North Carolina
Balance of State Continuum of Care

bos@ncceh.org   919.755.4393   www.ncceh.org/BoS

NC Balance of State CoC Steering Committee Meeting Agenda
Tuesday, August 5, 2014, 10:30 am – 12:00 pm
Call-in info (audio): (218) 895-9693, conference code 805232#
Online presentation: https://join.me/nccehrocks

START	**10:30 Welcome & Call to Order**
ONE	**Agenda Item: Roll Call**
	Presenter: Nancy Holochwost **Estimated Time:** 5 minutes
	Background Information: Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.
	Supporting Materials: • Regional Lead Contact List: ncceh.org/files/3430
TWO	**Agenda Item: Approval of Minutes**
	Presenter: Corey Root **Estimated Time:** 5 minutes
	Goal: ☒Share Info ☒ Obtain Input ☒ Make Decisions **Formal Approval Needed?** ☒ Yes, by common consent
	Supporting Materials: July minutes: ncceh.org/files/4608/
THREE	**Agenda Item: ESG Application Update**
	Presenter: Corey Root **Estimated Time:** 10 minutes
	Goal: ☒Share Info ☐Obtain Input ☐Make Decisions **Formal Approval Needed?** ☐ Yes ☒ No
	Background Information: The State ESG Office released the 2014 ESG application on July 30th. The application is due on September 3rd. Regional Committees are responsible for administering the ESG funding process and writing the ESG Regional Application. The State ESG office is holding an informational webinar on Thursday, August 7, at 10 am and a repeat on Tuesday, August 12, at 2 pm. Regional Committees can use the ESG Intent to Apply link if members would like advance notice of agencies planning to apply for funding. NCCEH staff will forward submissions to Regional Leads each week. In June, the BoS Steering Committee affirmed the ESG funding principles for the 2014 ESG application cycle.
	Supporting Materials: • NC ESG Application: ncceh.org/bos/esg/ • ESG funding principles: ncceh.org/files/3415/ • 2014 ESG Intent to Apply: ncceh.org/bos/esg/
	Action Items: • **Regional Leads:** Distribute link to ESG Intent to Apply form if you plan to use it

FOUR	**Agenda Item: CoC Application Update**

Presenter: Corey Root	**Estimated Time:** 10 minutes
Goal: ☒ Share Info ☒ Obtain Input ☐ Make Decisions	**Formal Approval Needed?** ☐ Yes ☒ No

Background Information: HUD initiated the 2014 CoC application process by issuing the Grant Inventory Worksheet (GIW), a list of all renewing grants that HUD, CoCs, and grantees complete. Grants that need to renew this year but are not included on the GIW could lose funding, so this process is critical to ensure program continuation. In addition, the GIW determines a CoC's Annual Renewal Demand (ARD), which HUD uses to determine the amount of available funds needed to continue renewal projects. This is one step in determining how much money, if any, is left over for additional projects.

NC BoS staff have been in touch with grantees up for renewal this year to confirm grant information. The GIW was due to HUD field office on July 25. NC BoS staff and HUD field reps will continue to comb through grant information to make sure that all renewals are included. The GIW will be finalized on August 19 and CoC registration will close on August 6.

NEXT STEPS: Agencies interested in applying for new projects, please complete the 2014 CoC Intent to Apply form. Renewal projects do not need to submit this form. HUD has not clarified if funds will be available for new projects. NC BoS staff also asks Regional Committees to elect representatives to the Scorecard and Project Review Committees.

Supporting Materials:
- CoC Program Info: https://www.onecpd.info/coc/

Action Items:
- **All new CoC project applicants:** please fill out the Intent to Apply on NCCEH website: www.ncceh.org/bos/currentcocapplication/
- **CoC Grantees:** NCCEH will be in touch with project application deadlines once HUD releases further information about the 2014 CoC application
- **Regional Leads:** Please elect representatives to the Scorecard and Project Review Committees, email contact info to bos@ncceh.org

FIVE	**Agenda Item: Coordinated Assessment Toolkit Feedback**

Presenter: Corey Root	**Estimated Time:** 20 min
Goal: ☒Share Info ☒ Obtain Input ☒ Make Decisions	**Formal Approval Needed?** ☒Yes ☐ No

Background Information: The Coordinated Assessment workgroup incorporated feedback into a second draft of the Coordinated Assessment Toolkit this month. The Coordinated Assessment workgroup presents this revised version of the Coordinated Assessment Toolkit for a vote.

Supporting Materials:
- Coordinated Assessment Toolkit: ncceh.org/files/4605/

Action Items:
- **Regional Leads:** Look to hear from NC BoS staff in August about the 2-day Coordinated Assessment Workshops in Raleigh in September and October. We will ask for a delegation from your Regional Committee to attend to begin/continue work on your local plan.

SIX	**Agenda Item:** HMIS RFP Update

	Presenter: CHIN Governance Committee Members	**Estimated Time:** 20 min
	Goal: ☒Share Info ☐Obtain Input ☐Make Decisions	**Formal Approval Needed?** ☐Yes ☒ No

Background Information: On July 2, the CHIN Governance Committee issued a recommendation in the HMIS RFP process, proposing the Michigan Coalition Against Homelessness (MCAH) as North Carolina's new HMIS lead agency. The Governance Committee asks for CoCs to ratify this decision by August 31. The MCAH proposal significantly alters the current organization and funding structure of CHIN. CHIN Governance Committee members and Martha Are have submitted questions to Committee leadership. We await answers to these questions before asking the Steering Committee to consider ratification.

Supporting Materials:
- [Questions sent to the CHIN Governance Committee from Martha Are](#)
- [Overview of Michigan Coalition Against Homelessness](#)

SEVEN

Agenda Item: August Meetings		
Presenter: Corey Root		**Estimated Time:** 5 min
Goal: ☒Share Info ☐Obtain Input ☐Make Decisions		**Formal Approval Needed?** ☐Yes ☒ No

Background Information: There is one meeting this month:
- Permanent Supportive Housing Subcommittee
  Monday, August 11, 10:30 a.m.
  Register on NCCEH website: http://www.ncceh.org/events/749/

Action Items:
- **PSH Program Managers:** [Register for](#) and attend PSH Subcommittee meeting

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EIGHT

Agenda Item: Regional Committee Updates		
Presenter: Corey Root		**Estimated Time:** 10 min
Goal: ☒ Share Info ☒ Obtain Input ☐ Make Decisions		**Formal Approval Needed?** ☐Yes ☒ No

Background Information:
- Time reserved for Regional Leads to share information about Regional Committee activities, ask questions of the group, and share successful strategies.

NINE	**Agenda Item: Reminders**
	Presenter: Corey Root **Estimated Time:** 5 min
	Action Items: • **Regional Leads:** Distribute link to ESG Intent to Apply form if you plan to use it • **All new CoC project applicants:** please fill out the Intent to Apply on NCCEH website: www.ncceh.org/bos/currentcocapplication/ • **CoC Grantees:** NCCEH will be in touch with project application deadlines once HUD releases further information about the 2014 CoC application • **Regional Leads:** Please elect representatives to the Scorecard and Project Review Committees, email contact info to bos@ncceh.org • **Regional Leads:** Look to hear from NC BoS staff in August about the 2-day Coordinated Assessment Workshops in Raleigh in September and October. We will ask for a delegation from your Regional Committee to attend to begin/continue work on your local plan. • **PSH Program Managers:** Register for and attend PSH Subcommittee meeting
END	**NEXT MEETING:** Tuesday, September 2, 2014, 10:30 a.m.