NC Balance of State Continuum of Care

Data Quality Subcommittee

September 22, 2014

10:30 AM

Welcome

- Roll Call
- Reminders
  - *6 to mute/unmute line
  - Please do not put us on hold
    - Hold music is disruptive

Today's Agenda

- AHAR preparation
  - Background
  - Data review
  - Case study
    - Union County Community Shelter
    - The Haven
- New HUD Data Standards
  - Online training available today
    - Required for continued access

AHAR: Background

- Annual Homeless Assessment Report (AHAR)
  - Comprehensive report to Congress
  - Year-to-year trends
  - NC BoS submits data for entire CoC
- HUD will reject poor quality data
  - Does not include in AHAR
- Advantageous to have more NC BoS data in AHAR
  - Included in national conversation about homelessness
  - Access greatest amount of funding in CoC application

AHAR: Data Review

- It's time to review data to ensure we can include the most possible in AHAR
- In 2013, we submitted 6 table shells and 1 summary shell
  - 3 rejected by HUD
  - We aim to have 5 shells accepted this year

AHAR: Data Review

1. Null Values
   - Missing data that needs to be completed
   - How?
     - Data Completeness Report Card (v6, C2)
     - Review client files, update CHIN
     - Pay close attention to data elements less than 90% complete
     - Sometimes data is missing
       - Not ideal but true
       - Make no changes if you are unable to locate data
       - Missing is preferable to inaccurate

AHAR: Data Review

2. Entries and Exits
   - Current and exited client entry and exit info
   - How?
     - Enrolled Clients Count with Time in Program (v C1)
     - Clients with long length of stays actually enrolled for these long periods/still enrolled?
     - If not, exit clients when left the program

AHAR: Data Review

3. Overall Data Quality
   - Detailed client info
   - How?
     - CoC APR Detail (v18 C1.3)
     - Missing data
     - Non HUD assessment question values
     - De-duplicate clients

AHAR: Data Review

- Help is available
  - NC BoS staff
    - Tia and new System Administrator
      - (919) 755-4393
      - bos@ncceh.org

Data Cleanup Case Studies

- Position within agency
- CHIN
  - Type of license
- Communication
  - Other staff within agency
  - NCCEH
  - CHIN
- Steps taken to improve data quality

Revised HUD Data Standards

- Released May 2014
- To take effect October 2014
- Required online training
  - http://www.nchomeless.org/2014/09/08/hmis_stds_training/
  - The sooner the better
    - By October 1
  - Online, pass a quiz to retain CHIN access

Wrap Up

- Next meeting
  - Monday December 1, 2014
    - Moved from regular schedule to avoid holidays
    - Register: http://www.ncceh.org/events/755/
- Keep in touch
  - bos@ncceh.org
  - (919) 755-4393