**HOUSING SUPPORT COMMITTEE MEETING**

**“Southeastern” Regional Committee**

**NC Balance of State Continuum of Care**

**Meeting Minutes from March 19, 2014**

**In Attendance:**

Rhoda Emanuel, Eastpointe, Regional Lead

Barbie Hunt, Alternate,

Darlene Jacobs, RCCCC

Bobbi Jo Hammonds, Lumbee Tribe

Francis McPhatter, Raising the Water Out

Emily Locklear, SFVC

Jay Leggette, First Baptist

Audrey Lovett, RCDSS

Catherine Baker, RCDSS

Delphine Lutin, RCDSS

Vicki Clark, RCHD

**Introductions and Call to Order:**

The meeting was called to order by Rhoda Emanuel, Regional Lead, of the Southeastern Regional Committee an attendee introductions were made.

**Approval of Meeting Minutes:**

The minutes from the February 19, 2014 meeting were reviewed and approved by committee.

**BoS Steering Committee Meeting Updates from 2-4-2014:**

Rhoda presented a brief summary of the Balance of State and the CoC committee meeting. Rhoda advised attendees that minutes of BoS Steering Committee meeting are available online as well. Rhoda shared that the Regional Lead and Alternate meeting in Greensboro on March 4, 2014 was cancelled due to inclement weather and has been rescheduled for April 1, 2014. Rhoda and Barbie will represent the committee at the meeting on April 1, 2014. NCCEH Staff reviewed the status of the 2014 PIT Count and requested missing data from committee members. NCCEH Staff reviewed the 2014 existing Regional Committees and recognized three new Regional Committees from Lee, Harnett, and Carteret Counties. NCCEH Staff presented the requests of Six organizations request for letters of support for SSVF grant applications. Steering Committee member reviewed the request and granted approval by vote. Upcoming Subcommittee Meetings were announced.

**Presentation by Emily Locklear, SFVC:**

Rhoda announced that the NC ESG program has completed its reconciliation of payments and the Eastpointe Region has unspent funds in the amount of 33,023.00 these funds are available with the stipulation that’s that funds can only be awarded to organizations in the region that have an existing ESG 2013-2014 contract. Also, the available funds must be spent by June 30, 2014. Rhoda notified Emily and she completed the necessary documents. Emily shared that these funds will be used to purchase food for the residents of the SFVC and also to make repairs and do maintenance to the shelter. Emily shared that the SFVC was audited by ESG during the month of February. Emily shared that she identified that her organization has been reactive in planning. She stated that she is working to become proactive within her organization.

**Presentation by Jay Leggett, First Baptist Church:**

Jay made presentation of his experience with First Baptist Church of Second Street and Walnut Street in planning a health and dental fair. Members of the Southeastern Regional Committee have expressed interest in sponsoring a health fair. Rhoda reported that she had contacted Joanne Honeycutt of North Carolina Baptist to discuss availability of the Dental Bus. Rhoda presented the dates of 8/1/14, 11/7/14, 15/19/14, and a copy of the Mobile Medical Dental Ministry reservation procedures. Jay advised committee that Saturday is best choice for a health fair. Jay advised that a minimum of one year advanced planning is required. Jay recommended partnering with The Red Cross, SRMC, and Robeson County Health Department. Jay recommended also contacting Belk and Walgreens to inquire about the use of health bus tours. Jay presented a video of the NC Baptist Dental mission bus. Jay also discussed the importance of coordinating scheduling with County and City public events. Jay shared that the use of weather plans, security teams, walkie-talkies, and child care monitors are provisions that should be considered in planning an event of this size. Things to consider, every dentist needs and assistant, planning for back-ups, scheduling dentists to work in short shifts, and having resource packets to offer attendees.

**ANNOUNCEMENTS/UPDATES from Each Agency:**

Due to length of meeting, updates were not made on this date.

**ADJOURNMENT:**

Meeting was adjourned by Rhoda at 1:00pm. The next meeting is scheduled for April 16, 2014 at 11:00 am at Eastpointe of Lumberton.