

# MINUTES OF MEETING Caswell Homeless Initiative

Date : Tuesday, December 4

Venue : Ag Building, 9:30am

Attendees: Shanna Poole, Frank Rose, Shannon White, Angy Turner, Racquel Hughes,

Minutes Taken By: Shannon White

Topic	Discussion & Decision	Action/Follow Up	Responsible Person
Participant Forms	Given and discussed, will be sent to those not in attendance, due back on Friday.		
Elect Positions	Regional Lead: Shanna nominated by Shannon, 2nd by Chair: Shannon, nominated by Shanna, 2nd by Angy Co-Chair: Racquel, Nominated by Shanna, 2nd by Shannon Secretary: Angy, nominated by Frank, 2nd by Shanna	Motion passed by unanimous vote.	
By-Laws	Approved with changes denoted. Name: CHI - Caswell Homeless Initiative Motion made by Shanna, second by Racquel.	Motion passed by unanimous vote. Revised version to be sent out to each member.	Shannon to send out revisions
Meeting Dates	1st Tuesday of every month at 9:30 Ag Building	Confirm availability of meeting space	Shannon to check on availability of building
Additional members	Pastor and Dr. Kent Martha Hammond, Prospect Hill PCC - Edna Brown, Judy Newcomb	Extend invitations to join, follow up on past invitations	Racquel to ask Shannon to ask Shanna to ask

Date Approved by Board January 6, 2013