**Johnston County Regional Housing Committee**

**NC Balance of State Continuum of Care**

***Meeting Minutes from June 17, 2014***

**In Attendance:**

Melissa Payne, Johnston County Mental Health Center

Pam Radford, Johnston County Mental Health Center

Graham Kelly, Family Endeavors

Robert Boyette, Veterans Office

Simone Sawicki, Harbor Inc.

Janis Nutt, Johnston County Mental Health Center

Star Patino, Benson Housing Authority

Kelly Freese, Johnston Co. Dept. of Social Services

Cherri Swails, Johnston Recovery Services

Cheri Stocks, Johnston County Dept. of Public Health

Margaret Hinnant, Johnston County Mental Health Center

**Introductions:**

Attendee introductions were made.

**Approval of Meeting Minutes:**

Motion was made by Kelly Freese and seconded by Cherri Swails to accept the minutes from the May 15, 2014 meeting with no corrections being noted.

**BoS Steering Committee Meeting Updates from 6/3/14**

* The State ESG office has one-time funds available for existing ESG shelter grantees (full info [here](http://www.ncceh.org/files/4406/)). The funds must be spent by August 15 and requests are due to the State ESG office ([ncesg@dhhs.nc.gov](mailto:ncesg@dhhs.nc.gov)) by Friday June 6. Interested applicants should submit requests to your Regional Committee to vote on a prioritized list of projects.
* In anticipation of the 2014 ESG application process, previewed to start this summer, the BoS Steering Committee approved [ESG Funding Guidelines](http://www.ncceh.org/files/3415/). Regional Committees can distribute the ESG Intent to Apply form to gather advance information about agencies planning to apply for ESG funds: —<http://www.ncceh.org/bos/esg/>
* Regional Committees are asked to review the draft of the [Coordinated Assessment Toolkit](http://www.ncceh.org/files/4412/) and provide feedback to [bos@ncceh.org](mailto:bos@ncceh.org) by June 30.
  + Does your Regional Committee support the guidelines, vision, and governance structure in the Coordinated Assessment Toolkit?
  + Do the timeline, process and next steps seem feasible?
  + Suggestions for additional resources?
* CHIN Governance Committee is evaluating responses to the HMIS RFP. Since NCCEH is an applicant, staff and board members are not involved as evaluators. Please direct questions or comments about this process to two of the BoS CHIN Governance members:
  + Paulette White, (252) 258-3909, [paulette.white@pittcountync.gov](mailto:paulette.white@pittcountync.gov)
  + Ellen Blackman, (919) 587-0363, [eblackman@eastpointe.net](mailto:eblackman@eastpointe.net)
* June subcommittee meetings:
  + CHIN Users **-** Data Quality Subcommittee, <http://www.ncceh.org/events/691/>
  + RRH Program Managers **-** RRH Subcommittee,<http://www.ncceh.org/events/693/>

**Coordinated Assessment**

Discussed the need to elect a point person for Coordinated Assessment. No volunteers or nominations. The vote was tabled until July meeting.

There was no feedback to report to Balance of State

Discussed the pros and cons of Centralized v. Decentralized system

**Announcements:**

Harbor—Volunteeer Training in July. Flyer to be sent to members electronically

Mental Health First Aid training scheduled in July through Wake AHEC.

Johnston Co. Dept. of Public Health offering free HIV testing on June 27

**Adjournment:**

The next meeting will be held on July 17, 2014 at 10:30 am at the Johnston County Mental Health Center Conference Room.