**Johnston County Regional Housing Committee**

**NC Balance of State Continuum of Care**

***Meeting Minutes from August 15, 2013***

**In Attendance:**

Tonia McCormick, Johnston County Health Department

Kimberly Legath, Johnston County DSS

Amanda Willett, Bridges of Hope

Cherri Swails, Johnston Recovery Services

Margaret Hinnant, Johnston County Mental Health Center

Melissa Payne, Johnston County Mental Health Center

Nicole Jones, Johnston-Lee-Harnett Community Action

Tina Ray, Johnston-Lee-Harnett Community Action

Pam Radford, Johnston County Mental Health Center

Keri Christensen, Harbor, Inc.

**Introductions:**

Attendee introductions were made.

**Approval of Meeting Minutes:**

Motion was made by Tina Ray and seconded by Cherri Swails to accept the minutes from the July 18, 2013 meeting with no corrections being noted.

**ESG Funding Update:**

Community Action reported continued applications for assistance and that they still have funds to enroll probably 2 more.

**BoS Steering Committee Meeting Updates from 8/6/13**

* BoS Governance Charter was approved
* Discussed formalizing committee’s processes and priorities. Committee discussed forming a subcommittee to create a draft.
* Discussed recruitment/increased participation from other agencies/stakeholders. Committee recommended and made a plan for reaching out to law enforcement, Smithfield Rescue Mission, Re-Entry, library, area ministries
* Regional Committees were encouraged to develop specific goals, including activities and events—committee members discussed a variety of existing community events that the committee could participate in, i.e. Business Expo sponsored by the Chamber of Commerce
* CoC Intent to Apply form needs to be completed online.

**Regional Lead Alternate**

Committee nominated Amanda Willett as Regional Lead Alternate and was unanimously approved.

**ESG 2013**

Regional Selection Committee—Melissa Payne, Cherri Swails, Tonia McCormick

**Announcements:**

Johnston County Mental Health Center –

* Margaret Hinnant announced Mental Health First Aid training at the end of October.

**Adjournment:**

The next meeting will be held on September 19, 2013 at 10:30 am at the Johnston County Mental Health Center Conference Room.