**Regional Committee Meeting**

**June 14, 2013**

**Minutes**

Present: via conference call Kelly Lacy Pastor Trinity Station, Darlene Harrell Area Agency on Agency, Susie Elswick-Morgan ECPPS Social Worker, Tim Gravgaard, Pat Youngblood Albemarle Hopeline, Yhokishia Rhem River City Community Development, Elisabeth Piff Room at the Inn Dare Co., Tim Gravgaard Trinity Station, Liz Reasoner Food Bank of the Albemarle, Janie Spence Tyrrell Co. Inner Banks Hotline, Rosalind Pugh Area Agency on Aging

Guest: Carson Bell Intern Student with Albemarle Hopeline

Kelly called the meeting to order at 9:32 a.m.

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| Kelly open the meeting by welcoming the attendees. He then stressed the importance of attendance of all committee agencies intending on applying for grant monies. The Regional committee is expected to communicate with BOS on whether applying agencies attended monthly meetings or not. Corey Root is the new BoS liaison for our region. |  |

Liz presented the minutes from the May meeting.  Darlene made the motion to accept the minutes. Motion seconded by Susie. Motion passed by unanimous consent.

Kelly shared his understanding of the Regional Committee's role as a local monitoring agency with the members present.Per Corey Root, the role of the committee was to serve as monitor with regard to attendance of participating organizations and their contributions to the local committee. He will follow up more specifically at the June 25 meeting in Greensboro.

Kelly asked for clarification from Corey concerning the grant scorecard. The grant application is not published yet but he did find out that the application will be scored similarly to last year. Tim asked if we knew how we scored last year? Pat said poorly because we just did not have the demographic data required. *Tim suggested that we all begin collecting data using the Point in Time count sheet. Tim agreed to forward the form to Liz who will send it out to the Regional Committee.*

In addition to being weighted on applicants participation in Regional Committee meetings and quarterly subcommittee meetings.

The subcommittee’s are:

* Permanent Supportive Housing
* Rapid Re-Housing
* Data Quality

Since we haven’t had a representative on these committees we will need to be represented at all the remaining meetings. Liz thought that Bobbie Lowe, with ECBH is serving on one of the subcommittees. She will follow up with Bobbie to confirm.

Elisabeth Piff offered to serve on one of the committees but needed to verify her availability with the committee schedule. Liz also offered to be a representative. We need to find out the meeting schedule.

Kelly advised the committee members that all the BoS meetings were open to all to join in a listen.

Forms are available at <http://www.ncceh.org/BoS/2012CoCapplication>

All agencies that intend on applying must go to the website and familiarize themselves with the forms and requirements.

No New Business

No Old business

Meeting Adjourned at 10:20 a.m.

Minutes Respectfully submitted by Liz Reasoner.