

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Steering Committee Meeting

June 25, 2013, 10:30 am

Call-In Info

1-218-895-9693 conference code 805232#

Online Presentation

<https://join.me/nccehrocks>

START	10:30 Welcome & Call to Order	
ONE	Agenda Item: Roll Call	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Nancy calls roll for elected regional leads. The CoC Grant Application Scorecard requires Regional Leads' active participation in Steering Committee meetings for their Regional Committee to be eligible for funding. After roll call for elected leads, we ask that other callers identify themselves. If this is your first time calling in to a BoS Steering, please send an email to: bos@ncceh.org to ensure we have your contact information.	
	Supporting Materials: <ul style="list-style-type: none"> • Regional Lead Contact List 	
TWO	Agenda Item: Approval of Minutes	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Background Information:	
	Supporting Materials: <ul style="list-style-type: none"> • May's Meeting Minutes 	
	My Action Items:	
THREE	Agenda Item: Proposed NC BoS Governance	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: In order to be in compliance with the HEARTH Act Interim Rule, the BoS Steering Committee must ratify a governance document for the BoS CoC to include information detailing: <ul style="list-style-type: none"> • Committee Structure, Roles & Responsibilities • Funding Application Procedures • Data Collection & Assessment • Staff Roles The draft document attempts to record and codify how NC BoS currently operates while addressing in HEARTH requirements. Participants in today's Regional Lead meeting will discuss this document in depth. The Steering Committee will review and possibly approve a final document at the July 2 nd meeting.	

	Supporting Materials: Copy of Draft Governance	
	My Action Items:	
FOUR	Agenda Item: CHIN Cost Structure	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: On July 1, 2013 CHIN will change their cost structure from a user based fee structure to a CoC-based fee structure. NC BoS must decide how we will pay for these costs. Options include: <ul style="list-style-type: none"> • Asking agencies to continue to pay a fee • Paying the total cost from NC BoS CoC HMIS grant funds <p>The BoS HMIS grant is large enough to pay the total cost. As data is the most important tool we have to tell and show our story, encouraging agencies to use CHIN to record their information is in the interest of all CoC members. However, we must ensure that all data needs are being met and the group must set priorities for the CoC funding.</p> <p>Discussion will be held and a final vote is needed.</p>	
	Supporting Materials:	
	My Action Items:	
FIVE	Agenda Item: Written Steering Committee Highlights	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Would it be helpful for NCCEH to send a short summary of highlights the Steering Committee meeting each month to the regional lead? Regional leads could use this short, written update in regional committee minutes and/or to update the regional committee members during regional committee meetings.	
	Supporting Materials:	
	My Action Items:	
SIX	Agenda Item: Regional Committee Updates	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 15 min
	Goal: <input type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Each Regional Lead is asked to give an update from their Regional Committee	
	Supporting Materials:	
	My Action Items:	
END	11:20 Adjournment	
NEXT MEETING: July 2, 2013 @10:30 via conference call		