

Balance of State Continuum of Care

BoS Steering Committee Meeting

Tuesday, September 4, 2012

10:30 AM

Welcome

- Roll Call
- Reminders:
 - *4 to mute/unmute line
 - If your phone plays music while on hold, please do not put us on hold during the conference call.

Access to BoS Materials on Web

- BoS Overview:

www.ncceh.org/bos/

- BoS Minutes and Agendas:

www.ncceh.org/BoSminutes/

- Web page for prospective grantees:

www.ncceh.org/BoSgrantees/

- Web page where Point in Time Count data is listed:

www.ncceh.org/PITdata/

- New! Grantee web page access:

<http://ncceh.org/bos/grantees/>

Agenda

- ESG Conditional Awards Announced
- CoC Application Update
- BoS CoC Data Quality Project Update
- BoS CoC Action Plan Progress
- QPR Conference Calls
- Reminders:
 - Intent to Apply for CoC Funding Form
 - QPR Form Reminders
- Regional Committee Updates
- Next regular meeting Tuesday, October 2 @ 10:30am

Review & Approve August Minutes

- August meeting: <http://www.ncceh.org/BoSminutes/>

BoS CoC Regional Committee ESG Conditional Awards Announced

- The State announced the ESG conditional awardees on 8.30.12
- Total BoS CoC conditional award amount = \$2,272,566
- Total BoS CoC extra funding award amount = \$442,110

- Every Regional Committee applied for ESG funding except Harnett and Person Regional Committees
- 15 BoS counties did not apply for ESG funding:
 - Northampton, Bertie, Martin, Washington, Dare, Tyrell, Hyde, Pamlico, Jones, Harnett, Caswell, Rutherford, Polk, Madison, Person

BoS CoC Regional Committee ESG Conditional Awards Announced

- Two regions applied for funding that are not official BoS CoC Regional Committees:
 - Carteret and Craven
- Five Regional Committees combined forces for the ESG application:
 - Downeast, Southeast, Twin County joined together in one application
 - Surry joined Iredell/Yadkin RC and added Stokes and Davie Counties
- Every Regional Committee that requested funding received conditional awards
 - Some RCs only received a partial award

Region	Emergency Response	Housing Stabilization	Coord. Intake/ HMIS	Extra Money	Region Total
Alamance	\$10,667	\$31,212	\$0	\$31,212	\$73,091
AHRMM	\$28,445	\$0	\$0	\$18,061	\$46,506
Beaufort	\$5,689	\$0	\$6,000	\$0	\$11,689
Burke	\$17,778	\$21,225	\$0	\$28,775	\$67,778
Carteret County	\$7,111	\$23,958	\$0	\$26,402	\$57,471
Catawba	\$75,739	\$0	\$0	\$50,000	\$125,739
Chatham County	\$7,111	\$50,000	\$0	\$0	\$57,111
Craven County	\$18,880	\$17,100	\$450		\$36,430
Davie, Iredell, Stokes, Surry, Yadkin	\$10,667	\$99,798	\$500	\$18,061	\$129,026
Down East, Southeast, Twin County	\$85,545	\$82,092	\$5,625	\$0	\$173,262
Foothills	\$56,891	\$25,973	\$1,200	\$24,027	\$108,091
Henderson County	\$0	\$48,430	\$0	\$0	\$48,430
Jacksonville-Onslow	\$0	\$82,156	\$3,350	\$0	\$85,506
Johnston County	\$7,110	\$70,900	\$0	\$18,061	\$96,071
Kerr-Tar	\$7,111	\$51,884	\$1,850	\$18,061	\$78,906
Lee County	\$7,111	\$33,750	\$1,000	\$16,250	\$58,111
NCEH	\$17,778	\$15,000	\$0	\$0	\$32,778
Piedmont	\$278,114	\$49,083	\$14,165	\$40,000	\$381,362
Pitt County	\$47,111	\$58,300	\$0	\$18,061	\$123,472
Randolph County	\$0	\$70,946	\$0	\$18,061	\$89,007
Rockingham County	\$0	\$69,559	\$0	\$30,000	\$99,559
Southwest Regional	\$38,445	\$73,881	\$0	\$18,061	\$130,387
Transylvania County	\$17,105	\$0	\$0	\$50,956	\$68,061
Wilson-Greene	\$21,335	\$51,840	\$3,486	\$18,061	\$94,722

CoC Application Update

- HUD opened the CoC Registration on 8.31.12
 - NCCEH will complete the registration for the BoS CoC in eSNAPS
 - We are currently working with our HUD FO to complete the Grant Inventory Worksheet
- FY2012 Geo Codes and Preliminary Pro Rata Need Amounts are also posted on HUD HRE:
<http://www.hudhre.info/index.cfm?do=viewResource&ResourceID=4668>
- CoC NOFA is expected in mid- to late-October

BoS CoC Action Plan

- Copy of BoS CoC Action Plan can be found on our BoS webpage:
<http://www.ncceh.org/bos/>
 - 6 Categories: Governance, Strategic Plan, Infrastructure, HMIS, Performance, Housing + Services
- All Regional Leads should review the Action Plan and share with Regional Committee participants
- Review Action Plan items that need to be completed
- Action Items for Summer/Fall:
 - **Governance**
 - **HMIS**
 - **Performance**
 - **Housing + Services**

BoS CoC Data Quality Project

- NCCEH staff has worked with CHIN staff on a plan to improve the data quality of the BoS CoC
 - Every other month, NCCEH and CHIN are reaching out to BoS CoC agencies with low DQ scores (cc'ing Regional Leads)
 - CHIN runs a DQ Follow-Up Report for the agency and then works with them to raise their DQ score by fixing errors
- CHIN Data Quality Subcommittee met Tuesday, August 28
 - 14 in attendance including NCCEH and CHIN staff
 - NCCEH staff reviewed the BoS structure and organization, importance of data quality, how CHIN data is used
 - CHIN staff reviewed the Data Quality Follow-Up Report and also reviewed the overall BoS CoC DQ report that is accessible by end-users

BoS CoC Data Quality Project

- BoS CoC staff is now in discussion w/ CHIN regarding how to involve the Regional Leads in helping to improve DQ in their regions
- CHIN staff will be on every DQ subcommittee call

*Next DQ Subcommittee meeting is November 27 @ 10:30 a.m.

You must register to receive call-in information:

<http://www.ncceh.org/en/cev/635>

Please call 919.755.4393 or email bos@ncceh.org with questions

BoS Grantee QPR Issues

- Since the new QPR was released and included an easier due date tracking mechanism for grantees, NCCEH stopped sending QPR reminders
- Some BoS CoC grantees are still not turning in their QPRs, so NCCEH will contact them in the coming week regarding setting up a phone conference time to discuss their grants and the QPR
- QPRs are important!
 - They help the BoS CoC to maintain our competitiveness in the annual CoC application
 - Not completing QPRs can put your CoC funding at risk and also may put the BoS CoC funding at risk, in general
 - What one agency does affects us all
 - QPRs will be updated to reflect HEARTH performance measures once we have them and can report on them using CHIN

BoS Grantee QPR Issues

- Due 30 days after the end of each quarter of grantee's operating year
- The QPR form is now accessible through our website:
<http://ncceh.org/bos/grantees/> (scroll to the bottom)
- APRs need to be requested from CHIN (until ART license) prior to filling out the QPR
- Even if you don't have a QPR due, please open the form and begin filling it out – due dates will automatically generate for your records
- Turning in QPRs on time is one of the criteria on the CoC Application Scorecard
- NCCEH will no longer be sending out QPR due date reminders; it is up to the grantees to keep track of QPR due dates

Please contact bos@ncceh.org or 919.755.4393 with any questions.

Intent to Apply Form for CoC Funds Reminder

- 2012 Intent to Apply Form must be filled out for:
 - All current grantees that are up for renewal this year
 - Any agency that is interested in applying for new funding in 2012 (**Please note: if your Regional Committee did not elect a Regional Lead in Jan/Feb/March of this year, you are ineligible for 2012 CoC funding**)
- Regional Leads should inform their Regional Committee Members
- Interested Applicants should refer to the 2011 Scorecard to review criteria for funding:
 - New Projects Scorecard-
http://www.ncceh.org/attachments/contentmanagers/3157/2011_Scorecard_New-9.29.11.pdf
 - Renewal Project Scorecard -
http://www.ncceh.org/attachments/contentmanagers/3157/2011_Scorecard_Renewals-9.29.11.pdf

Find the Intent to Apply form here: <http://www.ncceh.org/forms/35/BoS-HUD-Application-Intent-Form-2012/>

Last BoS Reminders...

- Please continue to send Regional Committee agendas, minutes, and meeting info to bos@ncceh.org.
- These are scored on the scorecard, so you want to make sure to keep turning them in!
- Please be sure to share all BoS CoC Steering Committee info pertinent to Regional Committee members with all RC participants.
- Please add bos@ncceh.org to your Regional Committee email list
- Coming Soon: CoC NOFA and Action Plan Action!

Regional Updates

- What's going on in your region?

Stay in touch!

- Email bos@ncceh.org or call 919.755.4393 with any questions or concerns.
- See you on the next Steering Committee call at 10:30 am on October 2!

Add to your To Do List:

- If you are a BoS Grantee, please download the new QPR form and plug in your QPR due dates and grantee info to get started
- Also, if you are a BoS Grantee, please go to your grantee webpage and review content. Send edits to emila@ncceh.org
- Read the BoS CoC Action Plan and take action in your Regional Committees: <http://www.ncceh.org/bos/>
- Complete CoC Intent to Apply Forms if interested in applying for funds