

# Balance of State Continuum of Care

BoS Steering Committee Meeting

Tuesday, March 6, 2012

10:30 AM

# Welcome

- Roll Call
- Reminders:
  - \*6 to mute/unmute line
  - \*4 will increase/decrease volume
  - If your phone plays music while on hold, please do not put us on hold during the conference call.

# Access to BoS Materials on Web

- BoS Overview:

[www.ncceh.org/bos/](http://www.ncceh.org/bos/)

- BoS Minutes and Agendas:

[www.ncceh.org/BoSminutes/](http://www.ncceh.org/BoSminutes/)

- Web page for prospective grantees:

[www.ncceh.org/BoSgrantees/](http://www.ncceh.org/BoSgrantees/)

- Web page where Point in Time Count data is listed:

[www.ncceh.org/PITdata/](http://www.ncceh.org/PITdata/)

- New! Grantee web page access:

<http://ncceh.org/bos/grantees/>

# Agenda

- CoC Action Plan Update
- Emergency Solutions Grants Program Changes
- New QPR Form Reminders
- QPR/APR Reminders
- Regional Lead Election Reminder
- Tuesdays at 2 Training Reminder
- BoS Data Quality Update
- Regional Committee Updates
- Next regular meeting Tuesday, April 3 @ 10:30am

# Review & Approve February Minutes

- February meeting: <http://www.ncceh.org/BoSminutes/>

# CoC Check-up: Review/Reminder

The CoC Check-up serves multiple purposes:

- To determine the current functional capabilities of each CoC, and the degree to which CoCs are prepared for HEARTH implementation
- To help CoCs identify areas for improvement
- To serve as a tool for continuous improvement by helping CoCs identify (and track progress against) specific goals and action steps that will be documented in a CoC Action Plan.
- To help identify areas for possible technical assistance

# CoC Check-up: Review/Reminder

- On March 5, 2012, the online self-assessment tool re-opened to allow CoC Leads to enter their final self-assessment ratings and report their CoC's Action Plan.
- Once these steps are completed, participating CoCs will be able to request HUD-funded Technical Assistance.
- CoCs have until March 16th to enter their final ratings and their CoC Action Plan

The screenshot displays the Homelessness Resource Exchange website. At the top, the U.S. Department of Housing and Urban Development logo is visible on the left, and the text "Homelessness Resource Exchange" is prominently displayed in the center. To the right of the logo, there are options for "Text Size" (A A A), a "HUD/TA Provider Login" button, and social media sharing icons (Share, Facebook, Twitter, RSS, Email). A search bar with a "GO" button and "Advanced Search" link is also present.

The navigation menu includes: HOME, ABOUT HRE, FIND A RESOURCE, ASK A QUESTION, REQUEST TA (highlighted in red), LEARNING CENTER, COC/GRANTEE INFO, CALENDAR, and LISTSERVS.

The main content area features a breadcrumb trail: "You are here: [HRE Home](#) > [Continuum of Care Check-up](#)". A "Print Friendly Version" link is also available.

## Welcome to the CoC Check-up!

**What is the CoC Check-up?**

The Continuum of Care Check-up is a new process designed by HUD to help CoCs determine their current capacity and performance and the degree to which CoCs are prepared for HEARTH implementation.

**What does the CoC Check-up Measure?**

Using data from the CoC Self-Assessment, a self-administered online survey, the Check-up is an opportunity for CoCs to measure functionality across a wide cross-section of CoC accountabilities organized into the following four domains: CoC Governance and Structure; CoC Plan and Planning Process; CoC Infrastructure and Administrative Capacity; and CoC Housing and Services.

**Why complete the CoC Check-up?**

Think of the CoC Check-up as a "self-help" tool. It enables the CoC to first assess its strengths and weaknesses and then develop an Action Plan for improvement. While completion of the CoC Check-up is not mandatory, it is required to request HUD-funded Technical Assistance (TA). However, HUD **will not** have access to an individual CoC's Assessment report.

**Which CoC Stakeholders should participate?**

CoC Leads will invite up to twenty, but no less than six respondents from five other key stakeholder groups — the HMIS Lead, HPRP/ESG Grantees, CoC

# CoC Check-up: Action Plan

- Each Continuum of Care (CoC) develops an action plan as a result of the CoC Check-up that includes strategies to improve system capacity and performance.
- Since the CoC Check-up is meant to be a self-improvement process, it is up to CoC stakeholders to decide on the most critical issues to address as a result of the Check-up.
  - The BoS CoC used CoC Check Up Review question responses solicited from each Regional Lead to inform the content of our CoC Action Plan
  - 12 out of 19 Regional Leads answered the Review Questions
- It includes goals and strategies related to *capacity* (framed around the CoC check-up self-assessment domains, elements and indicators) and improving *performance*.



# CoC Action Plan Goals

- Improve CoC Governance & Structure
- Create and Adopt a CoC Strategic Plan
- Improve CoC Infrastructure & Capacity
- Improve HMIS Use and Capacity
- Improve CoC & ESG Grantee Performance
- Improve CoC Housing & Services Capacity

# CoC Check-up: Action Item

The draft CoC Action Plan will be published on the NCCEH website at <http://www.ncceh.org/BoSminutes/> no later than Wednesday morning at 9 AM.

Steering Committee members are responsible for reviewing the CoC Action Plan draft on the NCCEH website (link to follow meeting) and providing feedback/edits/objections to [bos@ncceh.org](mailto:bos@ncceh.org) *no later than Friday, March 9 at 5:00 PM.*

NCCEH will incorporate comments and share the final draft with regional leads before submitting the final CoC Action Plan on March 15.

Please note: The final CoC Action Plan is due to HUD by March 16.

The final submitted Action Plan will be sent to the all Steering Committee members.

# Emergency Solutions Grants Program

- Resources available at: [www.ncceh.org/esg](http://www.ncceh.org/esg)
- Read the call notes from the 3.2.12 ESG call for more information
- ESG is holding a meeting with CoC representatives on March 15, 2012.
- NCCEH will nominate participants on Thursday, March 8.
- If you are interested in being nominated to represent the BoS, email [bos@ncceh.org](mailto:bos@ncceh.org)
- The State will make the final decision of who is invited to the meeting.

# BoS Regional Committee Action Item

- Each year, BoS Regional Committees must elect a Regional Lead to represent their RC on the Steering Committee
- All Regional Committees vote to elect their Regional Leads in January, February and March
- A Regional Lead job description can be found on our website: <http://www.ncceh.org/bos/>
- Please send your Regional Lead contact information and the meeting minutes from the meeting when the vote was held to [bos@ncceh.org](mailto:bos@ncceh.org)
- **Please send this info no later than Friday, March 30**
- We are currently working to finish up Regional Committee webpages where this information, among other information, will be posted

# BoS Grantee Webpages

- Grantee webpages are now accessible through our website:  
<http://ncceh.org/bos/grantees/>
- Grantee webpages are accessible only by BoS grantees and NCCEH – they are password protected
- Discussion: do Regional Leads want access to their regional grantees pages?

Please contact [bos@ncceh.org](mailto:bos@ncceh.org) or 919.755.4393 with any questions.

# BoS Grantee QPR Reminders

- All grantees must turn in QPRs to NCCEH
- Due 30 days after the end of each quarter of grantee's operating year
- The new QPR form is now accessible through our website:  
<http://ncceh.org/bos/grantees/> (scroll to the bottom)
- All BoS grantees must use the new form (old forms not accepted)
- APRs need to be requested from CHIN (until ART license) prior to filling out the QPR
- Even if you don't have a QPR due, please open the form and begin filling it out – due dates will automatically generate for your records
- Turning in QPRs on time is one of the criteria on the CoC Application Scorecard
- NCCEH will no longer be sending out QPR due date reminders; it is up to the grantees to keep track of QPR due dates

Please contact [bos@ncceh.org](mailto:bos@ncceh.org) or 919.755.4393 with any questions.

# Tuesdays @ 2: A System in Transition

## **A System in Transition: Shifting Our Priorities and Programs to End Homelessness**

**Tuesday, March 13 at 2 PM**

- HEARTH, Federal Strategic Plan, Rapid Re-Housing, ESG funding changes... what is it all about?

*Join NCCEH to learn about where these changes are coming from and how they all fit together to create change. Shifting priorities and programs is essential to ending homelessness. Dial in to learn how these changes might impact you and how to stay ahead of the curve!*

- Call-in instructions will be emailed to all registrants prior to the call.

Everyone must register on our website calendar to receive the call-in info: <http://www.ncceh.org/en/cev/555>

# BoS Data Quality Reporting Update

- In order for the BoS CoC to increase data quality and prepare for HEARTH implementation, data quality checks/reviews are necessary.
- We are currently in discussion with CHIN about how to best present information regularly at a Regional Committee level
- Discussion question: Are Regional Committees looking at data quality? If so, how? Are agencies within your RC utilizing data quality reports and sharing information with the RC?
- Stay tuned for more news regarding data quality



# One Last BoS Reminder...

- Please continue to send Regional Committee agendas, minutes, and meeting info to [bos@ncceh.org](mailto:bos@ncceh.org).
- These are scored on the scorecard, so you want to make sure to keep turning them in!

# Regional Updates

- What's going on in your region?

# Stay in touch!

- Email [bos@ncceh.org](mailto:bos@ncceh.org) or call 919.755.4393 with any questions or concerns.
- See you on the next Steering Committee call at 10:30 am on April 3!

## Add to your To Do List:

- Regional Leads: Please look at the CoC Action Plan on the NCCEH website (link will be sent when it is posted) and submit feedback via [bos@ncceh.org](mailto:bos@ncceh.org) no later than Friday, March 9
- Please send BoS Regional Lead contact info and meeting minutes to [bos@ncceh.org](mailto:bos@ncceh.org) by March 30
- If you are a BoS Grantee, please download the new QPR form and plug in your QPR due dates and grantee info to get started
- Also, if you are a BoS Grantee, please go to your grantee webpage and review content. Send edits to [emila@ncceh.org](mailto:emila@ncceh.org)