

North Carolina Balance of State Continuum of Care

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Balance of State Steering Committee Meeting

6.5.12

Regional Leads Present:

Brian Alexander, Albert Barron, Susan Bellew, Michael Bloomer, Faythe Canson, Kristi Case, Debbie Cole, Spencer Cook, Jim Curtin, Joe Marks, Amy Modlin, Jane Motsinger, Faye Pierce, Joel Rice, Kim Braxton (for Jackie Sheffield), Glenn Silver, Marty Stebbins, Michele Steele, Paulette White, Teena Willis, Shari Wright

Regional Leads Absent: Katherine Pullicino

Interested Parties Present: Martha Beatty, Ellen Blackman, Ellery Blackstock, Kim Braxton, Keri Christensen, Nicole Dewitt, Maseta Dorley, Melissa Ledbetter, Nikki Ratliff, Janice Sauls, Lynn White, Talaika Williams

NCCHE Staff Present:

Emily Carmody, Nancy Holochwost, Emila Sutton

Approval of May Minutes

Debbie Cole noted that she was present at the May meeting and needed to be added to the attendance list. There being no other changes needed, a motion was made and approved to accept the minutes [Marks, Modlin].

ICCHP Funding

- The Interagency Council on Coordinating Homeless Programs is a governor-appointed council that advises the Governor on issues affecting persons who are homeless or at risk of becoming homeless. In FY11-12, the ICCHP provided support for SOAR, the Balance of State CoC, Ten-Year Plans, CHIN, the Point-in-Time Count, and HEARTH trainings.
- Historically, the ICCHP has been funded at or near \$250,000 each year. This year, due to anticipated cuts in block grant that funded it, the Governor moved it from the block grant and asked for State dollars to fund it. The funding was left out of the NC House budget. NCCHE is working to get this funding restored in the Senate budget, which is being drafted this week.
- Staff sent emails to BoS participants, Regional Leads, Ten-Year Plan coordinators, CoC coordinators, and SOAR caseworkers asking them to contact the four chairs of the NC Senate

Health & Human Services appropriations committee to request the funding be restored in the Senate budget.

- Steering Committee members were asked to call and/or email the HHS appropriations chairs as soon as possible to request that the ICCHP funding be restored. Members were asked to refer to the email sent on June 4 for more information and talking points.
 - Glenn commented that he used to serve on the ICCHP will use this background to speak to the history of the ICCHP's successes when he contacts the HHS chairs.
 - Jane asked if it would be helpful to also contact local House representatives who are not on the appropriations committee. Emila replied that Steering Committee members are free to do so if they wish. At this point, communications are being targeted to the appropriations chairs because they are currently working on the budget, but staff will send a follow-up email if additional contact is needed with other legislators.

New BoS CoC Subcommittee Structure

- The BoS CoC currently has three subcommittees: Transitional Housing, Permanent Supportive Housing, and Families. These subcommittees meet quarterly and are open to all interested BoS participants. Participation is not required, but CoC applicants that participate in the subcommittees receive points on the CoC scorecard for doing so. The subcommittees have historically been used for discussing CoC performance measures (as reported in the Exhibit 1), networking across communities, and sharing data-driven practices (such as rapid re-housing).
- Participation in the subcommittees has been low overall. There is a core group of regular participants and sporadic participation by other BoS members.
- The CoC Action Plan included an action step for re-structuring the subcommittees. Per this step, the three subcommittees met in May to discuss re-structuring and developed four new criteria:
 - Rename the Transitional Housing Subcommittee the Rapid Re-Housing Subcommittee to reflect the shift away from traditional transitional housing and towards rapid re-housing programs.
 - Add a Data Quality Subcommittee to discuss BoS CoC data quality and the new HUD performance measures that will rely on CHIN data as well as to involve CHIN staff in the CoC. CHIN has offered to have a staff member on this subcommittee's quarterly meetings to help address questions and data quality issues.
 - Remove the Families Subcommittee and commit to discussing issues specific to subpopulations in the other subcommittee meetings. Participation in the Families Subcommittee has been low, and it was decided that all subcommittees should be discussing subpopulations (families, veterans, youth, etc.)
 - Require that renewing CoC and ESG grantees participate in at least 50% of at least one subcommittee's meetings each year. This will be a threshold requirement on the BoS scorecard. This requirement will increase participation and address the need for all CoC and ESG grantees to engage with the CoC and other grantees in order to improve performance and data quality, to network, to discuss the latest data-driven practices, and to increase the CoC's competitiveness.

- Steering Committee members discussed the merits of these proposals. There was support for all four, especially the addition of the Data Quality Subcommittee. Questions were raised about the frequency of the Data Quality Subcommittee and the participation requirement for grantees, but were resolved by feedback from Steering Committee members.
- The four subcommittee proposals were approved by common consent.

Intent to Apply Forms

CoC Application:

- All current CoC grantees that are renewing funding in the 2012 application and all agencies that are interested in applying for new funding in 2012 must fill out a CoC Intent to Apply Form. Regional Leads should inform their committee members of this requirement.
- Interested applicants should refer to the 2011 BoS scorecards to review criteria for funding. The scorecards are posted on the NCCEH website at <http://www.ncceh.org/bos/CoCApplication2011/>.
- The CoC Intent to Apply Form is posted at <http://www.ncceh.org/forms/35/BoS-HUD-Application-Intent-Form-2012/>.

ESG Application:

- On the last call, the Steering Committee discussed the different funding options the State was considering for ESG. Since then, the State has chosen State Proposal #2, which requires regional applications from Balance of State communities and CoC-wide applications from the other CoCs.
- The State is expected to release the ESG application in mid-June. Until the application is released, we have limited information about the application process, but there are some points that are known:
 - Regional applications will need to be approved by the Steering Committee. Each Regional Committee should be discussing plans for funding now. RCs were asked to keep NCCEH informed of these discussions.
 - The ESG application is competitive, so higher outcomes will yield a higher score.
- Steering Committee members were pointed to the NAEH rapid re-housing guide as an introduction to planning rapid re-housing programs in their communities. The guide can be found at <http://www.endhomelessness.org/content/article/detail/2450>.
- The ESG Intent to Apply Form is posted at <http://www.ncceh.org/boeseg/>. NCCEH will collect the submitted forms and forward them to Regional Leads.
- NCCEH is available for limited technical assistance on ESG. NCCEH will not have the time or capacity to provide the same amount of assistance that is usual for the CoC application.

QPRs

- All grantees must email Quarterly Progress Reports (QPRs) to NCCEH 30 days after the end of each quarter of their operating year. Timeliness of QPR submission is scored during the CoC application.

- NCCEH staff created a new QPR form to streamline the reporting process. The new QPR form is available for download on the NCCEH website at www.ncceh.org/BoS/grantees. Old forms will no longer be accepted.
- Because the new QPR form calculates the QPR due dates for each quarter, NCCEH staff will no longer send reminder emails to grantees whose QPRs are due. All grantees should download the new QPR form now and enter in their grant start dates to calculate their QPR due dates for the year.

Regional Committee Updates

- Southwest: The Regional Committee has had frequent discussions about ESG and some agencies are concerned about being able to reach the goal 30-day length of stay. Jane noted that the Surry RC is doing the same.
- Nash-Edgecombe: Albert Barron attended the last RC meeting and helped answer questions about the LME merger. The Rocky Mount Telegram wrote an article about the meeting and some agencies that stopped participating in the RC have begun to return. The RC is also setting up a calendar of events to let the community know how they can be involved in helping to address homelessness.
- Catawba: Veterans Helping Veterans has grown tremendously and is co-signing for apartments for veterans.
- Wilson-Greene: The RC is reaching out to partner agencies that serve homeless people but that do not receive CoC or ESG funding to work on getting their data into CHIN.

To-Do List

- Read the CoC Action Plan
- BoS grantees: fill out QPRs and review grantee webpages
- Interested applicants: complete CoC and/or ESG Intent to Apply Forms

Next Meeting: Tuesday, July 3 at 10:30.