



# North Carolina Balance of State Continuum of Care

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## Balance of State Steering Committee Meeting

11.4.14

### Regional Leads Present:

Brian Alexander, Chris Battle, Donna McCormick (for Debbie Cole), Kim Crawford, Nicole Dewitt, Asia Elzein, Rhoda Emanuel, Jennifer Flood, Alvin Foster, Gus Smith (for Kelly Lacy), Joe Marks, Casey McCall, Amy Modlin, Debra Clarke (for Bart O'Sullivan), Melissa Payne, Faye Pierce, Melissa Pressley, Susan Pridgen, Howard Anthony (for Candice Rountree), Mollie Tompkins, Bob Williams

### Regional Leads Absent:

Tonya Gray, Jane Motsinger, Sharon Osborne, Joel Rice, Glenda Riggs, Juliet Rogers, Rasheeda Sturdivant, Marie Watson

### Interested Parties Present:

Natalie Allen, Kiara Bell, Ellery Blackstock, Mary Pat Buie, Kristi Case, Tammy Gray, Marlene Harrison, Sarah Lancaster, Mark Owen, Detra Purcell, Andrew Romines, Janice Sauls, Robin Shue, Amy Steele, Lori Watts, Talaika Williams

### NCCCEH Staff Present:

Terry Allebaugh, Nancy Holochwost, Corey Root

### Approval of October 7 and October 20 Minutes

There being no changes needed, the minutes were approved by common consent.

### CoC Application

- NCCCEH staff submitted the Continuum of Care application to HUD on October 28. The final application included 41 projects for a total of \$5,619,818 in funding.
- At the October 20 meeting to approve the project ranking, the Steering Committee approved the proposal to allow Cardinal Innovations, the agency with the lowest-ranked projects, to choose which of their grants would be placed in Tier 2. Cardinal chose to place their Kerr-Tar PH 2 Renewal (\$82,150) in Tier 2 because it was closest to the Tier 2 dollar amount (\$63,985).
- NCCCEH staff thanked everyone who worked on the application for working diligently within the short deadlines.

### ESG Awards

- The State ESG Office has announced the awards for State ESG funding. In addition, five communities receive ESG entitlement funds: Charlotte/Mecklenburg, Durham, Greensboro, Raleigh/Wake, and Winston-Salem.
- The State ESG awards for Balance of State are as follows:

- \$674,883 for shelter and transitional housing activities (40 projects). This is 43% of the total Emergency Response funds from the State.
- \$1,088,358 for rapid re-housing and prevention activities (28 projects). This is 51% of the total Housing Stability funds from the State.
- The full list of BoS ESG awards is posted at [www.ncceh.org/files/5101/](http://www.ncceh.org/files/5101/).

### **HMIS/MCAH Meetings**

- The Michigan Coalition Against Homelessness (MCAH), which was approved to become the new lead administrator for North Carolina's HMIS, is holding meetings to talk to CoC stakeholders and CHIN/HMIS users. HMIS users from the BoS are welcome to attend whichever of the four meetings is most convenient. Registration is on the NCCEH website at [www.ncceh.org/events/month/](http://www.ncceh.org/events/month/).
  - Tuesday, Nov. 4: Raleigh
  - Wednesday, Nov. 5: Wilmington
  - Thursday, Nov. 6: Greensboro
  - Friday, Nov. 7: Charlotte
- The meeting topics will include identifying strengths and barriers of North Carolina's HMIS, individual agency evaluations, and an overview of the next steps in the transition to MCAH.

### **Veteran & Chronically Homeless Data**

- While the BoS was discussing applying for the Zero:2016 campaign, which is focused on ending veteran and chronic homelessness, NCCEH staff compiled a list of the Regional Committees with the highest numbers/rates of veteran and chronic homelessness from the 2014 Point-in-Time Count. Steering Committee members reviewed this list.
  - Highest overall number of veterans: Piedmont, Catawba, Down East, Twin County, Iredell/Yadkin, Burke
  - Highest rate of veterans: Craven, Wilson-Greene, Burke, Carteret, Caswell
  - Highest overall number of chronically homeless: Rockingham, Piedmont, Foothills, Twin County, Catawba, Down East, Iredell/Yadkin
  - Highest rate of chronically homeless: Rockingham, Caswell, Foothills, Craven, Iredell/Yadkin, Henderson
- Corey will email the veteran and chronic homeless data for all Regional Committees to Regional Leads.

### **AHAR (Annual Homeless Assessment Report)**

- The AHAR is an annual report about the extent and nature of homelessness in America that HUD submits to Congress. The AHAR is used to gauge progress on the goals in the Federal Strategic Plan.
- The AHAR data collection period is October 1, 2013 – September 30, 2014.
- NCCEH staff is preparing BoS data for the AHAR by working on data clean-up. Agencies that have missing data or data errors have been contacted with instructions about how to correct data. Agency staff can contact Thurston ([thurston@ncceh.org](mailto:thurston@ncceh.org)) or Tia ([tia@ncceh.org](mailto:tia@ncceh.org)) with any questions.



## Regional Committee Goals

- At the April 1 in-person Regional Committee meeting, each Regional Committee set a goal for this year that would help improve how the committee functions. The goals were meant to be measurable, attainable, and a bit of a stretch. The list of goals is posted at [www.ncceh.org/files/5102/](http://www.ncceh.org/files/5102/).
- Six Regional Committees did not set goals, and nineteen committees set goals with no specific measures. Corey asked these Regional Committees to check in with her about setting goals and measures that can be worked on in the next two months. She also asked other Regional Committees to update her on their progress.

## Coordinated Assessment Update

- The coordinated assessment workshops are finished and Regional Committees are now working on their coordinated assessment plans. The plans are due to NCCEH on a rolling basis in November and December depending on the date the committee's workshop was held. Steering Committee members reviewed a list of each Regional Committee's due date.
  - Regional Committees must submit the Adobe form (Adobe Reader XI will allow users to save their work on the form), the Excel appendices, and copies of program rules for every program participating in coordinated assessment. MOUs do not need to be finalized when the plan is submitted, but they must be in place by the time the Regional Committee begins implementing coordinated assessment. NCCEH is working on an MOU template and will send it out when it's complete.
- The Coordinated Assessment Council is a standing committee that will serve as a technical referent for Regional Committees implementing coordinated assessment, review all coordinated assessment plans and recommend them for approval, and eventually monitor progress of coordinated assessment across the BoS and hear grievances that can't be resolved on the local level. Council membership was discussed at the last Steering Committee meeting.
  - All the statewide representatives who were invited to sit on the council have accepted. Three of them attended CA workshops. The statewide representatives are:
    - DHHS/State ESG Office: Martha Are
    - DHHS/Key & Targeted Program: Ellen Blackman
    - DHHS/Mental Health, Best Practices: Angela Harper
    - Veterans Administration: Jeff Doyle
    - Housing Finance Agency: Patricia Amend
    - United Way of NC/211: Laura Marx
    - NCCEH: Denise Neunaber
  - Corey suggested that another statewide seat be offered to the Coalition Against Domestic Violence.
  - In addition to the statewide representatives, there will be six CoC representatives, one from each of the 6 Regional Committee tiers created for the coordinated assessment workshops. NCCEH will select these representatives, ensuring a diversity of agency type and geographic distribution.



## 2015 Point-in-Time Count

- The State sets the date for the Point-in-Time Count. It is expected to be Wednesday, January 28. NCCEH staff will announce the date when it is finalized.
- Each Regional Committee is asked to select a point person for its local PIT Count. This person will be responsible for submitting the region's data to NCCEH and will be the first point of contact for questions. Regional Leads should email the point person's contact info to [bos@ncceh.org](mailto:bos@ncceh.org) by November 30.
- HUD has released some updated guidance for the 2015 count, which is posted at [www.ncceh.org/pointintimehowto/](http://www.ncceh.org/pointintimehowto/). NCCEH will be creating the 2015 reporting forms and holding trainings in the coming months.

## Upcoming Meetings

- Permanent Supportive Housing Subcommittee: Monday, November 17, 10:30 (register at [www.ncceh.org/events/750/](http://www.ncceh.org/events/750/))
  - All PSH providers are asked to attend this meeting. The meeting will cover the BoS chronically homeless prioritization policy that all PSH providers are required to follow.
- Data Quality Subcommittee: Monday, December 1, 10:30 (register at [www.ncceh.org/events/755/](http://www.ncceh.org/events/755/))

## Regional Committee Updates

- Smoky Mountain: Andrew Romines will present on coordinated assessment at tomorrow's Regional Committee meeting.
- Burke: The Regional Committee is planning its Hunger and Homeless Awareness week.

## Reminders

- CHIN Users: Attend meetings with MCAH staff in your local area if you are able.
- Regional Leads: Check the status of your Regional Committee goals and take appropriate action.
- Regional Leads: Choose a PIT Count point person for your region and email contact info to [bos@ncceh.org](mailto:bos@ncceh.org) by November 30.
- PSH Program Managers: Register for PSH Subcommittee.
- CHIN Users: Register for Data Quality Subcommittee.

**Next Meeting:** Tuesday, December 2 at 10:30.

