

# Carteret County Regional Committee Meeting

## Meeting Minutes

August 12, 2014

Present: Glenda Riggs, Paula Dickson, Eileen Lewandowsky

Next meeting: To be determined

### 1. Announcements

Glenda Riggs announced that the 2014/2015 Regional Application packet had been received

### 2. Open Issues

No open issues

### 3. New Business

Discussion was limited to the new applications for the 2014/2015 grant period. Glenda presented all with copies of the application packet, and the group discussed the funding amounts available for Carteret County and how the application process would proceed this year. Glenda indicated that she would be completing a project application for ESG funding for the Carteret County Domestic Violence Program and Paula indicated that she wanted to look through the application packet and familiarize herself with the application process. Discussion continued as to how the funding would be distributed to the different agencies, and the need for the funding in our community. With one member not present the group decided to begin the process of reviewing and preparing to complete the applications to meet the deadline. It was decided that a second meeting this month would be necessary to tie up loose ends. Concerns expressed centered around the CHIN system as Coastal Community Action does not currently use this form of reporting, they currently utilize the AR4CA system to collect data. It was reported that the AR4CA system collects a wide variety of data for reporting purposes. Concern was centered around the possible cost to agencies in reporting through CHIN. Glenda agreed to get further information prior to the next meeting about the specific requirements for reporting through CHIN.

### 4. Adjournment

Meeting adjourned at 10:15 am