

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Steering Committee Meeting

May 7, 2013

10:30 AM - 12:00 PM

Note New Number: 1-218-895-9693 conference code 805232#

Online Presentation: <https://join.me/nccehrocks>

START	10:30 Welcome & Call to Order	
ONE	Agenda Item: Roll Call	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Roll is called for elected Regional Leads. Regional Leads' active participation is required for their Regional Committee to be eligible for funding. After roll call for elected leads, other callers should identify themselves. If this is your first time calling in to a BoS Steering Committee, please send an email to bos@ncceh.org to ensure we have your contact information. **NCEH has hired a new Project Specialist to coordinate the Valance of State CoC. Corey Root can be reached at corey@ncceh.org or 919-755-4393. Continue to send documents and correspondence to bos@ncceh.org .	
	Supporting Materials: <ul style="list-style-type: none"> • Regional Lead Contact List 	
TWO	Agenda Item: Approval of Minutes	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Background Information:	
	Supporting Materials: <ul style="list-style-type: none"> • Copy of April's Meeting Minutes 	
	My Action Items:	
THREE	Agenda Item: CoC Tier 2 Renewals Announced	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: HUD announced the Tier Two Renewal Projects. The Balance of State had one Tier Two Renewal Project. The project, a transition-in-place program run by Christians United Outreach Center, was renewed. All renewal projects have been awarded. New project awards will be made at a later date.	
	Supporting Materials:	

	List of Tier One Renewal Awards List of Tier Two Renewal Awards	
	My Action Items: <ul style="list-style-type: none"> Renewal Grantees: You should receive a new grant agreement for your renewed grants. Once you receive this, contact NCCEH and send us a copy so we can ensure we have the correct operating dates for your renewed grant. 	
FOUR	Agenda Item: Regional Lead Meeting	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: We will hold a Regional Lead Training/Meeting on June 25 th 9:30am - 5pm. Location and registration information will be sent out to Regional Leads.	
	Supporting Materials:	
My Action Items: <ul style="list-style-type: none"> Regional Leads: Mark your calendars and plan to join us. 		
FIVE	Agenda Item: CHIN Advisory Committee Representatives	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Nancy Holochwost	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The Balance of State is represented on CHIN’s Advisory Committee by four representatives. The Steering Committee needs to approve representatives for July 2013 – June 2014. These individuals have agreed to represent the Balance of State: <ul style="list-style-type: none"> Corey Root, NCCEH (Nancy Holochwost, alternate) Joe Marks, The Meeting Place (Burke County) Kathy Bragg, Union County Shelter Paulette White, Pitt County Community Development 	
	Supporting Materials:	
My Action Items:		
SIX	Agenda Item: Letter of Consistency Request	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Brick Capital Community Development Corporation has submitted a funding application for the NC Housing Finance Agency’s Supportive Housing Development Program to develop 10 units of permanent supportive housing in Lee County. The applicant is seeking a letter of consistency from the BoS CoC. The application will be discussed and the Steering Committee will be asked to vote on the project’s consistency with the BoS CoC.	
	Supporting Materials:	

	<ul style="list-style-type: none"> Brick Capital Community Development Corporation Application to HFA 	
	My Action Items:	
SEVEN	Agenda Item: Subcommittees	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The Permanent Supportive Housing and Rapid Re-Housing Subcommittees are mostly comprised of providers and meet quarterly to discuss best practices, review APR performance, and set the Balance of State's performance goals. The Data Quality Subcommittee is comprised of ESG and CoC grantees and other interested providers and works with our HMIS Lead Agency (CHIN) to ensure a high level of data quality. The subcommittee reviews the monthly data quality scores and works with agencies to improve. The schedule for 2013 is: <ul style="list-style-type: none"> Permanent Supportive Housing: February, May, August, November Rapid Re-Housing: March, June, September, December Data Quality: March, May, July, September, November 	
	Supporting Materials:	
	My Action Items: <ul style="list-style-type: none"> All: Register for appropriate subcommittee calls. Regional Leads: NCCEH will send an email re: subcommittee registration. Upon receipt of this email, forward it to your lists. 	
EIGHT	Agenda Item: ICCHP/BoS Advocacy	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Funding for the NC Interagency Council for Coordinating Homeless Programs, including Balance of State CoC coordination funding, was not included in DHHS's budget request. The Steering Committee will discuss the implications of the loss of this funding, and will discuss actions to advocate for funding to be restored.	
	Supporting Materials:	
	My Action Items: <ul style="list-style-type: none"> All: Contact legislative leaders as directed. 	
NINE	Agenda Item: Regional Committee Updates	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Each Regional Lead is asked to give an update from their Regional Committee.	

	Supporting Materials:	
	My Action Items:	
TEN	Agenda Item: Reminders	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information:	
	<ul style="list-style-type: none"> • CoC Grantees: Don't forget to turn in your QPRs! • All: Sign up for subcommittee calls when registration opens. 	
	Supporting Materials:	
My Action Items:		
END	12:00 Adjournment	
NEXT MEETING: June 4 , 2013 @ 10:30 via conference call		