

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Balance of State Steering Committee Meeting

4.5.11

Regional Leads Present:

Kristi Case, Debbie Cole, Jim Curtin, Wanda Feldt, Sharon Foust, Melissa Ledbetter, Amy Modlin, Vanessa Neustrom, Joel Rice, Jackie Sheffield, Michele Steele, Paulette White

Regional Leads Absent:

Albert Barron, Chris Battle, Ramona Gilbert, Beverly Hall, Laura Hartman, Jane Motsinger, Teena Willis

Interested Parties Present:

Bonnie Bettini, Kim Braxton, Mary Brown, Shelly Brown (Hendersonville), David Collins, Nancy Hunter, Lynn Inman, Laura McDuffee, Michael McMillan (Religious Community Services of New Bern), Carol Mitchell, Shanetta Moye, Faye Pierce, Katherine Polisen (Onslow-Carteret Behavioral Healthcare), Brenda Poteat, Nikki Ratliff, Don Rogers, Talaika Williams

NCCEH Staff Present:

Emily Carmody, Nancy Holochwost, Denise Neunaber, Emila Sutton

Approval of March Minutes

There being no changes needed, a motion was made and approved to accept the minutes as presented [Foust, Sheffield].

Update on FY11 CoC Application

- The federal budget for FY 2011 has still not been voted on and confirmed by Congress. The current stop-gap measure ends this Friday, April 8. HUD has not yet released regulations for HEARTH.
- NCCEH priorities for the BoS are to create the pre-application and the scorecard, but we can't do this until the regulations are published. Last year the pre-application was released in April and was due in June, so this year's schedule will be a little behind what happened last year, but we'll try to give applicants as much time as possible for the pre-application.
- Any agency that is considering applying for new or renewal funding this year, even if the details are undecided, should fill out an Application Intent Form.
 - Emila is compiling received Intent Forms this week and sending them to the Regional Committee (RC) leads.

- The Intent Form is on the NCCEH website at www.ncceh.org/BoSgrantees/

HEARTH Academy

- NCCEH is partnering with the National Alliance to End Homelessness to present a HEARTH Implementation Clinic for North Carolina CoCs. Because participation for each CoC is limited to 10 people, and the BoS has more than ten Regional Committees, we didn't want to limit the number of BoS communities who could participate. Instead, NCCEH will work with BoS communities now through 2012 on the material that will be presented at the clinic.
- The Clinic will **not** focus on HEARTH regulations from HUD. It will focus on shifting our system from shelter to housing stabilization, looking at best investments for communities, and developing permanent supportive housing and other housing assistance models.
- BoS communities should view webinars on the NAEH website that address information the Clinic will focus on: <http://www.endhomelessness.org/section/training/heartacademy/webinars>

BoS Structure

- Last year NCCEH hosted a one-day meeting in Raleigh to discuss formalizing BoS structure. Using feedback taken from that meeting, NCCEH staff is now working on drafting a document that will formalize BoS policies and procedures and help support an open and transparent process.
- Goals of the document include:
 - Clarify language: Some areas still call their Regional Committees CoCs, which is inaccurate. All local groups are Regional Committees **within** the BoS CoC. This distinction will be especially important for communities to understand once HUD begins releasing HEARTH regulations that ask CoCs to complete certain steps.
 - Update roles and responsibilities
 - Clarify process and procedures (Application Intent Forms, pre-application, etc.)
 - Address voting process: The BoS has generally operated on consensus votes. It's important that all voices are heard and that there can be full discussion about issues, especially ones that affect pro rata.
 - Elucidate values:
 - It's important that RCs have control over their pro rata. The BoS has always allowed RCs to apply for more than their pro rata because there are inactive counties in the BoS that don't use their pro rata. Such applications have been limited to Shelter+Care projects, since they renew outside of pro rata and will not affect the inactive counties if they decided to use their pro rata later.
 - What anyone does affects everyone, so any current project that has poor performance affects everyone's chances of receiving future funding. The BoS will continue to set priorities for projects through the scorecard and other means.
- It was asked if NCCEH could provide training to new RC participants.
 - Denise and Emila are available to make presentations to RCs.

- NCCEH staff has created a document for communities who are beginning new RCs and are available to work with communities interested in starting or strengthening regional committees.
- It was suggested that a list of BoS FAQs would also be helpful. It was decided that RC leads will email bos@ncceh.org with the questions that they are most often asked by new participants and then NCCEH staff will draft a document, including targeted reasons why particular agencies who are not applying for funding should still participate (Housing Authorities, DSS, etc.) The Steering Committee will vote on the final document, most likely at the June meeting.

New Regional Committee Map

- NCCEH staff has revised the map of Regional Committees based on RC meeting minutes documenting approved RC leads. Some regions have communicated that elections have taken place, but have not yet turned in their minutes, and some regions haven't responded at all. These regions are assumed to be inactive.
- Any active RC that hasn't yet turned in meeting minutes should do so immediately to bos@ncceh.org.

Help from NCCEH

- NCCEH is able to provide assistance to both Regional Committees and grantees.
 - Emila is scheduling calls with all BoS grantees to discuss their programs, challenges and successes, and any help that they need.
 - Emila and Denise can present at RC meetings on the BoS, what we know about HEARTH, new priorities, and systems change.
 - Emila can provide TA for current projects, including proofreading APRs and technical submissions prior to submission to HUD. Grantees were reminded that they should always send a copy of any document they send to HUD to bos@ncceh.org.
 - Staff can provide TA on application documents including intent forms, pre-applications, and project applications.
 - Staff can provide help with recruitment for RCs.

Upcoming Events

- NCCEH is hosting some statewide events in the upcoming months. All events are posted on the website calendar at <http://www.ncceh.org/en/cev/mon/>.
 - Tuesdays at Two webinar on the 100,000 Homes Campaign, which involves communities in identifying their most vulnerable homeless citizens and getting them into permanent housing.
 - SOAR Essentials Training April 7 in Durham: This is a 4-hour training for people who will be SOAR community partners or who are thinking about attending the 2-day caseworker training.
 - SOAR Caseworker Training May 18-19 in Greenville

- Rural Dialogue Group conference call April 28: This call is for NCCEH members who work in rural communities to network and discuss challenges and ideas.
- NCCEH is in the planning stages for two additional trainings.
 - CDBG Training: HUD sent out an email earlier this month about using CDBG funds to support homeless services. NCCEH is advocating with the State CDBG office to allow the use of non-entitlement CDBG funds for homeless services and support. If the CDBG office makes any changes, they will publicize the information and NCCEH will provide education on how to use this funding.
 - Transition-in-Place Training: This training will address the transition in place model that was discussed on the last Steering Committee call. It will most likely be a Tuesdays at Two webinar open to all North Carolina communities. NCCEH will publicize the training as soon as it's set up.

QPRs Due

- Quarterly Progress Reports (QPRs) are due from all grantees 30 days after the end of each quarter of the operating year.
- QPR forms are available to download on the NCCEH website at www.ncceh.org/BoSgrantees
- Emila sent email reminders yesterday to grantees who owe QPRs in the upcoming months. A list of those grantees was reviewed.

Regional Committee Updates

- Eastern NC: East Carolina Behavioral Health will get 2 SOAR dedicated caseworkers on staff after July 1.
- Pitt: Pitt County held its Project Homeless Connect on March 1. Two hundred five guests attended and over 200 volunteers provided services. The event was a great success and generated a great deal of awareness and community spirit. The steering committee is already discussing next year's event, which would include expanded dental and medical services.
- Rockingham: Rockingham County has a newly formed veterans committee. The RC is planning on working with the committee to jointly hold a Project Homeless Connect and VA Stand Down on November 9.
- Piedmont: The Piedmont RC held its 6th annual housing forum last week; Martha Are was the keynote speaker. Eighty-three people attended the forum.
- Chatham-Person: The Chatham Housing Authority was awarder 50 housing choice vouchers last winter for non-elderly households whose head of household has a disability. The Housing Authority has already leased 30 of the vouchers in the past 3 months.

Next Meeting: Tuesday, May 3 at 10:30.