**HOUSING SUPPORT COMMITTEE MEETING**

**“Down East” Regional Committee**

**NC Balance of State Continuum of Care**

**Meeting Minutes from July 9, 2014**

**In Attendance:**

Karmashia Bartee, Wages

Ellen Blackman, Eastpointe

Zachary Lee Branch, NC Dept. of Commerce

Gabriela Gonzalez, NC Dept. of Commerce

\*Diane Hagar, Eastpointe, -Minutes

Carmen Hargrove, Goshen Medical

Karen Holliday, Eastpointe

Captain Kenny Igleheart, Goldsboro Salvation Army

Janice Johnson, J.M. Fields Enterprises, Inc.

Graham Kelly, Family Endeavors

Krystal McCullen, Goshen Medical

Velvet Nixon, Wayne County Department of Social Services

Melissa Pressley, Goldsboro Housing Authority

Thomas Raynor, Tanglewood/Bermuda Run Apartments

Janice Sauls, Goldsboro Salvation Army

Kimetha Stevens, Carolina Residential Services

**Introductions:**

Introductions were made. First time attendees at today’s meeting.

**Approval of Meeting Minutes:**

Gabriela Gonzalez made a motion seconded by Captain Kenny Igleheart to approve the minutes for the June 11, 2014 meeting as presented.

**BoS Steering Committee Meeting Updates from July 1, 2014**

The short summary of the meetings by Corey Root was in the meeting material distributed to attendees at today’s meeting and was previously sent out to the list serve. The State ESG Office will issue the 2014 ESG application soon. Please complete the Intent to Apply at NCCEH’s website. Coordinated Assessment workgroup meeting on July 8, 2014 from 10:00 – 11:30 am. A new draft of the Coordinated Assessment will be forthcoming. See link on summary for information on getting community members involved with ending veteran homelessness.

**Coordinated Assessment:**

Coordinated assessment, also known as coordinated entry or coordinated intake, is a system that allows for a coordinated entry into our local homeless services. Coordinated assessment increases the efficiency of a homeless assistance system. HUD requires CoCs to implement coordinated assessment in order to standardize access to homeless services and coordinate program referrals. The Coordinated Assessment workgroup will incorporate feedback into a second draft of the Coordinated Assessment Toolkit in July. Any interested parties are invited to attend the next meeting of the Coordinated Assessment workgroup on Tuesday, July 8, 2014 from 10:00 – 11:30 am to further have input into the process. Email [bos@ncceh.org](mailto:bos@ncceh.org) to receive agenda and call information. Captain Kenny Igleheart and Gabriela Gonzalez expressed interest in helping the Down East Committee with Coordinated Assessment but not serving as the lead.

**Eastpointe Shelter Plus Care Program:**

Currently fifty participants in the program. Forty Two percent are on zero income. Ellen Blackman is in the process of revising the Shelter Plus Care Administrative Plan. NC Balance of State staff have developed a Performance Improvement Process (PIP) for CoC grantees formalizing and improving on some of the project performance elements like the QPR already in place. This PIP training will be required for CoC grantees. The CoC process for HUD funding is very competitive.

**Updates from Committee Members:**

Disabled American Veterans event on July 27, 2014

2014 Wayne County Stand Down, October 2, 2014 –

Janice Sauls announced that the Salvation Army-Goldsboro currently had 8 residents in the Shelter. For the period January 1 – June 30, 2014 they had 2,715 nights lodging, served 5,367 meals and served 129 people.

Karmashia Bartee highlighted some of the programs such as resume writing, job skills, financial stability offered by WAGES.

Melissa Pressley reported on the HUD Section 3 program they are working on. You don’t have to be a resident of the Goldsboro Housing Authority to participate –just income eligible. Call Melissa for more information.

Thomas Raynor reported one vacancy at Bermuda Run Apartments.

Janice Johnson has received her 501 (C) (3) status and currently has a house available for purchase for first time homebuyers.

Graham Kelly reported his agency is currently working with 700 veterans.

Ellen Blackman announced that Eastpointe was hosting Kay Johnson from DHHS for a Targeting Referral Housing Training on July 2014 in the Rocky Mount Eastpointe office.

**ADJOURNMENT:**

The next meeting is scheduled for August 13, 2014 at 11:30 am at Eastpointe –Goldsboro site.

Thank you for your attendance and participation.