

North Carolina Balance of State Continuum of Care

bos@ncceh.org

919.755.4393

www.ncceh.org/BoS

Steering Committee Meeting

December 4, 2012

10:30 AM - 12:00 PM

1-712-432-3100 conference code 963789#

Online Presentation: <https://join.me/nccehrocks>

START	10:30 Welcome & Call to Order	
ONE	Agenda Item: Roll Call	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Roll is called for elected regional leads. Regional Leads' active participation is required for their Regional Committee to be eligible for funding. After roll call for elected leads, other callers should identify themselves. If this is your first time calling in to a BoS Steering, please send an email to bos@ncceh.org to ensure we have your contact information.	
	Supporting Materials: <ul style="list-style-type: none"> • Regional Lead Contact List 	
TWO	Agenda Item: Approval of Minutes	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Background Information:	
	Supporting Materials: <ul style="list-style-type: none"> • Copy of November's Meeting Minutes 	
	My Action Items:	
THREE	Agenda Item: CoC NOFA Update and Overview	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 50 min
	Goal: <input checked="" type="checkbox"/> Share Information <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: HUD released the Notice of Funding Availability for the Continuum of Care Program on November 9, 2012. The final collaborative application is due to HUD on January 18, 2013. NCCEH will highlight the significant changes in this year's NOFA and lead the Steering Committee in a discussion of the implications.	
	Supporting Materials: <ul style="list-style-type: none"> • CoC NOFA 	
	My Action Items: <ul style="list-style-type: none"> • Read the CoC NOFA if you haven't already. At a minimum, you should review Section C: Changes and Highlights for FY2012 (pages 5-9) 	

FOUR	Agenda Item: Scorecard	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 20 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The Scorecard Committee revised the scorecards for New and Renewing CoC Projects. The draft scorecards will be presented to the Steering Committee for approval.	
	Supporting Materials: 2012 New Project Scorecard 2012 Renewal Project Scorecard	
My Action Items:		
FOUR	Agenda Item: Regional Approval of Applications	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 20 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Each applicant (new and renewal) must present their project application to their Regional Committee for approval. Each Regional Committee must complete and submit a Regional Committee Project Application Form with a ranked order of projects. With this year's timing with the holidays, this may be done over email if necessary.	
	Supporting Materials: 2012 Regional Approval Form Sample	
	My Action Items: <ul style="list-style-type: none"> • Regional Leads: Download your Regional Committee Project Application Form from http://www.ncceh.org/bos/CurrentCoCApplication/ • Regional Leads: Coordinate your Regional Committee in how you will decide to approve projects and rank them in priority order. • CoC Project Applicants: Share your project application and other requested materials with your Regional Committee for their approval. Follow the dates set by your Regional Lead. • Regional Leads: Turn in your Regional Committee Project Application Approval Form to NCCEH no later than December 31, 2012. 	
FIVE	Agenda Item: Regional Committee Updates	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: <ul style="list-style-type: none"> • As discussed at the last meeting, NCCEH has created a webpage for each Regional Committee. Regional Leads will need to ensure that this information is accurate and notify NCCEH when anything changes so these pages stay accurate. 	

	Supporting Materials: <ul style="list-style-type: none"> • Regional Committee Webpages 	
	My Action Items: Go to your Regional Committee's webpage: http://ncceh.org/bos/regionalcommittee/ <ul style="list-style-type: none"> • Check the information that is on the page, send corrections to bos@ncceh.org • We are only posting RC meeting minutes from September 2012 and moving forward. If other information is missing, that means that NCCEH does not have that information. We want all of these sections to be filled out on your page. Send additions to bos@ncceh.org • If you'd like editing rights to maintain your own page, let us know at bos@ncceh.org 	
SIX	Agenda Item: Reminders	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: <ul style="list-style-type: none"> • CHIN Users: CHIN will be holding another Data Quality Training on Dec. 13 at 2:00. Contact the Help Desk to register: 1-877-703-3176 or support@nchomeless.org • Quarterly Progress Reports for CoC Grantees: Don't forget to turn in your QPRs! 	
	Supporting Materials:	
	My Action Items:	
END	11:30 Adjournment	
NEXT MEETING: January 4, 2012 @ 10:30 via conference call		