

# HMIS@NCCEH System Updates

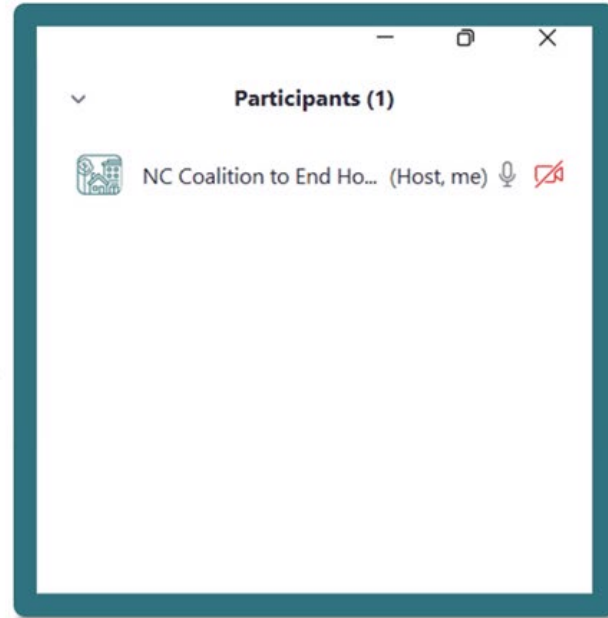
December 2024



**NC COALITION** to  
**HOMELESSNESS** end

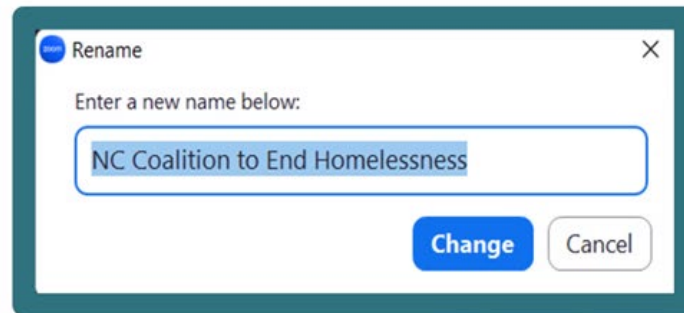
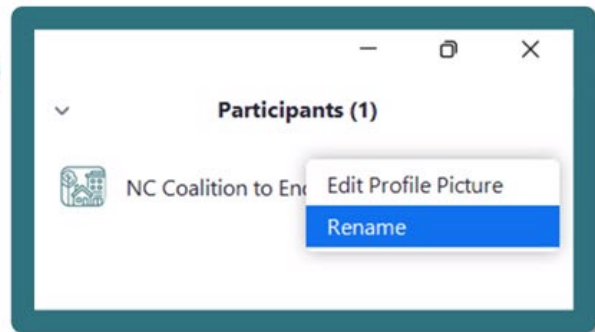
# Edit your Zoom Screen Name!

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*How to change your  
screen name:*

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# Agenda

December 2024

## System Updates

- Monthly Data Quality Review
- Fall Reporting: Phase 2 for LSA/SPM Overdue
- PIT/HIC Planning

## Training and Resources

- November Training: households and income
- ZenGuide Knowledge Base Highlight

## What's Next?

- December Monthly Training
- Future of HMIS

## Questions/Concerns?



NCCEH

# Who was the snow man's favorite relative?

Aunt Arctica

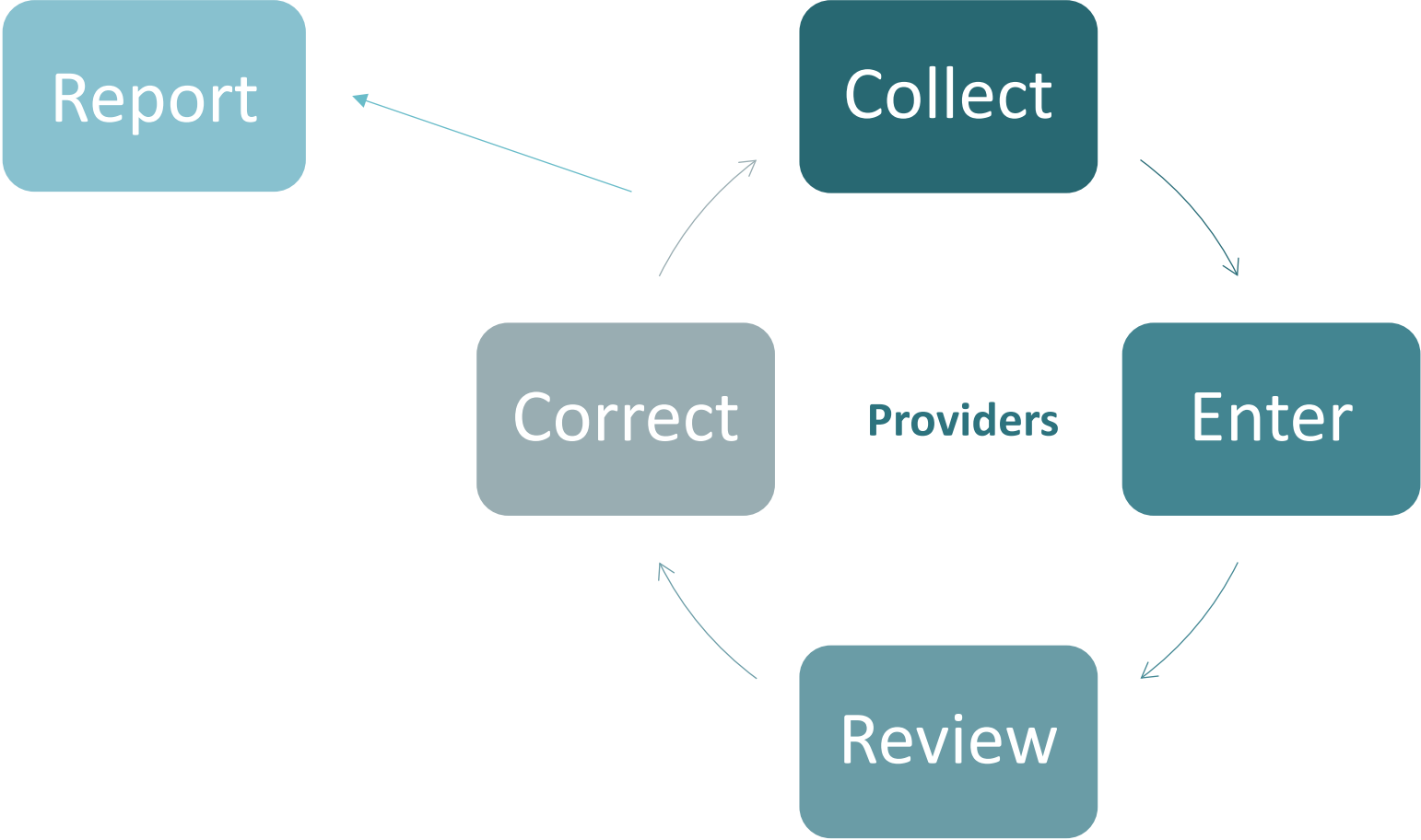






# System Updates

# Data Life-Cycle



# Data Quality Review

We will start reporting on Data Quality month by month so you all can visualize your progress in the HMIS system

We are hoping that this will:

- Reassure yourself in your work
- Empower you to keep improving your data
- Stimulate discussion among team members



# Data Quality Review – August - October 2024

## Positives:

- SSN decreased to 10.5%, almost at the 10% error rate!
- DOB improved by 0.06%
- DV Series improved by 0.06%

## Elements that still need work:

- Enrollment CoC decreased slightly, 0.8%
  - NC County of Service improved by 0.12%
  - Relationship to HOH improved by 0.14% (still represents 1,128 clients)
  - Unexited Clients
- 
- View the [HMIS@NCCEH Data Quality Benchmarks](#) page for benchmarks by project type
  - Keep running your reports to identify client errors!



# Fall Federal Reporting

Fall is a busy season for reporting:

- October - Phase 1 of LSA/SPM Reporting/October A020 Data Quality Monitoring Report **Due October 30<sup>th</sup>**
- November – Phase 2 of LSA/SPM Reporting **Due November 22<sup>nd</sup>**
- December – Preparation for PIT/HIC in January 2025

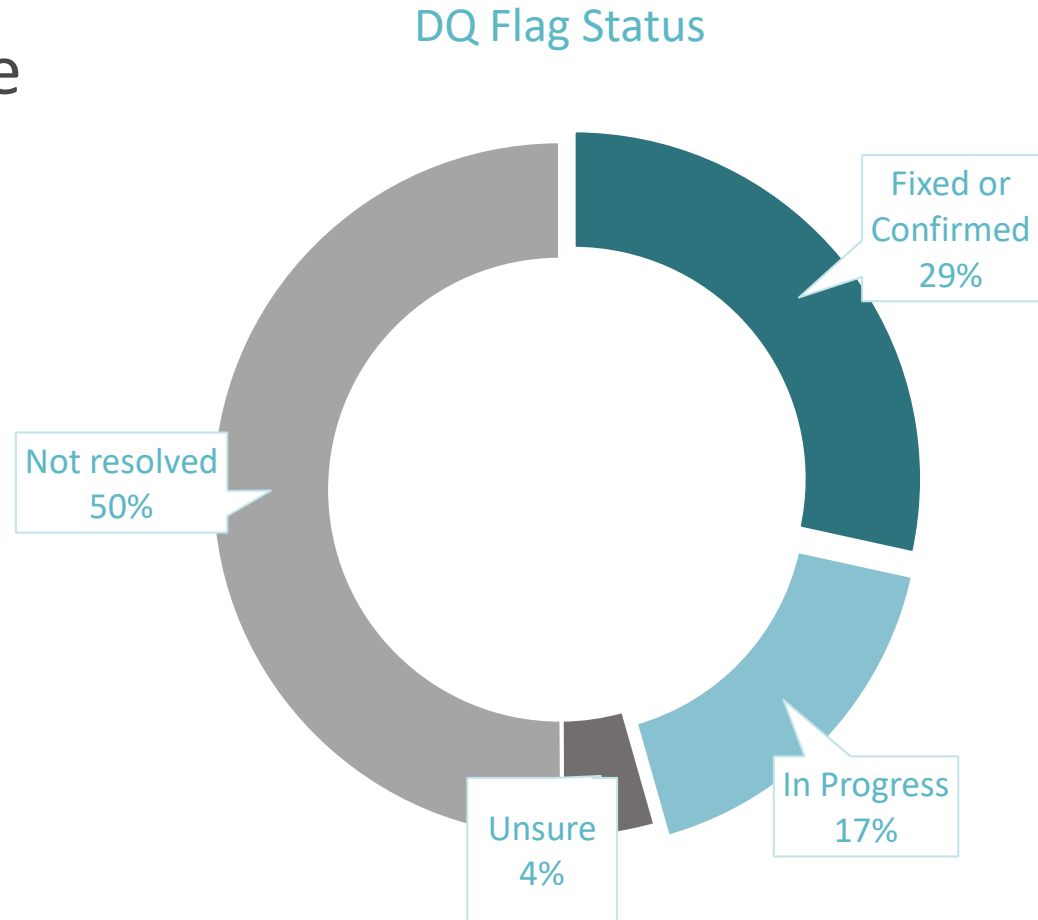
Utilize Data Clean-up Reports!

- [CoC - APR \(Annual Performance Report\)](#)
- [ESG - CAPER \(Consolidated Annual Performance and Evaluation Report\)](#)
- [A020 - Data Quality Monitoring Report](#)

# LSA/SPM Reporting

Thank you to the agencies who have submitted the Phase 2 LSA/SPM reports!

Some agencies may have received additional follow-up on *must solve* errors



# LSA/SPM Reporting: Common Errors

## Common Errors Found:

- Conflicting Income yes/no at Entry/Exit
- Missing Annual Assessments
- Missing Data in Sub Assessments
- Invalid Housing Move-in Date

# LSA/SPM Reporting: Avoiding Errors

- APR & CAPER
  - 6b for Rel to Head of Household and Enrollment CoC
  - 6c for Destination, Income, and Annuals
- A020 Data Quality Monitoring Report
  - Fix These First tab for household issues
- EVA
  - High Priority tab for duplicates and household issues
  - Errors tab for conflicts in Sub-Assessments (disability, health insurance, income, non-cash benefits) and Invalid Move-In Dates
- Fill in all sub-assessment questions to get the Check Mark for HUD Verification

Most Recent Annual Assessment	
AA Status	Anniversary Date
-	#####
<b>Missing</b>	6/6/2024
-	-

# PIT/HIC Planning

- HMIS reporting is required for *ES, TH, RRH, PSH, and OPH Projects*
- Users should prepare by confirming:
  - Project Funding Source
  - Bed & Unit Inventory
  - Current Clients

PIT nights will take place in January:

Durham & Orange – Jan 27<sup>th</sup>

Balance of State – Jan 29<sup>th</sup>







# Training and Resources

# November Monthly Training: Households & Income

## Topics Discussed:

- HoH errors are in the Entry/Exit tab
- Entering new clients to existing enrollments
- Sub-Assessment Magnifying Glass
- How to Avoid errors

The [Slides](#) & [Recordings](#) of the training are available on <https://www.ncceh.org/hmis/news/>



# End of Calendar Year Outcomes

- Is your board ready to hear what you accomplished this year?
- There are easy ways to demonstrate the need in your area and the essential services you provide!
- CoC-APR
  - Increases in Income Q19
  - Length of Stay Q22
  - Exits to Housing Q23c
- ESG-CAPER
  - Length of Stay Q22
  - Exits to Housing Q23c
  - Prevention Outcome Q24a

# ZenGuide Knowledge Base

**Your first stop for answers**

98 Articles and counting!

- We use your search results to develop new articles
- Highlight:
- [A020 - Data Quality Monitoring Report](#)
- [Dashboard Report: Hashed HMIS CSV](#)

**Bookmark it!**

<https://ncceh.zendesk.com/hc/en-us>

A screenshot of a search bar interface. The background is a dark teal color. At the top, the text "HMIS@NCCEH ZENGUIDE" is written in white, bold, uppercase letters. Below this, there is a white search input field with the placeholder text "Search" in a light gray font. To the right of the input field is a dark teal button with the word "Search" in white, bold, uppercase letters.





**What's Next?**



# December Monthly Training: Unsheltered Tools

Agenda so far:

- Street outreach project basics
- Using CE to measure Unsheltered homelessness
- Reports to track!
- How to Avoid errors



# What's Next Calendar

Due	Event Name
December 16 <sup>th</sup>	PATH Annual Report Upload Deadline
December 18 <sup>th</sup>	Monthly Training: Unsheltered Tools 10-11am
December 29 <sup>th</sup>	Special NOFO Annual (APR) Report Deadline
January 8 <sup>th</sup>	HMIS Systems Updates Meeting 10-11am
January 15 <sup>th</sup>	Monthly Training: PIT/HIC Report Training 10-11 am
January 27 <sup>th</sup>	Durham & Orange PIT/HIC Night
January 29 <sup>th</sup>	Balance of State PIT/HIC Night
February 6 <sup>th</sup>	PIT/HIC Reports Due
March 1 <sup>st</sup>	A020 Submission for Oct-Jan Due

Go to [ncceh.org/events](https://ncceh.org/events) for all event details!





# Questions?

Let's Troubleshoot!

## Contact NCCEH

hello@ncceh.org

919.755.4393

NCEndHomelessness 

@NCHomelessness 

nc\_end\_homelessness 

## Contact NCCEH Data Center Help Desk

hmis@ncceh.org

919.410.6997

