for Scorecard Committee in March
 - Project Review Committee appointed after NOFA released (Summer 2015)
- Responsibilities of Scorecard Committee
 - Determines criteria and scoring guidelines for new and renewal project scorecards
- 1-2 meetings
 - Frame work
 - Finalize proposed scorecard for Steering Committee approval



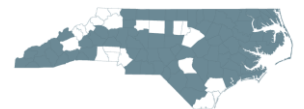
2015 Scorecard Reps – Missing Info

- Missing Scorecard rep contact info
 - AHRMM, Alamance, Beaufort, Caswell, Catawba, Chatham, Craven, DISSY, Harnett-Lee, Johnston, Kerr-Tar, Northeast, Onslow, Person, Randolph, Transylvania, Twin County and Wilson-Greene
- Please fill online form ASAP
 - <http://goo.gl/forms/eS09oN0vDz>



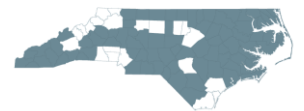
CoC Intent to Apply Form

- Agencies interested in applying for NEW projects
 - Complete FY2015 CoC Intent to Apply form
 - <http://bit.ly/1LEJDzO>
 - Renewal projects do not need to complete this form



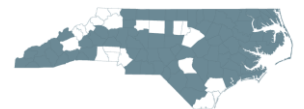
2015 Regional Lead In-Person Mtg

- March 30 in Raleigh
- Agenda
 - New Opportunities for NCCEH Website
 - HMIS Governance & BoS
 - Regional Committee Structure
 - Written Standards
- 21 Regional Committees represented
 - NCCEH staff will be in touch with missing Regional Committees for follow up



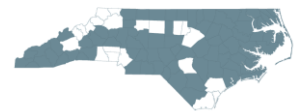
Regional Committee Structure Workgroup

- Goal: Decide Regional Committee structure in 2015
 - Change or no change
 - If change, to what?
- Form workgroup
 - Time-limited work
 - Phone meeting, perhaps 1-2 in-person meetings
 - April-November 2015
 - Present proposal to BoS Steering Committee



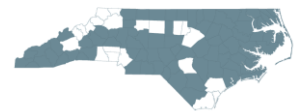
Written Standards

- Coordinate service delivery across geographic area
- Assist CoC and grantees in evaluating eligibility and administering assistance
 - Consistent, fair, methodical
- Include PSH Prioritization Notice elements
- Coincides/overlaps with coordinated assessment
 - Prioritization key for both



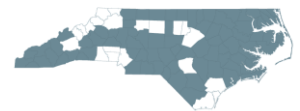
Written Standards Workgroup

- Goal: written standards in 2016
- Form workgroup
 - Time-limited work
 - Mix of in-person and phone meetings
 - May 2015 – April 2016
- Draft proposal to Steering Committee
 - 2 months for Regional Committee feedback
- Incorporate feedback into revised proposal
- Final version for Steering Committee approval



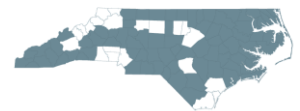
Meeting Action Items

- Regional Committees appoint a Web Master
 - Posting minutes, agendas
 - Webinar training will be available if needed
 - Send contact information by April 30
 - <http://goo.gl/forms/Uh8WbZVhQu>
- Interested in serving on workgroups
 - Regional Committee Structure
 - Written Standards
 - Email bos@ncceh.org by April 15, 2015



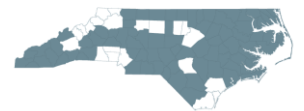
April Trainings will launch transition to NC HMIS

- Prepare communities for transition from CHIN to NC HMIS
- Agenda
 - New privacy rule
 - NC HMIS system modules and functionality
 - BoS only: meeting with NCCEH data staff to overview next steps
- Target Audience: Users, Agency Admins, Executive Directors, Governance Committee members, CoC leadership, DV agencies and other not currently on HMIS
- More transition information: ncceh.org/hmis/transition



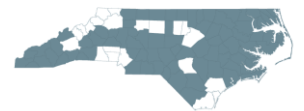
Locations and Registration for NC HMIS Regional Privacy Trainings

- Mon. April 20 Charlotte
- Tues. April 21 Asheville
- Wed. April 22 Winston-Salem
- Thurs. April 23 Raleigh
- Fri. April 24 Wilmington
- BoS participation: attend your closest meeting
 - BoS users: 9:30 AM – 4:30 PM
- Register on NCCEH website
 - ncceh.org/hmis/transition



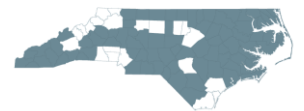
HMIS Agency Administrator

- Every agency using HMIS will have a person to lead and support HMIS = Agency Administrator (AA)
- Who should this be at your agency?
 - The best HMIS user
- Fill Agency Administrator contact form if have not done so already
 - [ncceh.org/hmis/transition](https://www.ncceh.org/hmis/transition)



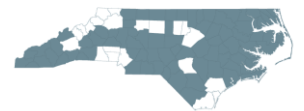
Upcoming Meetings

- No subcommittee meetings in April



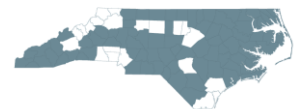
Regional Committee Updates

- Other news and updates from your community?



Reminders

- **PIT Leads & Agencies:** Please respond to requests for info as needed
- **Regional Committees:** Submit coordinated assessment plan revisions as requested
- **AHRMM, Alamance, Beaufort, Caswell, Catawba, Chatham, Craven, DISSY, Harnett-Lee, Johnston, Kerr-Tar, Northeast, Onslow, Person, Randolph, Transylvania, Twin County and Wilson-Greene Regional Committees:** Appoint one member to the Scorecard Committee, fill form with contact info ASAP: <http://goo.gl/forms/eS09oN0vDz>



Reminders

- **Agencies Interested in Applying for NEW Projects:**
Complete FY2015 CoC Intent to Apply form:
<http://bit.ly/1LEJDzO>
- **Regional Committees:** Please appoint a Web Master for your Regional Committee and send contact information:
<http://goo.gl/forms/Uh8WbZVhQu>
- **Those interested in serving on either the Regional Committee Structure or Written Standards workgroups:** Email bos@ncceh.org by April 15, 2015
- **HMIS Users and Agencies:** Attend NC HMIS training:
ncceh.org/files/5477



Wrap Up

- Keep in touch
 - bos@ncceh.org
 - (919) 755-4393

