NCEH Regional Meeting

Minutes

May 9, 2014

Hopeline

Present: Kelly Lacy, Pastor Glad Tidings Church; Pat Youngblood, Hopeline; Gus Smith, NECEH; Latonia Johnson, Perquimans Schools; Dr. Jill Haasch, ECSU; Liz Reasoner, Food Bank of the Albemarle; Charlene Powell, ECBH; Tim Gravgaard, CHRP, Kathy Ford, Pasquotank DSS.

Kelly called the meeting to order at 9:30 a.m.

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| Kelly opened the meeting by welcoming the attendees. |  |

Minutes from the May meeting were reviewed by the committee. Gus made the motion to accept the minutes as presented. Motion was seconded by Kathy. Motion passed by unanimous consent.

Kelly shared key points from the monthly BOS conference call.

Additional ESG funding became available. Hopeline was able to apply. Pat shared the key elements of their grant submission. Kelly thanked the RC for their quick action to approve the submission.

Kelly Coordinated Assessment in Balance of State’s primary focus is preventing duplication of service. We watched the 20-minute instructional presentation at the June meeting.

Final drafts of the definition of homelessness, informed consent form and the survey were presented to the RC for adoption.

The RC reviewed each document for adoption.

* Consent Form – Motion to adopt made by Gus. Seconded by Jill. Motion carried by unanimous consent.
* The Survey - Motion to adopt made by Gus. Seconded by Tim. Motion carried by unanimous consent.
* Definition of homelessness - Motion to adopt made by Gus. Seconded by Pat. Motion carried by unanimous consent.

Subcommittee was formed for the purpose of developing training guidelines for the survey. Jill agreed to lead the subcommittee. Gus and Latonia will serve on the subcommittee.

Kelly shared a draft of the 2014/2015 RC timeline. After much discussion clarifying the actions and adding elements to the timeline, Kelly agreed to make changes and share the rewrite before the next meeting.

Next Executive Committee meeting July 7, 2014.

Next RC meeting Friday July 11, 2014 at Hopeline

Meeting adjourned at 10:45 a.m.

Minutes respectfully submitted by Liz Reasoner.