

North Carolina Balance of State Continuum of Care

bos@ncceh.org

919.755.4393

www.ncceh.org/BoS

Balance of State Steering Committee Meeting

8.7.12

Regional Leads Present: Brian Alexander, Albert Barron, Susan Bellew, Ellen Blackman, Michael Bloomer, Kristi Case, Debbie Cole, Spencer Cook, Nicole Dewitt, Joe Marks, Amy Modlin, Jane Motsinger, Faye Pierce, Joel Rice, Kim Braxton (for Jackie Sheffield), Chris Battle (for Glenn Silver), Marty Stebbins, Michele Steele, Paulette White, Teena Willis, Shari Wright

Regional Leads Absent: Faythe Canson, Tonya Gray, Katherine Pullicino, Gus Smith

Interested Parties Present: Ellery Blackstock, Beverly Brown, Keri Christensen, Terrance Gerald, Kannika Turrentine

NCCEH Staff Present:

Emily Carmody, Denise Neunaber, Emila Sutton

Approval of July Minutes

There being no changes needed, a motion was made and approved to accept the minutes.

BoS CoC Goals and Outcomes

- The ESG Regional Application includes two questions that ask if the region has set outcomes goals for particular sub-populations. These questions were reviewed.
 - Currently, the BoS has goals to reduce the numbers of chronically homeless persons and homeless families. These goals were included in the 2011 CoC application and in BoS meeting minutes posted on the NCCEH website.
 - Steering Committee members were asked to review the current outcomes goals and to suggest additional goals they felt were necessary. No further goals were suggested.
- Question 16 in the ESG Regional Application asks about goals for housing outcomes. The BoS has discussed housing outcomes goals, but none have been officially adopted by the CoC. Steering Committee members reviewed the list of possible housing outcomes goals from the ESG application. A motion was made and approved to adopt all of the goals from the application as the CoC's goals [Rice, Bloomer].
- NCCEH staff will send out an explanation of how to answer the ESG application questions that were discussed.

CHIN Update

- CHIN is in the midst of changing its cost structure from a user fee to a CoC fee. The BoS has a large HMIS grant that has previously covered a portion of the costs for other CoCs. Going forward, this grant will be used to cover the BoS's fees and to pay for a data analyst to assist with data quality and usage. If there is enough money left, it will help subsidize the fees for other CoCs.
- The CHIN Advisory Committee met in July and called for a vote on two topics:
 - The CoC would become the primary customer and pay the fee for CHIN's service. This will help CoC leadership play a larger role in helping CHIN staff set priorities.
 - The cost structure will change to a tiered structure for CoCs.
- All of the BoS representatives on the Advisory Committee voted yes on these two items. The final vote is expected to be finalized by the end of the month. If the vote passes, it is possible that some agencies may have their CHIN fee waived (up to a certain number of licenses per CoC). The new cost structure would go into effect in July 2013.

ESG Update

- Denise has held ESG consultations with many Regional Committees. There are still some slots available for consultations this week.
- The State is creating a new FAQ document this week. It will be posted on the NCCEH website when it is available.
- Applications are due by August 13th. Applications may be hand-delivered on that day; the State will publicize the drop-off location once it's decided.
- The Steering Committee must approve applications from BoS regions. There are several items (such as regional participation, attendance at BoS meetings, etc.) that it seems unfair to score since these items were not required of ESG grantees this year. It was proposed that all renewal project applications would be automatically approved (with the provision that any project requesting an increase in funds would be reviewed more closely) and that all new project applications for rapid re-housing and prevention would be approved if they met threshold on the State's scorecard. A motion was made and approved to approve these proposals [Marks, Dewitt]. Steering Committee members were asked if there were particular reasons they would not approve renewal or new projects; no reasons were identified.
- More information about ESG is available on the NCCEH website at <http://www.ncceh.org/boeseg/>
- Steering Committee members were asked to give updates on their regions' ESG application processes.
 - Piedmont: The applications were reviewed and approved by both a project review committee and the region's executive committee.
 - Surry: Stokes, Davie, Yadkin, and Iredell counties have joined with Surry for the purposes of the application.

- Pitt: The application has helped to lay out activities that have been discussed for some time and need to be implemented.
- Wilson/Greene: The group has reviewed project applications and is finishing its regional application.
- AHRRM: The group is meeting today to review project applications. The region has had a difficult time finding a lead agency.
- Twin County: The group is meeting today to review project applications.
- Down East: Eastpointe has a consultation scheduled today to discuss submitting a regional application that would be a collaboration between the Down East, South Central, and Twin County regions.
- South Central: The group plans to turn in its application on Friday.
- Steering Committee members discussed needing BoS approval of the regions' lead agencies. NCCEH staff offered to review lead agencies to check for conflict of interest and to ensure that transparent processes were used. Steering Committee members agreed that no formal approval process is needed.

NAEH Conference Materials

- The National Alliance to End Homelessness conference was held July 16-18. Over 60 participants from North Carolina attended, including many from the Balance of State.
- NCCEH staff led NC participants in Capitol Hill visits with Representatives Watt and Price and Senators Burr and Hagan.
- Conference presentations are available on the NAEH website at <http://www.endhomelessness.org/content/article/detail/4615>. Steering Committee members were encouraged to review the presentations, which include helpful information about rapid re-housing, coordinated assessment, and systems performance.
- Paulette White presented at a workshop on rural homelessness and Denise presented at a workshop on advocacy.

Interim CoC Regulations

- The interim regulations for the CoC Program were published in the Federal Register on July 31. The regulations will go into effect on August 30 and public comments are due on October 1.
- HUD has created materials to help communities understand the interim regulations, including a crosswalk of changes and an introductory guide to the CoC Program. The materials are posted on the HUD HRE website at <http://hudhre.info/coc/index.cfm>

Intent to Apply Form for CoC Funds

- All agencies that are applying for new or renewal funding in the 2012 CoC application are asked to fill out an Intent to Apply form. The form is posted on the NCCEH website at <http://www.ncceh.org/forms/35/BoS-HUD-Application-Intent-Form-2012/>

Upcoming Subcommittee Meetings

- The BoS subcommittees will have their quarterly meetings via conference call in August. These calls are open to all interested parties in the BoS. The Steering Committee voted that all CoC and ESG grantees must participate in at least half of these calls each year.
 - Rapid Re-Housing Committee: August 14 at 10:30 am
 - Permanent Supportive Housing Committee: August 21 at 10:30 am
 - CHIN Data Quality: August 28 at 10:30 am
- Participants must register for the calls on the NCCEH website calendar:
<http://www.ncceh.org/en/cev/mon/>

QPRs

- All grantees must email Quarterly Progress Reports (QPRs) to NCCEH 30 days after the end of each quarter of their operating year. Timeliness of QPR submission is scored during the CoC application.
- NCCEH staff created a new QPR form to streamline the reporting process. The new QPR form is available for download on the NCCEH website at www.ncceh.org/BoS/grantees. Old forms will no longer be accepted.
- Because the new QPR form calculates the QPR due dates for each quarter, NCCEH staff will no longer send reminder emails to grantees whose QPRs are due. All grantees should download the new QPR form now and enter in their grant start dates to calculate their QPR due dates for the year.

Regional Committee Updates

- Wilson/Greene: The regional committee is working on increasing participation from community agencies.
- Down East: Eastpointe staff have attended Wilson/Greene regional meetings and is working on developing relationships with landlords.

To-Do List

- Agencies applying for new or renewal funding in the 2012 CoC application must fill out an Intent to Apply form.
- Regional Leads must continue to submit regional meeting minutes to bos@ncceh.org.

Next Meeting: Tuesday, September 4 at 10:30.