

North Carolina Balance of State Continuum of Care

bos@ncceh.org

919.755.4393

www.ncceh.org/BoS

Steering Committee Meeting

July 2, 2013, 10:30 am

Call-In Info

1-218-895-9693 conference code 805232#

Online Presentation

<https://join.me/nccehrocks>

START	10:30 Welcome & Call to Order	
ONE	Agenda Item: Roll Call	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Nancy calls roll for elected regional leads. The CoC Grant Application Scorecard requires Regional Leads' active participation in Steering Committee meetings for their Regional Committee to be eligible for funding. After roll call for elected leads, we ask that other callers identify themselves. If this is your first time calling in to a BoS Steering, please send an email to: bos@ncceh.org to ensure we have your contact information.	
	Supporting Materials: <ul style="list-style-type: none"> • Regional Lead Contact List 	
TWO	Agenda Item: Approval of Minutes	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Supporting Materials: <ul style="list-style-type: none"> • June's Meeting Minutes 	
THREE	Agenda Item: Revised NC BoS Governance	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: As discussed at our last meeting, we are in the process of putting a governance document into place for NC BoS CoC. Changes to this draft from the previous version include: <ul style="list-style-type: none"> • Revised mission statement • Regional committees will elect a Regional Lead and an official alternate • Barring a conflict of interest, official alternates will be able to vote in the absence of the Regional Lead, or if the regional lead has a conflict of interest and is unable to vote We plan to vote on this document at our next meeting on August 6.	
	Supporting Materials: Revised Draft Governance	
	My Action Items: <ul style="list-style-type: none"> • Discuss the current document with your regional committee and provide feedback or suggested changes by Friday July 26. • Begin the process to elect an official alternate – this must be reflected in your meeting minutes. 	

FOUR	Agenda Item: Data Usage Workgroup	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: At our last meeting, we discussed the revised CHIN Cost Structure and agreed to pilot a program for one year starting July 1, 2013 wherein BoS pays the total cost of the CHIN CoC fee. We agreed to form a Data Usage Workgroup to: <ul style="list-style-type: none"> • Target the CoC's available licenses to agencies that are not on CHIN yet • Create a policy for users who receive no-fee licenses re: standards of data quality and use • Create evaluation criteria for a revised policy for no-fee licenses in FY 2014-2015 	
	Call for volunteers to serve on this workgroup	
	Supporting Materials:	
My Action Items:		
FIVE	Agenda Item: Coordinated Assessment Workgroup	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Emily presented information about coordinated assessment at our last meeting. HEARTH requires CoCs to have this system in place by August 2014. NC BoS needs to form a plan to address this requirement.	
	Call for volunteers to serve on this workgroup.	
	Supporting Materials:	
My Action Items:		
SIX	Agenda Item: Intent to Apply Forms	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: <u>Continuum of Care Funds:</u> Agencies who are interested in applying for new projects using CoC funding should fill out an Intent to Apply Form on NCCEH's website at: http://www.ncceh.org/BoS/CurrentCoCApplication/ NCCEH staff will contact individuals who fill out this form to discuss the CoC application process.	
	<u>Emergency Solutions Grants Funds:</u> NCCEH has created an Intent to Apply form for agencies who are interested in applying for ESG funds for the 13-14 funding cycle. Regional Committee can opt to use this form to help organize expected ESG applications, but it is not required. NCCEH will share intent to apply submissions with regional leads. NCCEH will not make contact with applicants. This will be the responsibility of each regional committee. The ESG Intent to Apply Form can be found at: http://www.ncceh.org/BoS/ESG/	
	Supporting Materials:	

	My Action Items: Share Intent to Apply Form links with anyone who is interested in applying for CoC or ESG funds. ESG form is optional for your regional committee	
SEVEN	Agenda Item: Regional Committee Updates	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Time reserved for Regional Leads to share information about regional committee activities, ask questions of the group, share successful strategies.	
	Supporting Materials:	
	My Action Items:	
EIGHT	Agenda Item: Reminders	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information:	
	Supporting Materials:	
	My Action Items: <ul style="list-style-type: none"> • June 25 Regional Lead Meeting Participants: Respond to the follow-up survey by 7/9/13 • Regional Leads: Share the draft governance document • Regional Leads: Share CoC Intent to Apply link with your committee • Regional Leads (Optional): Share ESG Intent to Apply link with your committee if you'd like to use it to organize interest for ESG • ESG grantees and Regional Leads: Be on the lookout for the ESG application that should be released from the State ESG office this month. Each Regional Committee is responsible for submitting a regional application to the State in order to receive ESG funds. • CoC Grantees: Continue to turn in QPRs/APRs to bos@nceh.org 	
END	12:00 Adjournment	
NEXT MEETING: August 6, 2013 @10:30 via conference call		