North Carolina Balance of State Continuum of Care

Steering Committee

January 3, 2013

10:30 AM

www.ncceh.org/bos

Welcome

- Roll Call
- Reminders:
  - 4* to mute/unmute line
  - If your phone plays music while on hold, please do not put us on hold during the conference call.

Today's Agenda

- Approval of Minutes
- Consolidated Application (Exhibit One) Questions
- Project Review Committee Recommendations
- CHIN Grant & Subsidy
- APR Goals
- Point-in-Time Count
- Reminders

Review & Approve December Minutes

- http://www.ncceh.org/attachments/contentmanagers/84/Steering_Committee_Minutes-12.4.12.pdf

Questions from the Consolidated Application (Exhibit One)

- What methods does the CoC use to determine chronic homeless eligibility and how is data collected for this population? (should be specific to how the local process actually determines eligibility, not a reiteration of recommended HUD processes) (4B)

- *Based on the sheltered PIT count, what gaps/needs were identified in the following: housing, services, mainstream resources (2H)

Questions from the Consolidated Application (Exhibit One)

- Prison/Jail Discharges:
  - Local MOAs with jails? Participation in Regional Committees by jail staff?
- Foster Care Discharges:
  - Local MOAs with DSS? Participation/coordination at Regional Committees to coordinate discharges from foster care?
- Healthcare Discharge Questions:
  - Is the discharge policy in place "State" mandated policy , "CoC" adopted policy or Other? (We are "other" and they ask that if you answer "other" to explain)
  - Describe the efforts that the CoC has taken to ensure that persons are not routinely discharged into homelessness.
  - If the CoC does not have an implemented discharge plan for the healthcare system, specifically describe the gap(s) in completing a comprehensive discharge plan.
  - Specifically, identify the stakeholders and/or collaborating agencies that are responsible for ensuring that person being discharged from a system of care are not routinely discharged into homelessness.
  - Specifically indicate where persons routinely go upon discharge other than HUD McKinney-Vento funded programs.

Project Review Committee

- Each BoS Regional Committee was asked to select one representative for the Project Review Committee
- The Project Review Committee used the 2012 scorecard for renewals and new projects
- The Project Review Committee used the results from the scoring process to rank projects.
- Projects were placed in tiers according to Steering Committee guidance.
- Scorecards will be shared after the application is complete (due to time constraints) and applicants will be offered a debriefing conversation with NCCEH staff.
- Project that would like to appeal should contact Denise Neunaber no later Monday, January 7th.

Ranking Guidelines from BoS Steering Committee

- Put renewals in Tier 1, cut renewals' admin $ in order to fit all renewals in Tier 1
  - 3 projects are not renewing this year so this is not needed. (1 decided not to and 2 got an extension and don't have to)
- Put new projects in Tier 2
- If there is room in Tier 1 to include a new project, prioritize a project from a region that does not have any existing Permanent Supportive Housing

Determining Final Score

- Scorecard has two parts:
  - Community Section
    - NCCEH Staff and Community Rep score this section. Scores are averaged.
  - Staff Only Section

Community Section Averaged Score

$+$ Staff Section Score

Final Score

Project not moving forward

- Residential Treatment Services of Alamance
  - New Project Request for Supportive Services for existing PSH
  - Project has 6 beds and currently has full time resident manager
  - Request is for weekend staff and van for transportation
  - Supportive Services Justification did not pass threshold.
    - PSH best practice does not necessitate continual supervision of residents.
    - Extra supervision seems inappropriate for permanent supportive housing. Proposed case manager would be there to control behavior, ensure participants follow program rules on the weekend, provide structured activities on the weekend and provide transportation.
    - 36% of women have been discharged because of weekend behavior.
    - 6 out of 11 participants left in under 60 days. 5 of them under 30 days.

- **Action Needed:** Motion to not include RTSA application in final CoC application

Late Application

- Christians United Outreach Center did not submit their renewal application for TH on time. Applications were due December 7 and the application was turned in December 17th.

- Applicant was aware that a late application meant that the project may lose funding.

- Recommendation:
  - Application should be placed in Tier Two
    - Project *may* get funded, depending on HUD funding and overall CoC score.

Renewal Project Thresholds Concerns

- Supportive Services Funding Justification (community scored)
  - Projects requesting supportive services funding must submit a justification statement that explains why the project is asking for CoC services funding. The statement should include what other funding sources the project utilizes or has worked to secure. The statement should also include a plan for when the project will reduce its use of CoC funds for services.
- Do match letters sufficiently document the required match for the project type? (staff scored)
- Ratio of leverage to request (staff scored)
- Previous Project Spending Rates (staff scored)
  - Has this grantee requested extensions or not spent all of their funding for this project? If yes, the applicant must submit an explanation of spending and a plan for improving spending and show a good faith effort to maximize use of current funds.
- Participated in at least ½ of one subcommittee's meetings (staff scored)
- Regional Committee Participation (staff scored)

Projects not meeting subcommittee participation requirement

Agency	Project Name	Type
Burlington Development Corporation	HOPE	PSH
Burlington Development Corporation	STEPS	TH
Partners Behavioral Health Management: Northern	SHP Leasing 2013	PSH
Rockingham County Help for the Homeless	Transitional Housing Renewal	TH
Sanford Housing Authority	SHA S+C Renewal	PSH
United Community Ministries	Permanent Housing Renewal	PSH
United Community Ministries	Bassett Center TH Renewal	TH

Ranking Guidelines

- Create three tiers within Tier 1.
  - Tier 1A: Renewal Projects who met all thresholds
    - Rank CoC-wide HMIS project 1st
    - Rank projects in order of scores
  - Tier 1B: Renewal Projects that did not meet participation threshold requirements
    - Rank projects in order of scores
    - Project from area without an active Regional Committee should be ranked last
  - Tier 1C: Top-ranked new project from unserved county.
  - Tier 2A: New Projects who met all threshold requirements
    - Rank projects in order of scores
  - Tier 2B: Late Renewal Project

Tier One A

Rank	Score	Agency	Project Name	Type
1	n/a	NC Housing Coalition	CHIN	HMIS
2	114	Surry Homeless & Affordable Housing Coalition	SHAHC PH 2009	PSH
3	109	East Carolina Behavioral Health	Tideland Mental Health Center S+C Program	PSH
4	108.25	Partners Behavioral Healthcare	Catawba County S+C	PSH
5	105.5	Graham Housing Authority	GHA S+C Renewal	PSH
6	104.75	New Reidsville Housing Authority	S+C Renewal	PSH
7	104	East Carolina Behavioral Health	PSH #1	PSH
8	103.5	Cardinal (Five County)	SPC Chronic Renewal 2012	PSH
9	100	Surry Homeless & Affordable Housing Coalition	PH Renewal Grant 1 2012	PSH
10	98.5	Cardinal (PBH)	PBH 2007 S+C	PSH
11	96.25	Eastpointe LME	Shelter Plus Care	PSH
12	94.25	Cardinal (Alamance-Caswell)	NC0031C4F031104 Grant #1	PSH

Tier One A continued

Rank	Score	Agency	Project Name	Type
13	94.25	New Reidsville Housing Authority	Reidsville Housing "3023" Renewal	PSH
14	94	Cardinal (Alamance)	Shelter Plus Care Renewal NC10C703002	PSH
15	92.75	Community Link	2012 PRC-TH Renewal	TH
16	91.75	Greenville Community Shelters	Solid Ground	PSH
17	87.5	Cardinal (Five County)	Kerr-Tar PH Renewal	PSH
18	86.75	Cardinal (Five County)	Kerr-Tar PH #4	PSH
19	84.25	Smoky Mountain Center- Southern	Shelter Plus Care	PSH
20	73.75	Housing Authority of the City of Greenville	Cornerstone	PSH
21	65.5	Cardinal (PBH)	PSH 2012 Renewal PSH	
22	59.5	Sandhills Community Action Program	Project Homeward Bound (S+C)	PSH
23	28.25	Sandhills Community Action Program	Project Homeward Bound (TH)	TH

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Tier One B

Rank	Score	Agency	Project Name	Type
24	105.75	Burlington Development Corporation	HOPE PH	PSH
25	94.5	Partners Behavioral Healthcare (Northern)	SHP Leasing 2013	PSH
26	84	United Community Ministries	Permanent Housing Renewal	PSH
27	66	Burlington Development Corporation	STEPS PH	TH
28	51.5	Rockingham County Help for the Homeless	TH Renewal	TH
29	45.25	United Community Ministries	Bassett Center TH Renewal 2012	TH
30	98	Sanford Housing Authority	SHA S+C Renewal 2012	PSH

Tier One C (New Project)

Rank	Score	Agency	Project Name	Type
31	97.25	Homeward Bound	Pathways to Permanent Housing Henderson County	PSH

Tier Two

Rank	Score	Agency	Project Name	Type
1	90	Eastpointe	Southeastern PSH Program	PSH
2	85.25	Piedmont Behavioral Healthcare	New PSH	PSH
3	71.2	New Reidsville Housing Authority	2012 PSH for Case Management	PSH (Supportive Services)
4	22.5	Christians United Outreach Center	TH Renewal	TH

Action Needed: Approve final list of projects with tiering and ranking

CHIN Grant & Subsidies

- CHIN has changed their fees due to cost-savings in their budget as a result of Charlotte joining CHIN.

- BoS needs to reevaluate our CHIN grant and subsidy we are providing other CoCs.

- Planning to use a portion of the grant for data analysis and performance measurement.

- Reducing the grant will mean being able to create Homeward Bound's Permanent Supportive Housing project.

- Action Needed: Approve new subsidy levels for other CoCs

Strategic Performance Goals (APRs)

Goal (HUD)	Actual in 2011	Actual in 2012	1-year goal	5-year goal	10-year goal	Source
Create new permanent beds for chronically homeless individuals	142	149	157 Did not meet	168	179	PIT Housing Inventory
Increase percentage of homeless persons staying in permanent housing over 6 months to at least 77%	86%	83%	87% Did not meet	88%	89%	APRs of all PH grantees
Increase percentage of homeless persons moving from transitional housing to permanent housing to at least 65%	81%	79%	82% Did not meet	83%	85%	APRs of all TH grantees
Increase percentage of persons employed at program exit to at least 20%	40%	22%	28% Did not meet	29%	30%	APRs of all housing grantees
Decrease the number of homeless households with children	347	410	340 Did not meet	310	300	PIT Count

New Performance Goals

- Increase the percentage of participants in all CoC-funded projects that obtained mainstream benefits at program exit to 20% or more.
  - 2012 actual = 74%

- Intent of the CoC to reallocate Supportive Services Only (SSO) and Transitional Housing (TH) projects to create new Permanent Housing (PH) projects.
  - This year
  - 2013
  - 2014
  - 2015

2013 Point-in-Time Count

- Point-in-Time Count will be night of Wednesday, January 30
- Collect data on homeless people for PIT Count and bed inventory info for Housing Inventory Count (HIC)

- Changes for 2013 count:
  - Count rapid re-housing programs (ESG-funded, CoC-funded, or other) – considered permanent housing
  - Count people by age category: under 18, age 18 to 24, and over 24
  - Count number of one-child households and number of multi-child households in "households of only children" category
  - Count number of male vs. female veterans
- Resources and guidance posted on NCCEH website: http://www.ncceh.org/pointintimehowto/

2013 Point-in-Time Count

- BoS communities must submit to NCCEH:
  - One reporting form from each agency (shelter, transitional housing, rapid re-housing, permanent supportive housing)
  - One reporting form for unsheltered/street count
- NCCEH compiles total count for the BoS CoC and submits both PIT and HIC to HUD

- Each Regional Committee must have a PIT Count Lead Contact
  - Responsible for ensuring all reporting forms are submitted on time
  - Point person for any questions about your RC's data
- Submit PIT Contact's name, email address, and phone number to bos@ncceh.org no later than Friday, January 25th

Reminders

- **CoC Applicants:** PDFs of Final Drafts are due January 4 for renewals and January 7 for new projects. Applicants will be asked to submit in esnaps by January 11.

- **Regional Leads:** Regional Committees must elect Regional Leads during January or February Meeting. Regional Committee who want to elect a Regional Lead at another time must contact bos@ncceh.org to apply for a waiver.

- **CoC grantees:** Don't forget to turn in APRs and QPRs to bos@ncceh.org!

    PUT THESE ON YOUR ACTION ITEM LIST!

Last BoS Reminders for Regional Leads...

- Please continue to send Regional Committee agendas, minutes, and meeting info to bos@ncceh.org.
- These are scored on the scorecard, so you want to make sure to keep turning them in!
- Please be sure to share all BoS CoC Steering Committee info pertinent to Regional Committee members with all RC participants.
- **Make sure bos@ncceh.org is on your Regional Committee email list.**

Stay in touch!

- Email bos@ncceh.org or call 919.755.4393 with any questions or concerns.
- Mark your calendar for the next Steering Committee call at 10:30 am on February 5th!