

North Carolina Balance of State Continuum of Care

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Balance of State Steering Committee Meeting

6.7.11

Regional Leads Present:

Albert Barron, Mary Brown, Kristi Case, Debbie Cole, Jim Curtin, Wanda Feldt, Amanda Hopkins, Melissa Ledbetter, Vanessa Neustrom, Michele Steele, Paulette White

Regional Leads Absent:

David Collins, Sharon Foust, , Amy Modlin, Jane Motsinger, Joel Rice, Jackie Sheffield, Teena Willis

Interested Parties Present:

Ellery Blackstock, Kim Braxton, Jacquetta Bullock, Nicole Dewitt, Nina Etheridge (RCS), Lynn Inman, Nikki Locklear, Sister Mary Ann, Donna McCormick, Faye Pierce, Kathy Pullicino, Nikki Ratliff

NCCEH Staff Present:

Emily Carmody, Nancy Holochwost, Denise Neunaber, Emila Sutton

Approval of May Minutes

There being no changes needed, a motion was made and approved to accept the minutes [Inman, White].

FY2010 BoS CoC Application Score

- Since the last Steering Committee meeting, HUD released the CoCs' scores from the 2010 application. The BoS received the highest score of any NC CoC that has so far shared its score with NCCEH.
- The BoS' scores in each of the five categories were reviewed.
 - CoC Housing, Services, and Structure: 12.75 points out of 14
 - Homeless Needs and Data Collection: 19.75 out of 26
 - CoC Strategic Planning: 19.5 out of 22
 - CoC Performance: 26.25 out of 32
 - Emphasis on Housing Activities: 6 out of 6
- Data collection and CoC performance are the two areas in which the BoS has the biggest need for improvement. These are also the two areas that will be the most important to remain competitive in under HEARTH. Currently, the BoS is only reporting on grantees; in the future

under HEARTH, the BoS will have to report on all agencies that serve homeless persons in all 80 counties, regardless of whether they receive CoC funding or not.

- The Quarterly Progress Reports (QPRs), which allow the CoC to catch issues before they become problems, and BoS subcommittee meetings are both efforts to improve performance.
- HMIS coverage and data quality is judged in the data collection section.
- The BoS will continue to work on improvement in these two areas over the coming year.

EHIC

- The electronic Housing Inventory Chart (eHIC) and Point-in-Time Count was submitted to HUD on May 27. This is the first section of the FY2011 CoC application. The eHIC includes all the beds for homeless people in the CoC in emergency shelter, transitional housing, HPRP rapid re-housing, and permanent supportive housing.
- The eHIC is posted on the NCCEH website at http://www.ncceh.org/attachments/contentmanagers/3088/2011_HIC-BoS.pdf.

Update on FY 2011 Application

- HUD has announced that the \$40 million increase in McKinney-Vento funding is not enough to fully fund HEARTH, and HEARTH will not be implemented in the CoC application in the FY2011 application. This means that the CoC application will not have the changes that had been anticipated; the application will look like last year's. The amount of funding available for new projects in FY2011 will probably be lower than it was in FY 2010.
- The pre-application will be released after HUD publishes the pro rata amounts. The pre-application is required to be considered for inclusion in the final application to HUD.
 - Any Regional Committee leads who publish notices about the availability of the CoC funding in the paper should do so when the pre-application is published. NCCEH staff will email RC leads a reminder at that time.
- The BoS Scorecard Committee, which will create the scorecard for the 2011 application, will meet July 21 at 2 pm. Regional Committee leads should submit their RC's representative's name to bos@ncceh.org. One person from every RC must participate to have full representation. Staff from agencies that are submitting applications may serve on this committee.
- Any agency interested in applying for funding in the 2011 competition should turn in an application intent form. RC leads should remind their committee members to do so.

Grantee Presentations to Regional Committees

- NCCEH staff has received feedback from regional committee members that there is some confusion about how CoC funds are being used in communities. Not all committee members understand how their region's grantees are running their programs or who they are serving. Ideally, the CoC application and funding process will be open and transparent, so that everyone

understands not only how the application works, but also how that money is later used in the community.

- NCCEH is now requiring all grantees to do an in-depth presentation to their Regional Committee by the end of August. The presentation should describe how the program works, what services it provides, its eligibility requirements, its referral process, any slots that are currently open, etc. RCs were encouraged to consider holding the meeting at the grantee's program site.
 - This process should also help identify service gaps so that communities can plan their needs for future applications and help solve any communication difficulties that may be occurring.
- Committee members were asked if their RCs already require such presentations from their grantees. Many RCs reported that they conduct monthly progress reports at their meetings (including Pitt, Randolph, ARMM, Down East, and Wilson-Greene RCs).
 - NCCEH staff challenged RCs to move beyond outcomes reporting to discuss more detailed and substantial issues about their programs.

QPRs

- All grantees must submit Quarterly Progress Reports (QPRs) to NCCEH 30 days after the end of each quarter of their operating year.
- QPR forms are available to download on the NCCEH website at www.ncceh.org/BoSgrantees
- Grantees should send drafts of their APRs to bos@ncceh.org for proofreading and review prior to submitting them to HUD.
- Emila sent email reminders to grantees who should turn in QPRs in the upcoming months as well as to those who have overdue QPRs and APRs. A list of those grantees was reviewed.

Regional Committee Updates

- Alamance: The S+C program is on the verge of being filled, but there is still a significant amount of money left in the grants, so Lynn received approval from HUD to increase the number of vouchers to serve more people.
- ARMM: Donna is actively looking into administration of Sandhills LME's new S+C grant, visiting several area LMEs and gathering information.
 - Denise noted that she does not believe any award letters have been sent out yet. No committee members have received one at this time.
- ESG Update: HUD announced there will be two separate allocations for ESG this year.
 - The first allocation will fund current ESG activities (shelter and transitional housing). The state ESG office is in the process of sending out letters now. The second allocation will fund prevention and rapid re-housing (HPRP-like activities) and will occur in the fall. The state has not yet decided how to divide up that money, and may not know until they find out how much money it will be. The state is planning an August HPRP training for their grantees that will discuss transition plans for funding to keep current HPRP programs active.

Next Meeting: Tuesday, July 5 at 10:30.