

COC Monthly Meeting Minutes
Multi Purpose Room ■ Greenville Housing Authority
1103 Broad Street, Greenville, NC
September 8, 2010

Present:

Sandra Anderson, City of Greenville Community Development
Alberto Blanco, ReStart Inc
Georgia Claxton, Recovery Innovations – Hope Station Wellness City
Devinder Culver, Greenville Police Dept.
Pam Esposito, Behavior Health, PCMH
Monica Futral, Greenville Housing Authority – VASH
Susan Hall, Recovery Innovations – Hope Station Wellness City
Lynne James, Greenville Community Shelter
Linda Mandell, SOAR Caseworker, Pitt County Planning
Don Rogers, Greenville Housing Authority
Sommer Sinclair, Pitt Co Dept. of Social Services
Paulette White, Pitt County Planning
Rhonda White, ReStart
Talaika Williams, ECBH

Minutes from August 9, 2010

Corrections made to the minutes. Don Rogers motion to accept, Georgia Claxton seconded, minutes accepted.

Balance of State – Updates

a. 2010 Grant process

The NOFA HUD CoC grant has not been published. At the September Steering Committee, the BoS presented a handout of the agencies applying for 2010 funding and the requested amounts. This handout was distributed to the members. Due to a miscommunication between GHA and the BoS, their 2010 application was not included in the 2010 pre-application process and will not be eligible for 2010 funding.

The Greenville Community Shelter renewal grant for their permanent supportive housing program is included.

All renewal grants are for one year.

The BoS is requesting more documentation from agencies who are applying for grant funding. Agencies need to submit the most recent Annual Progress Report (APR) as well as financial documents from the agencies to show that the agency is financially sound and can operate on a reimbursement plan. Deadlines for this documentation were included with handouts.

Paulette reminded the group that some documentation may change once the NOFA has been published.

HUD will hold a conference in Atlanta September 27-30, 2010 which will present information on the new HEARTH Act and other grant information. Several people from the BoS will attend.

Recommendation of Grant Review Committee for 2010 HUD:

Paulette reminded the group that Sylvia Brown is on the Grants Review Committee for the Balance of State. The committee will use the 2010 scorecard to review these grants and score them on fundability. She reminded the group that individuals from agencies submitting grants can not serve on this committee.

Pitt County Grants:

- a. Greenville Community Shelter will submit a Renewal Grant for its Solid Ground Program. Lynne James reported that the most current Annual Progress Report (APR) for this program has not been completed. It will be completed and submitted in 90 days. As requested by the Steering Committee for the BoS, this grant was reviewed by the Pitt Co. CoC.

Paulette White motioned that the Greenville Community Shelter's Solid Grant renewal grant be approved for submission to BoS for the 2010 HUD-CoC grants. The motion was passed by the CoC members present.

- b. ECBH, LME – 2 renewal Grants and one new grant – all Shelter + Care
ECBH asked the Pitt CoC to review their grant applications. Amy Modlin reminded the group that ECBH, LME covers 19 counties and that these grant programs would also cover that same region. The Pitt CoC members agreed that its grants review group would review the ECBH, LME grants and submit the appropriate forms to the BoS. Amy Modlin was replaced by Alberto Blanco on the committee. The committee (Paulette, Sylvia and Alberto) will meet as soon as possible to review these grants. It was agreed by the CoC members that once the committee reviewed these grants and approved them for submission, Paulette would sign off on the appropriate forms and submit them to the BoS.

City of Greenville – Consolidated Annual Performance & Evaluation Report for fiscal year 2007-2008

Sandra Anderson highlighted 2009-10 fiscal year. 2009 is 2nd year of consolidated plan (5 year plan) from 2008-2013.

Primary activities:

- 1. Affordable Housing
- 2. Housing Rehab
- 3. Acquisition of Substandard Properties
- 4. Public Service Programs
- 5. Homeless Assistance

They are requested each year to do an action plan. The 2009-10 budget as follows:

Unoccupied Rehab	\$264,497
Acquisition of Properties	72,500
Public Service	115,000 *
Clearance of Demolition	37,500
Public Facility Improvement	30,000
Infrastructure Improvement	35,000
Planning Administration	160,000
Economic Development Activities	100,000
Generated program Income (CDGB)	5,069
Home Investment Partnership Planning Administration	75,000
Owner Occupied rehab	162,500
Down Payment Assistance	100,000
New Construction	128,810
Totals for Community Housing Development Organization	112,500
Program Income Generated	<u>10,172</u>
TOTAL	\$588,982

*\$30,000 for 10-year plan

For that year accomplishment included:	Goal	Actual
Housing Rehab	13	15
New Construction	3	1
Public Service Activities	6	6
Down payment Assistance	5	6
Development Assistance	5	12
Property Acquisition	2	12
Assist Relocation	5	1 (only 1 needed)
Clearance & Demolition	8	14
Public Facility Improvement	3	2
Lead Hazard Control	35	71

The comment period of the draft of consolidated plan is available on Website or in the office. Can be downloaded to read and send comments. They are to be submitted along with consolidated plan. If any comments received after that date, they will be forwarded to HUD as well. Brought annual plan sheet but can obtain at office or by email.

NC Targeting Housing Update – Thea Craft

Thea presented information on the permanent supportive housing program which is a partnership between DH”S and housing finance agency. Its goal is to connect low income individuals who are disabled with affordable low cost housing. Persons must be referred by a service provider who is working with the client. Agencies interested in becoming an approved referral agency should refer to the contact information (Field Op Director). Trainings are done by conference call every 2nd Wed. of the month from 3-5pm. Approved agencies not listed on their website due to policy. Requirements for tenants were detailed. Also discussed requirement for service providers for tenants.

Project Homeless Connect Event – Paulette White

A planning committee has been convened and will meet on September 13, 2010 at 2:00pm. Anyone interesting in working on this project was invited to attend.

Homeless Prevention & Rapid Re-housing Program Updates

- a. Summer Sinclair presented HPRP updates for Pitt Co. DSS. Expenditures for the program will be reported during the October meeting.

HPRP	August, 2010	Total
Staffed Cases	26	
	35	
Received assistance, ongoing	37	97
Closed, Safely Housed	14	65
Pending	2	
Closed, other reasons		25

- b. Talaika Williams on HPRP Results for ECBH (which cover 12 of its 19 counties)

HPRP	To Date
Referrals	372
Receiving Assistance	72
Closed	19
Position/Negative	15/4
August Expenditure	\$73,000

SOAR Program

a. Pitt Co. DSS program

SOAR	August, 2010	Total
Referrals	3	37
Submitted to Soc. Sec.	3	29
Pending	10	10
Approved	1	9
Closed/Denied	0	6

b. 10-Year Plan Caseworker (Linda Mandell)

SOAR	August, 2010	Total
Referrals	2	7
Submitted to Soc. Sec.	1	4
Pending	3	3
Approved	0	0
Closed/Denied	1	1

Permanent Supportive Housing Program Updates

Solid Ground (Greenville Community Shelter) Lynne James reported that there are vacancies for 1 family. The Head of household must have a disability and some income. There is also one opening for a female and one for a male. She reminded the group that to qualify individuals must have a disability, be homeless (HUD defined) and have some income. This program is up for renewal.

Monica Futral: GHA Update. VASH – 4 people added. Verdura has no openings, received 1 application.

Working on target plan for Crystal Springs. Have 100 pre-applications for project and is preparing to work on formal applications. Open House planned for Dec. 2 or 4.

CHIN – Updates & Training

Distributed training schedule dates.

Other Announcements

Students at ECU to examine computers at Joy Soup Kitchen and Shelter and see what can be repaired.

*The next Continuum of Care meeting is scheduled for Wednesday, October 13, 2010 at 9:00 AM in the multipurpose room at the **Greenville Housing Authority** located at 1103 Broad Street in Greenville, NC.*