Balance of State CoC
Steering Committee Meeting

October 23, 2007

9:30 AM

Today's Agenda

- Review
  - BoS and Regional Committee Structure
  - CoC eligible activities
  - CoC processes

- New initiatives
  - Monitoring spending
  - Maximize HMIS and maximize points
    - Program Evaluation & APRs
    - Point in Time Counts

- Schedule
  - Regional Committee Activities
  - Balance of State Activities
  - Additional trainings

Review

- HUD $

  - ~ 20% is ESG (Emergency Shelter Grants)
    - block granted to states
    - OEO (Office of Employment Opportunity) administers in NC

  - ~ 80% distributed through competitive process
    - Continuum of Care

Continuum of Care

- Regulatory
- Created in 1994
- Agencies directly or indirectly connected to Continuum of Services
  - Street Outreach – Shelter – Transitional - Permanent
- Self-determine geographic boundaries
- The mechanism through which you apply for the competitive funds. Agencies cannot apply individually – must apply through CoC
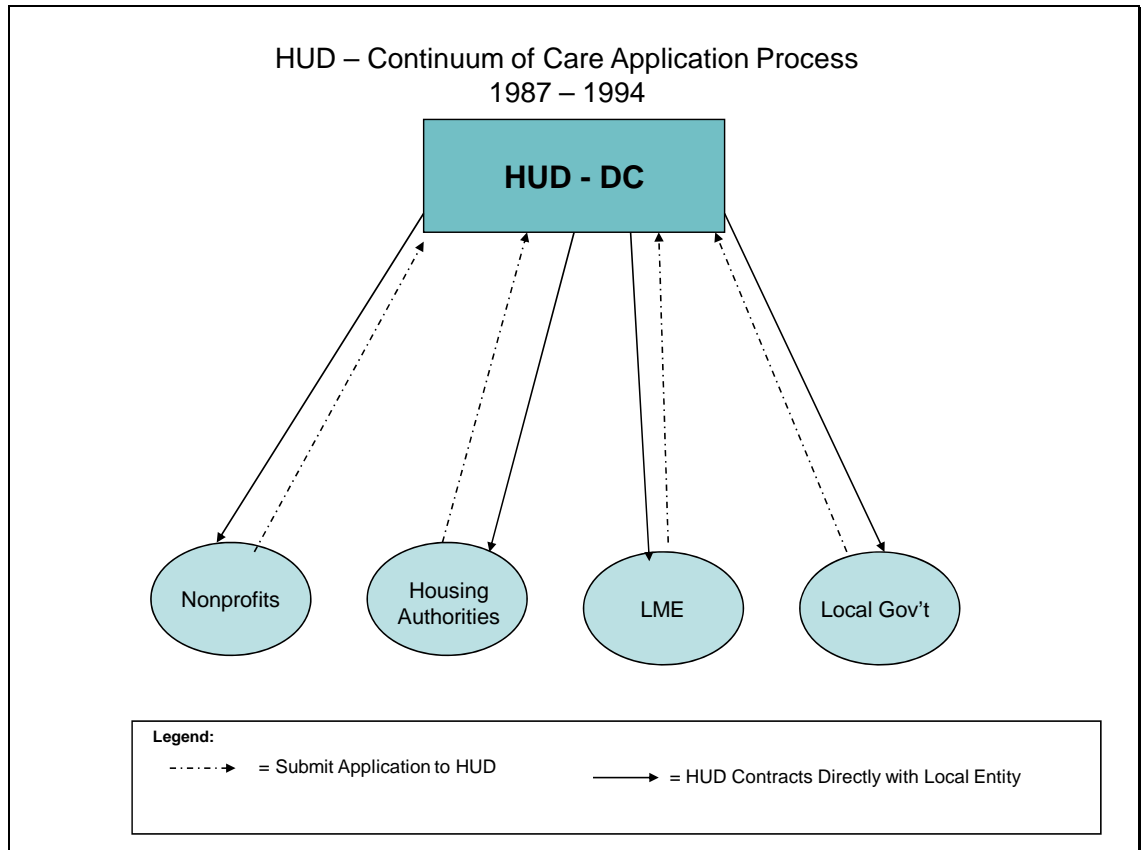
NC CoC's

- 13 Continua of Care

  - Asheville/ Buncombe

  - Balance of State

  - Chapel Hill/ Orange

  - Charlotte/ Mecklenburg

  - Durham/ Durham

  - Fayetteville/ Cumberland

  - Gastonia/ Cleveland/ Gaston/ Lincoln

  - Greensboro/High Point

  - Northwest (Ashe/ Alleghany/ Watauga/ Wilkes/ Avery/ Mitchell/ Yancey)

  - Raleigh/ Wake

  - Sandhills (Anson/ Moore/ Montgomery/Richmond)

  - Wilmington/ Brunswick/New Hanover/ Pender
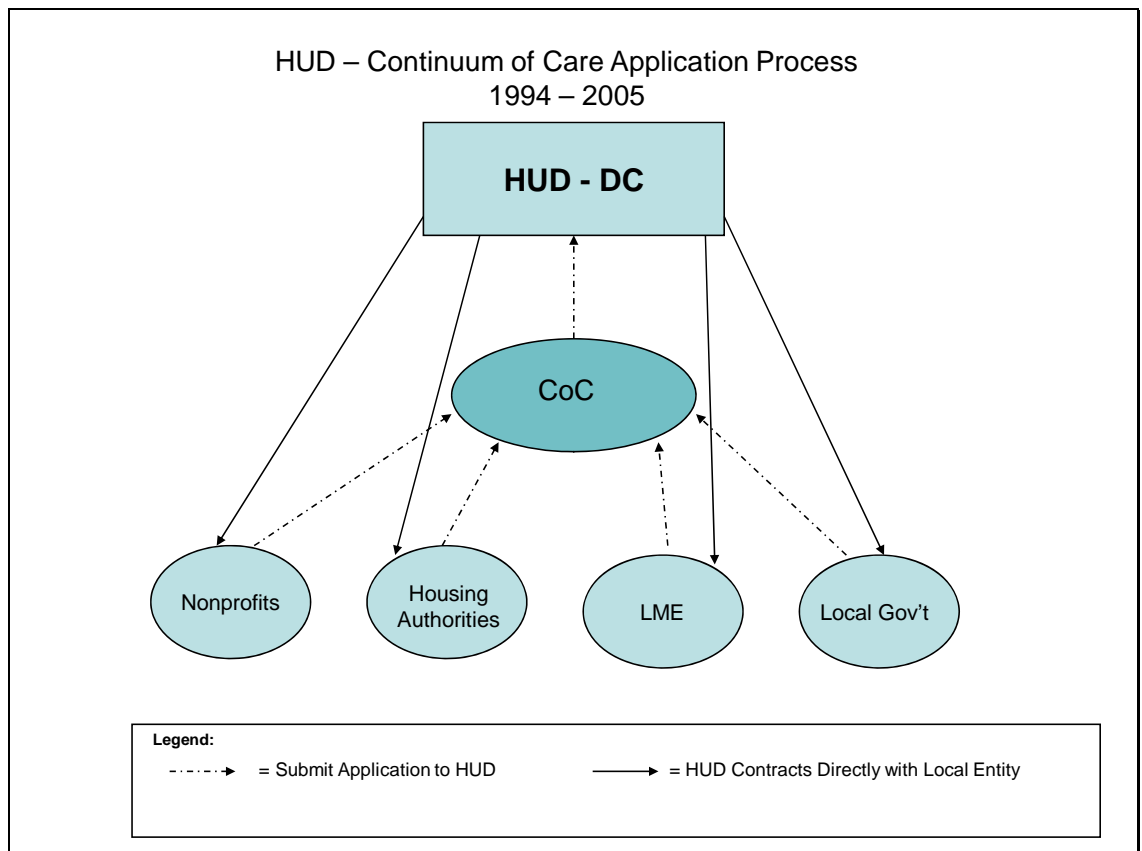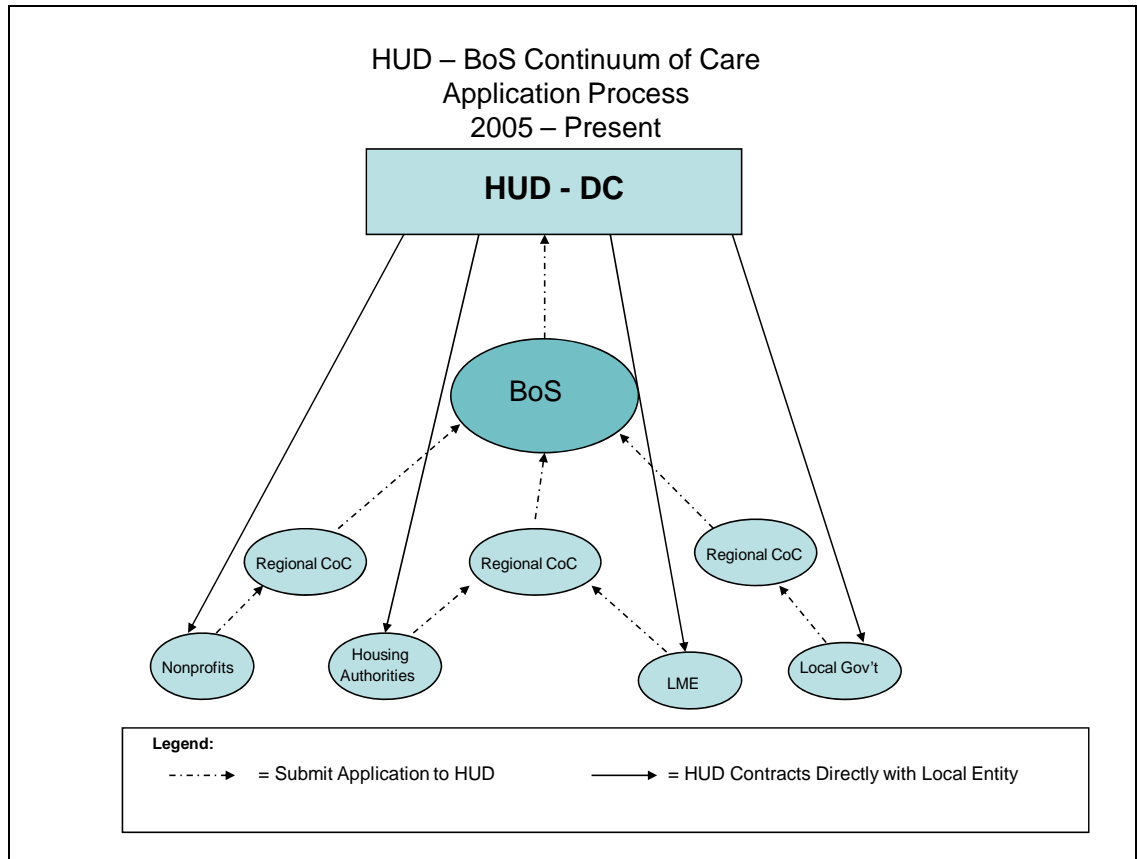
  - Winston-Salem/ Forsyth

BoS Counties

Alamance	Davidson	Jones	Rutherford
Alexander	Davie	Lee	Sampson
Beaufort	Duplin	Lenoir	Scotland
Bertie	Edgecombe	Macon	Stanly
Bladen	Franklin	Madison	Stokes
Burke	Gates	Martin	Surry
Cabarrus	Graham	McDowell	Swain
Caldwell	Granville	Nash	Transylvania
Camden	Greene	Northampton	Tyrell
Carteret	Halifax	Onslow	Union
Caswell	Harnett	Pamlico	Vance
Catawba	Haywood	Pasquotank	Warren
Cherokee	Henderson	Perquimans	Washington
Chowan	Hertford	Pitt	Wayne
Clay	Hoke	Polk	Wilson
Columbus	Hyde	Randolph	Yadkin
Craven	Iredell	Robeson	
Currituck	Jackson	Rockingham	
Dare	Johnston	Rowan	

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HUD – Continuum of Care Application Process
1987 – 1994

HUD - DC

Nonprofits

Housing
Authorities

LME

Local Gov't

Legend:

- · - · - · -► = Submit Application to HUD

———► = HUD Contracts Directly with Local Entity

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HUD – Continuum of Care Application Process
1994 – 2005

HUD - DC

CoC

Nonprofits

Housing
Authorities

LME

Local Gov't

Legend:

- · - · - · -► = Submit Application to HUD

———► = HUD Contracts Directly with Local Entity

HUD – BoS Continuum of Care
Application Process
2005 – Present

HUD - DC

BoS

Regional CoC

Regional CoC

Regional CoC

Nonprofits

Housing
Authorities

LME

Local Gov't

Legend:
------▶ = Submit Application to HUD   ———▶ = HUD Contracts Directly with Local Entity

CoC: Supportive Housing Program

- Transitional Housing
  - People with Disabilities
  - Families
- Permanent Housing
  - People with Disabilities
  - Families that have a head of household with disability
- 2-3 Years for new projects
- Nonprofits, Governments may apply

CoC: Supportive Housing Program

- Site based program
- Bricks & Mortar – acquisition, rehab, construction (100% cash match)
- Leasing – if you don't own (0 match)
- Operating - not if leasing (25% match)
- Support Services (20% cash match)
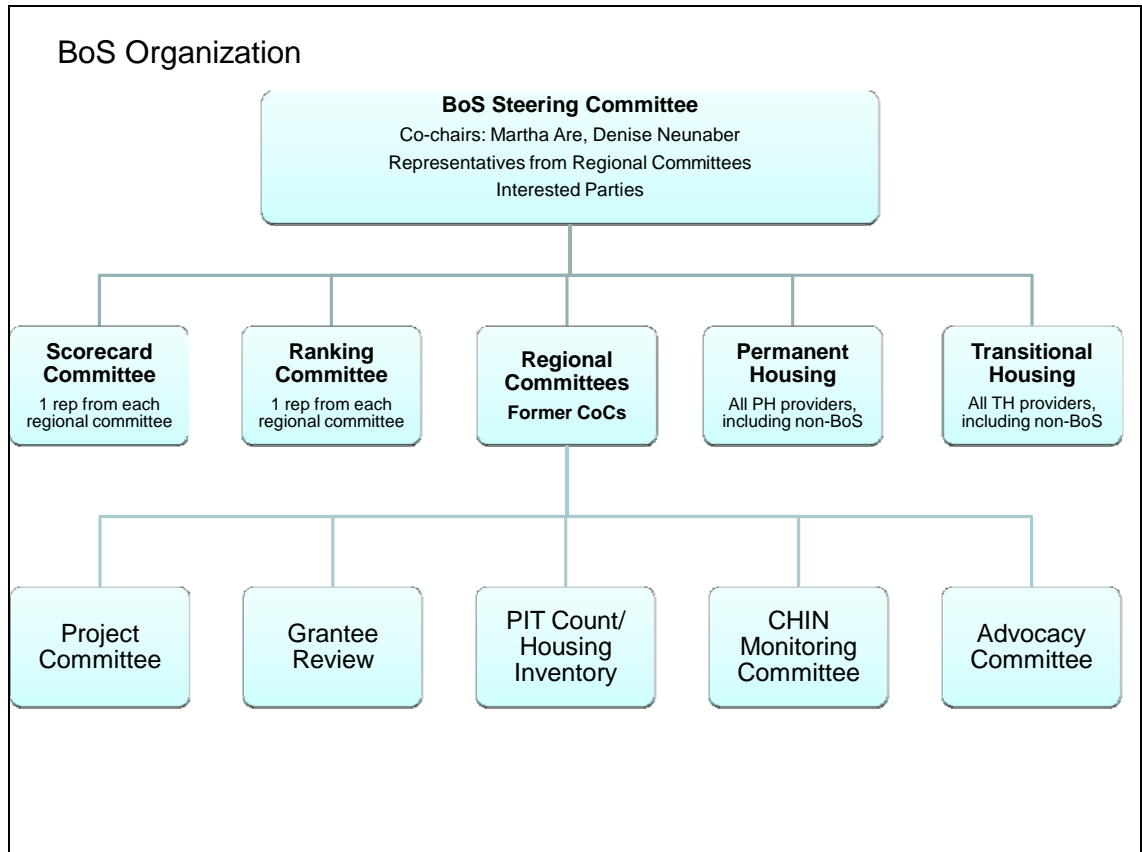
CoC: Shelter Plus Care

- Rent Assistance
  - Some Project Based
  - Most is Tenant Based (TRA)
- 100% Service Match
- Permanent Housing
- Individuals with Disabilities
- Families with head of household with disability
- 5 years for new projects
- United of Local Government must be applicant
  - Housing Authority
  - LME
  - Can sub

CoC: The Application

- Exhibit 1 – up to 60 points
  - Describes the community
  - Point in Time Count
  - Housing Inventory
  - Services Inventory
  - Goals/Priorities
  - HMIS
  - Etc.

- Exhibit 2 – up to 40 points
  - Individual project applications (SHP, S+C)

CoC: Scoring

- Exhibit 1
  - Based on how well you answer, what your data shows, etc.
  - Based on how well agency project applications (Exh.2) fulfill HUD priorities and mandates
- Exhibit 2
  - Based on pro-rata
  - If your project falls within the pro-rata cap, you can score up to the full 40 points
  - If your project falls even $1 over the pro-rata cap, you can only score 20 points
- Score needed
  - Changes every year based on the competition
  - Usually low-mid 80s

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BoS Organization

BoS Steering Committee
Co-chairs: Martha Are, Denise Neunaber
Representatives from Regional Committees
Interested Parties

Scorecard Committee	**Ranking Committee**	**Regional Committees**	**Permanent Housing**	**Transitional Housing**
1 rep from each regional committee	1 rep from each regional committee	Former CoCs	All PH providers, including non-BoS	All TH providers, including non-BoS

Project Committee	Grantee Review	PIT Count/ Housing Inventory	CHIN Monitoring Committee	Advocacy Committee

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BoS Committees

Committee	Purpose	Meets	Members
Steering Committee	General oversight and management of the statewide process as well as communication with members of Regional Committees	Monthly	BoS Regional Lead Contacts and interested parties
Regional Committees	Carry out local responsibilities, determine needs, propose new projects, fulfill HUD's local community requirements	Monthly	Former CoC
Scorecard Committee	Develop scorecard based on HUD priorities and BoS needs that will be used to rank project applications	As needed	One rep from each region
Ranking Committee	Applies the scorecard to project applications to Score projects and provide feedback to projects on how to improve score. Provides recommendations to the Steering Committee for final application.	As needed	One rep from each region
Permanent Housing Committee	Opportunity for peer support and technical assistance and monitoring progress toward meeting HUD and project goals.	Quarterly	All permanent housing providers (including non-BoS)
Transitional Housing Committee	Opportunity for peer support and technical assistance and monitoring progress toward meeting HUD and project goals.	Quarterly	All transitional housing providers (including non-BoS)

BoS Regional Committees

Committee	Purpose	Meets	Members
Projects Committee	Determine what project applications should be put forward to BoS, rank project order as needed	As needed	Determined by local Regional Committee
Grantee Review Committee	Review APRs, Spending, HMIS participation	Quarterly	
PIT Count/ Housing Inventory Committee	Coordinate PIT Count, gather PIT and Housing Inventory data for BoS application	As needed	
CHIN Monitoring Committee	Monitor participation in CHIN, ensure quality data is being entered, assist in program evaluation	Monthly	
Advocacy Committee	Determine local advocacy needs, participate in state and federal advocacy with NCCEH	Monthly or Bimonthly	

Regional Representation on BoS Committees

Required:

- 1 rep. on Steering Committee*
- 1 rep. on Scorecard Committee*
- 1 rep. on Ranking Committee*

*each regional committee shall have one voting member, however all committees are open meetings and others are encouraged to attend

- Regional Committees should also have at least:
  - 1 PIT Count lead (or committee)
  - 1 Housing Inventory lead (or committee)
  - 1 CHIN Monitoring lead (or committee)
  - 1 Advocacy lead (or committee)

BoS: New Initiatives

- Monitoring Spending
  - Points
  - Knowing how fast grantees are spending money alerts us to possible problems before they are too difficult to fix
  - Begin at the regional committee level
  - Quarterly reporting to BoS beginning in January

BoS: New Initiatives

- Program Evaluation/APR
  - By 2009 application we will use HMIS produced APRs and program data to determine several factors in the ranking process
  - This year we will not use HMIS, but will demonstrate how your project would have fared if we had used HMIS
- Point in Time Count
  - By 2009 we want to be using HMIS for point in time count
  - In July 2008 we will do a practice run

Using HMIS to Evaluate Program Performance

- Assist directors in understanding the underlying forces:
  - What are we doing right? What activities contributed to our ability to meet/exceed our benchmarks?
  - Where do we need to improve? What activities fell short of producing the desired outcomes?
  - What else might be contributing to our outcomes? How can we influence or mitigate these external forces to further our positive outcomes?
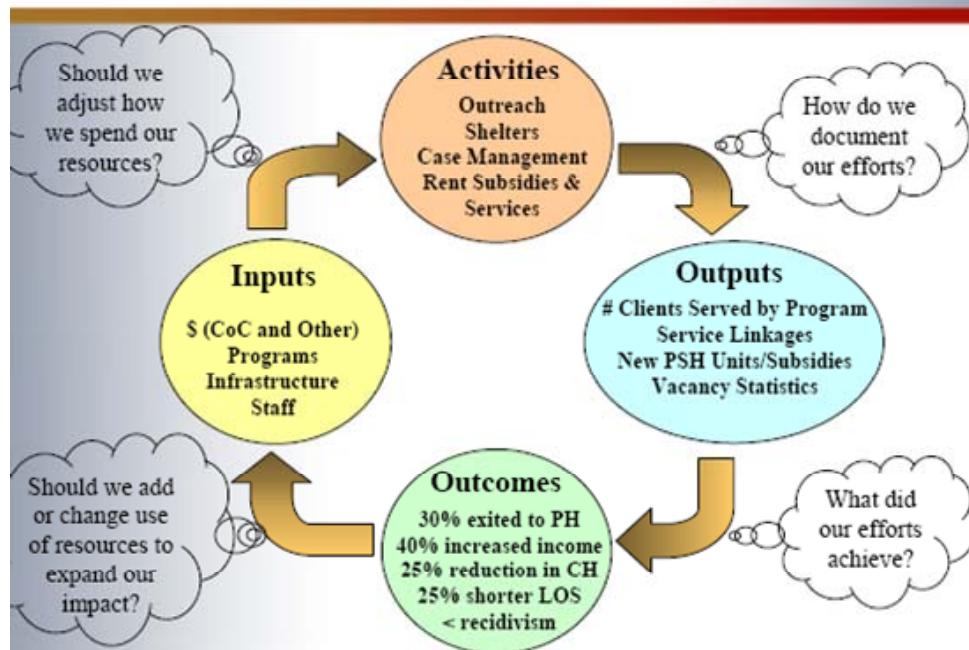
Using HMIS to Evaluate System Performance

- Are our actions achieving our intended goals?
  - Does the system work?
  - If yes, what makes it work?
  - If no, what part doesn't work, and how do we fix it to make it work?

New Initiatives: HMIS TA

- Extensive technical assistance will be made available to assist your agency in effectively entering data into HMIS
  – CHIN now has regional staff
  – Interim reports on extent of data entry
  – CHIN can also assist with reports on data integrity
  – Monitoring CHIN participation will be a Regional Committee activity as well as BoS activity

Performance Measurement Process

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October 2007

Responsible Party	Action
ALL/Steering Committee	• Getting started • Review progress towards meeting goals • Begin exploring spending rates for existing grantees
Other Committee Work	
Regional Committees (Local)	• Identify volunteers for BoS Committees
Existing Grantees	
Trainings	

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November 2007

Responsible Party	Action
ALL/Steering Committee	• Point in Time planning • Housing Inventory planning
Other Committee Work	• Scorecard committee refines 2008 Scorecard • Permanent Housing Committee meets – Nov 1 at 9:00 • Transitional Housing Committee meets – Nov 9 at 9:30
Regional Committees (Local)	
Existing Grantees	• Existing grantees submit APR schedules
Trainings	

December 2007

Responsible Party	Action
ALL/Steering Committee	• Stay afloat and survive the holidays! • More prep for Point in Time, Housing Inventory
Other Committee Work	
Regional Committees (Local)	
Existing Grantees	
Trainings	• Point in Time Training – possible • SOAR Trainings: Burlington 3 & 4, Boone 6&7

January 2008

Responsible Party	Action
ALL/Steering Committee	• Explore SOAR implementation
Other Committee Work	• Ranking Committee reviews Scorecard • Permanent Housing Committee meets
Regional Committees (Local)	• Conduct local point in time counts – 30th
Existing Grantees	• Existing grantees submit quarterly spending report
Trainings	• Discharge Planning Training: Mandatory participation from each region

February 2008

Responsible Party	Action
ALL/Steering Committee	• More work on discharge planning • Service activity updates
Other Committee Work	• Transitional Housing Committee meets
Regional Committees (Local)	• Regional Committee submit preliminary project list • Regional Committee begins to rank their local projects
Existing Grantees	
Trainings	• 10 Year Plan Leadership Summit

March 2008

Responsible Party	Action
ALL/Steering Committee	• First draft of project application due using most recently available Exhibit 2 • More work on discharge planning • Mainstream Programs survey
Other Committee Work	• Ranking Committee reviews first drafts and makes comments
Regional Committees (Local)	
Existing Grantees	
Trainings	• HMIS Performance & Evaluation Training: Mandatory for grantees, potential grantees, and Regional Committee chairs

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April 2008

Responsible Party	Action
ALL/Steering Committee	• Quarterly reviews of APRs begin • Second draft of Project Applications due
Other Committee Work	• Ranking Committee reviews and scores project applications and submits recommendations to Steering Committee
Regional Committees (Local)	• Permanent Housing Committee Meets
Existing Grantees	• Quarterly APR and spending report due
Trainings	• NCCEH Advocacy Training & General Assembly Visits

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May 2008

Responsible Party	Action
ALL/Steering Committee	
Other Committee Work	• Transitional Housing Committee meets
Regional Committees (Local)	
Existing Grantees	
Trainings	• Serial Inebriates Program Training • Housing First Roundtable

June 2008

Responsible Party	Action
ALL/Steering Committee	
Other Committee Work	
Regional Committees (Local)	
Existing Grantees	
Trainings	• Training on Changes to the McKinney-Vento Act: mandatory for grantees and potential grantees

July 2008

Responsible Party	Action
ALL/Steering Committee	• Point in Time count using HMIS
Other Committee Work	
Regional Committees (Local)	• Permanent Housing Committee meets
Existing Grantees	• Quarterly APR and spending reports due
Trainings	

August 2008

Responsible Party	Action
ALL/Steering Committee	
Other Committee Work	• Transitional Housing Committee meets
Regional Committees (Local)	
Existing Grantees	
Trainings	

September 2008

Responsible Party	Action
ALL/Steering Committee	
Other Committee Work	
Regional Committees (Local)	• Regional committees identify volunteers for BoS committees
Existing Grantees	
Trainings	

October 2008

Responsible Party	Action
ALL/Steering Committee	
Other Committee Work	• Permanent Housing Committee meets
Regional Committees (Local)	
Existing Grantees	• Quarterly APR & Spending reports due
Trainings	

November 2008

Responsible Party	Action
ALL/Steering Committee	
Other Committee Work	• Transitional Housing Committee meets
Regional Committees (Local)	
Existing Grantees	
Trainings	• NC Homeless Conference: 17-18

Next Steps

- Set Next BoS CoC Meeting for November
- Determine who will represent you on BoS Committees
- Prepare and begin to implement new initiatives that were discussed on the call