

# North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

## Balance of State Steering Committee Meeting

11.1.11

### Regional Leads Present:

Anne Friesen, Albert Barron, David Collins, Jim Curtin, Sharon Foust, Alison Ham (for Amanda Hopkins), Melissa Ledbetter, Amy Modlin, Jane Motsinger, Jackie Sheffield, Michele Steele, Paulette White

### Regional Leads Absent:

Mary Brown, Kristi Case, Debbie Cole, Vanessa Neustrom, Katherine Pullicino, Joel Rice, Teena Willis

### Interested Parties Present:

Chris Battle, Martha Beatty, Ellen Blackman, Gertie Crute, Nicole Dewitt, Lynn Inman, Laura McDuffee, Faye Pierce, Nikki Ratliff, Talaika Williams

### NCCEH Staff Present:

Nancy Holochwost, Denise Neunaber, Emila Sutton

### Approval of October 4 and October 18 Minutes

There being no changes needed, a motion was made and approved to accept the minutes [Sheffield, Motsinger].

### FY11 CoC Application Review

- The BoS application was submitted in esnaps on Monday, October 24. The application included 24 renewal projects and 8 new projects for a total request of \$7,585,690.
  - Renewal projects: \$3,305,186 (5 SHP-PH, 12 S+C, 6 SHP-TH, 1 SHP-HMIS)
  - New projects: \$4,280,504 (6 S+C, 2 SHP-PH)
    - SHP-Transitional Housing projects: \$941,461 (all renewal)
    - SHP-Permanent Housing projects: \$790,249 (\$457,304 new, \$332,945 renewal)
    - Shelter+Care projects: \$5,265,312 (\$3,823,200 new, \$1,442,112 renewal)
    - SHP-HMIS projects: \$588,668 (one renewal)
- Lists of the new and renewal projects, in order of scores, were reviewed. The remaining pro rata that was discussed during the October 18 Steering Committee meeting was divided amongst the three top-ranked Shelter+Care applications, so the BoS was able to request all of its pro rata.
- Staff reviewed a list of common areas where applications lost points on the scorecard.

- HMIS null and missing values over 26% resulted in a loss of 20 points. The BoS is scored on this as a whole in the Exhibit 1, affecting everyone's chances of being funded, which is why this is worth so many points on the scorecard. Grantees were encouraged to clean up this data throughout the year.
- Percentage of the Regional Committee's beds covered in HMIS could result in a loss of 2 points (for 0-49% coverage) or a gain of 8 points (for 75-100% coverage).
- Lateness of pre-application and application documents resulted in a loss of up to 30 points.
- Lateness of QPRs and APRs resulted in a loss of up to 10 points.
- Serving chronically homeless persons and veterans was worth up to 8 points.
- Targeting those with the greatest need (including disabled persons) was worth up to 5 points.
- Permanent housing projects (SHP-PH and S+C) received 10 points.
- Applicants can call Emila with any questions about their scores.
- The Exhibit 1 is posted on the NCCEH website at [http://www.ncceh.org/attachments/contentmanagers/3088/Exhibit\\_1-10.24.11-final.pdf](http://www.ncceh.org/attachments/contentmanagers/3088/Exhibit_1-10.24.11-final.pdf). BoS members are encouraged to read it to gain a better understanding of the CoC's performance and the objectives we are working towards over the coming year.

#### **2012 Point-in-Time Count**

- The 2012 Point-in-Time Count will be held the night of Wednesday, January 25.
- NCCEH staff is waiting for HUD guidance before updating the reporting forms. Staff will inform BoS members when the forms have been finalized.
- A training will be held in early January. At least one representative from each Regional Committee must attend the training call.
- Each Regional Committee must designate a PIT Count lead contact and email contact information to [bos@ncceh.org](mailto:bos@ncceh.org) no later than Monday, December 5.

#### **BoS Subcommittee Meetings**

- The Balance of State subcommittees will each have quarterly meetings in November. These calls are open to all interested parties in the BoS.
  - Transitional Housing Subcommittee: Nov. 8 at 10:30 am
  - Permanent Housing Subcommittee: Nov. 15 at 10:30 am
  - Families Committee: Nov. 22 at 10:30 am
- Participants must register for the calls on the NCCEH website calendar at <http://www.ncceh.org/en/cev/mon/>.

#### **APRs/QPRs**

- All grantees must submit Quarterly Progress Reports (QPRs) to NCCEH 30 days after the end of each quarter of their operating year.
- QPR forms are available to download on the NCCEH website at [www.ncceh.org/BoSgrantees](http://www.ncceh.org/BoSgrantees).

- Emila sent email reminders to grantees who should turn in APRs and QPRs in the upcoming months as well as to those who have overdue QPRs and APRs. A list of those grantees was reviewed.

#### **Regional Committee Updates**

- ARMM: The board of the Sandhills Community Action Agency (the region's applicant for renewal funding) attended the last Regional Committee meeting and addressed the RC's concerns.
- Pitt: Many community providers, including hospital physicians, were able to work together to assist a SOAR client.
- Hoke County: The third annual homeless awareness expo is being held from 11-1 on Saturday, November 19. Elected officials have been invited and local service providers will have information tables for consumers.

#### **Next Steps:**

- Regional Committees must designate a Point-in-Time Count lead contact and send contact info to [bos@ncceh.org](mailto:bos@ncceh.org) by Monday, December 5.
- All BoS members should read the Exhibit 1 ([http://www.ncceh.org/attachments/contentmanagers/3088/Exhibit\\_1-10.24.11-final.pdf](http://www.ncceh.org/attachments/contentmanagers/3088/Exhibit_1-10.24.11-final.pdf)).

**Next Meeting:** Tuesday, December 6 at 10:30.