North Carolina Balance of State Continuum of Care

Steering Committee Meeting

November 5, 2013

10:30 AM

www.ncceh.org/bos

Welcome

- Roll Call
- Reminders
  - *6 to mute/unmute line
  - Please do not put us on hold
    - Hold music is disruptive

Today's Agenda

- CHIN MOU
- Coordinated Assessment
- CoC Update
- Data Usage
- AHAR
- PHAs
- NCCEH Membership
- Regional Lead Alternates & COI forms
- Subcommittee Meetings
- Regional Committee Updates
- Reminders

2: Review & Approve Minutes

- October Minutes

3: CHIN MOU

- CHIN MOU (doc available on BoS webpage)

- CHIN Advisory Committee finalized MOU
  - To be signed by each CoC in NC
  - Changes the governance structure of CHIN, changing the Advisory Committee to the Governance Committee
  - Outlines responsibilities for CHIN Governance Committee, HMIS Lead Agency, and CoCs

- NC DHHS is lead agency and signatory authority for Balance of State CoC
  - After the SC agenda went out, the CHIN Advisory Committee notified CoCs that there will be changes made to the MOU
  - DHHS will ask Steering Committee to approve the MOU for signature by DHHS after an updated MOU has been received

4: Coordinated Assessment

- Vision Statement
  - Coordinated Assessment assists the NC BoS CoC to end homelessness by increasing exits to housing, decreasing length of time homeless and reducing returns to homelessness. Consumers will quickly access appropriate services to address housing crises through a right-sized, well-coordinated agency network.

4: Coordinated Assessment, Cont.

- Guiding Principles
  - Sustainable
  - Flexible
  - Transparent and Accountable
  - Housing-focused
  - Client-focused
  - Collaboration-focused
  - Easy to use

4: Coordinated Assessment, Cont.

- Proposed process
  - Decentralized, localized model
  - Designed and administered at Regional Committee level
  - Standards and governance from Steering Committee
- How it will work
  - Each Regional Committee will design local Coordinated Assessment system
  - CA systems will all fall within parameters set by Steering Committee
  - Will include Coordinated Assessment Toolkit

4: Coordinated Assessment, Cont.

- Coordinated Assessment Toolkit
  - Vision statement
  - Guiding principles
  - Menu of 2-3 Coordinated Assessment models
  - Assessment tool
    - Shared across NC BoS – everyone using the same assessment pieces
    - Component pieces
      - Regional Committees can assemble
      - Based on locally available services
  - Sample MOUs or other written agreements

4: Coordinated Assessment, Cont.

- Next steps?
  - Input from Steering Committee

5: Funding App Update: CoC

- The Latest from HUD
- Scorecard & Project Review Committee Members
- Scorecard Committee Meeting
  - Mandatory
  - Friday November 8, 1-2 p.m.
  - Register on NCCEH website by Wednesday: www.ncceh.org/events/695

6: Data Usage Workgroup

- NCCEH staff contacting CHIN users not in compliance with No Fee License Policy
  - Reclaim license if unused/unwanted
  - Make a plan for user to comply with policy
- CHIN agencies that want to increase/decrease number of CHIN licenses now-June 2014
  - Complete and submit Call for Information form by November 30
  - www.ncceh.org/bos/hmis/

7: AHAR

- Report to Congress on extent & nature of homelessness in USA
  - HMIS data (homelessness during 12-month period)
  - PIT Count data (homelessness on a single night)
- AHAR participation is important
  - Scored in CoC application
  - Helps HUD /Congress get accurate picture of our communities
- NCCEH works with CHIN to submit BoS AHAR data to HUD
- 2013 AHAR Deadlines:
  - Draft data: November 15
  - Final data: December 13

7: AHAR, Cont.

- Must have good data quality to be allowed to contribute
- **All CHIN Users: Run AHAR Check Report in ART**
  - Fix missing and incorrect data
    - Missing veteran status
    - Missing ZIP codes
    - Missing exit destination from PSH programs
    - All other missing data
    - Children checked in without parents/guardians
    - Check for "suspicious" data (individuals if your program only serves families, PSH exits to shelters, etc.)
- Instructions for running AHAR Check Report
  - http://www.ncceh.org/files/3779/

8: Public Housing Authorities

- List on NCCEH Website
  - www.ncceh.org/files/3780
- Contact PHAs within Regional Committee area who are not currently participating and invite them to attend regular meetings

9: NCCEH Membership

- Benefits
  - Join network committed to ending homelessness
  - Participate in NCCEH Dialogue Groups
  - Discounts on trainings and events
  - Info on best practices, federal and state policy updates, maximizing funding and creating awareness
  - Shape NCCEH legislative agenda
- Membership application online
  - www.ncceh.org/member

10: BoS Representation

- Elect Regional Lead Alternates
- Submit Conflict of Interest forms
  - Regional Lead
  - Regional Lead Alternate
- Need Alternate, COI form or both from 18 Regional Committees

11: Subcommittee Meetings

- Permanent Supportive Housing
  - Expected attendance: All PSH grantees
  - Tuesday November 12, 10:30 a.m.
  - Register
- Data Quality
  - Expected attendance: All CHIN users
  - Tuesday November 19, 10:30 a.m.
  - Register

11: Subcommittee Meetings, Cont.

- 2014 Meeting Schedule

Subcommittee	Schedule	Months	Meeting Day
Rapid Rehousing	Quarterly	Mar, Jun, Sep, Dec	3rd Friday
Permanent Supportive Housing	Quarterly	Feb, May, Aug, Nov	2nd Monday
Data Quality	Bimonthly	Jan, Mar, May, Jul, Sep, Nov	4th Thursday

11: Subcommittee Meetings, Cont.

- 2014 Meeting Schedule

January	Data Quality	Thurs Jan 23
February	Permanent Supportive Housing	Monday Feb 10
March	Rapid Rehousing	Fri Mar 14
	Data Quality	Thurs Mar 27
April	*no meetings*	
May	Permanent Supportive Housing	Monday May 12
	Data Quality	Thurs May 22
June	Rapid Rehousing	Fri June 20

12: Regional Committee Updates

- What is happening in your community?

13: Reminders

- **Scorecard Committee reps:** Register and attend meeting on Fri Nov 8, 1-2 p.m.
- **Agencies who want to change the number of CHIN licenses:** Complete Call for Information by November 30
- **All CHIN Users:** Run AHAR Check Report and fix missing and incorrect data
- **Non NCCEH Members:** Join today!
- **Regional Leads:** Make sure you have a Regional Lead Alternate and both you and the Alternate have submitted Conflict of Interest forms
- **All PSH Grantees**: Register for PSH subcommittee meeting
- **All CHIN Users**: Register for DQ Subcommittee meeting
- **Regional Leads:** Contact all PHAs within your Regional Committee who are not currently participating and invite them to attend regular meetings

Stay in touch!

- bos@ncceh.org
- 919.755.4393
- Next Steering Committee meeting
  - Tues Dec 3, 10:30 a.m.

Please stay on the line if you missed roll call