**NC Balance of State CoC Funding and Performance
Subcommittee Meeting Minutes
09.19.24**

Members Present: Talaika Williams**,** Amy Modlin, Melissa Hewitt, Melissa McKeown, Lynne James, Sarah Lancaster, Bonnie Harper

NCCEH Staff Present: Andrea Carey, Jenny Simmons, Dashia Shanks

Minutes:
Jenny welcomed members and reviewed the meeting agenda.

**2024 HMIS Recruitment Reports were presented by Jenny**

- 5 regions submitted reports: Regions 1, 3, 4, 11, and 13. Three regions submitted reports in May. Three regions submitted reports in August. These reports were submitted after reminders were sent out from NCCEH.

Increasing HMIS Participation in 2025 presented by Jenny

- HUD's Benchmark for a CoC's HMIS Bed Coverage is 85% based on the Housing Inventory Count. This is information that we as a CoC have to submit each year to HUD in our CoC Application. CoCs get points on the application for achieving 85% bed coverage in HMIS.
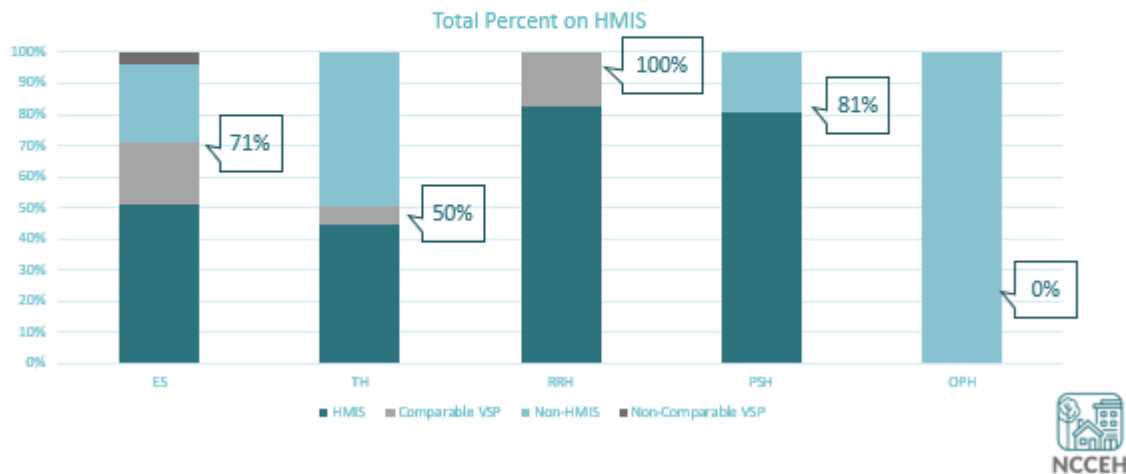
From the 2024 Housing Inventory Count:

Bed Coverage by Database (year-round only)
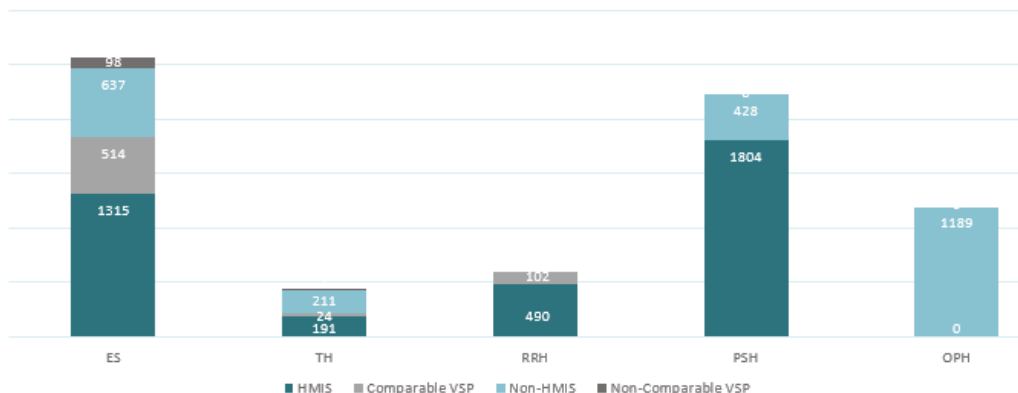
OPH is Other Permanent Housing and includes Emergency Housing Voucher, Housing Choice Voucher projects.

FPS committee recognized that OPHs that we have a good partnership with could be outreached to join HMIS. This slide also indicates improvement needed in PSH HMIS Bed Coverage to achieve the 85% benchmark.
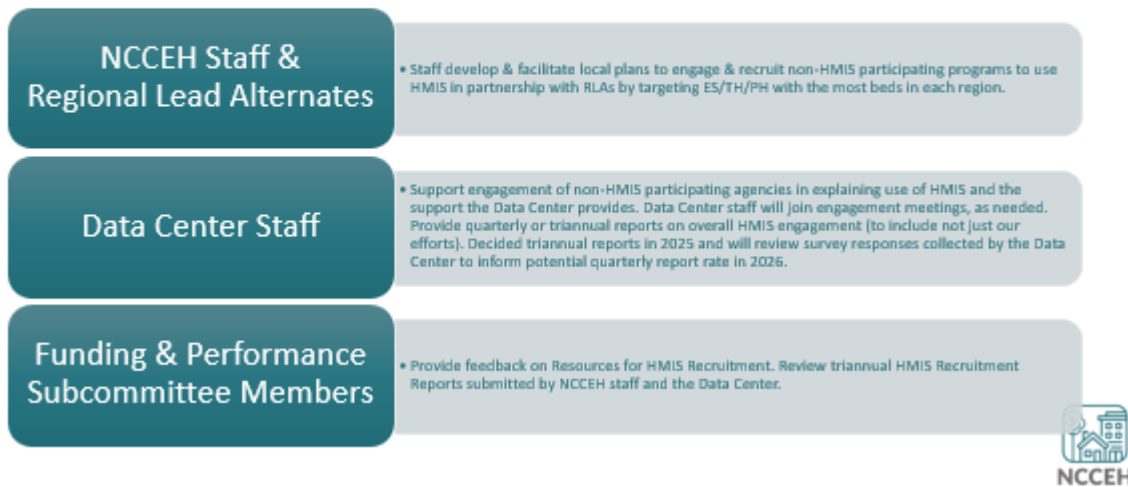
The committee agreed that the NC BoS CoC's HMIS Bed Coverage goal should be HUD's 85% benchmark. A lesser percentage would not achieve the points in the CoC Application.

> Goal: The NC BoS CoC will increase HMIS bed coverage to 85% by December 31, 2025.

Using a new strategy in 2025:

> Goal: The NC BoS CoC will recruit at least 5 of the largest projects to join HMIS by December 31, 2025.

Revised Roles and Responsibilities for New Strategy to Achieve 85% bed coverage in HMIS

NCCEH Staff & Regional Lead Alternates	• Staff develop & facilitate local plans to engage & recruit non-HMIS participating programs to use HMIS in partnership with RLAs by targeting ES/TH/PH with the most beds in each region.
Data Center Staff	• Support engagement of non-HMIS participating agencies in explaining use of HMIS and the support the Data Center provides. Data Center staff will join engagement meetings, as needed. Provide quarterly or triannual reports on overall HMIS engagement (to include not just our efforts). Decided triannual reports in 2025 and will review survey responses collected by the Data Center to inform potential quarterly report rate in 2026.
Funding & Performance Subcommittee Members	• Provide feedback on Resources for HMIS Recruitment. Review triannual HMIS Recruitment Reports submitted by NCCEH staff and the Data Center.

NCCEH

FPS members discussed having reports from the Data Center either triennially as they currently are or increasing Data Quality reporting to quarterly. Increasing the report frequency could be a difficult administrative burden but could increase data quality compliance. Keeping the data quality reports triannual would not increase the administrative burden, but less frequent checks could increase data quality not being addressed as often and could impact administrative burden on its own. FPS members suggested surveying HMIS participating agencies. The Data Center does plan to survey agencies about this matter. FPS members suggested keeping the data quality reports triannual and therefore, HMIS participation reports triannual until survey results are reviewed.

Engagement & Oversight:

NCCEH staff in partnership with the 13 **Regional Lead Alternates** develop & facilitate local plans to engage & recruit non-HMIS participating programs to use HMIS.

- CoC staff & RLAs will review the most recent Housing Inventory Count, rank order non-participating ES & TH projects in order of number of beds, identify the largest ES/TH projects in each region to target first for HMIS participation & consider:
  - Agencies already engaged & participating locally in regional meetings & coordinated entry
  - Agencies/programs that previously used HMIS
- Share plans with Regional Committees
- Ask Regional Committee members who have good relationships with targeted ES/TH programs & already use HMIS to provide an initial introduction/attend meetings, as needed
- Ensure all involved have access to the resources on how to recruit/engage agencies
- Regularly evaluate progress & update the local plan, as needed
- NCCEH staff report information on progress to FPS triennially (May, September, January)

Data Center staff support:
- Provide a regional inventory of Housing Inventory Count projects not participating in HMIS
  - 2024 HIC
  - Will provide 2025 HIC

- Attend engagement meetings with non-HMIS participating agencies, as needed
- Provide quarterly reports on:
  - Housing Inventory Count projects that joined HMIS
  - Housing Inventory Count projects that are disengaging with HMIS – see if there is repair work that can be done to hopefully not lose them
  - Housing Inventory County projects the Data Center has general concerns about losing

Funding and Performance Subcommittee:
- Review and provide feedback on resources:
  - Sample scripts to help guide conversations
  - New agency guide
    - Identifies responsibilities
    - Steps to join HMIS
    - Answers to common questions
- Review reports and provide feedback

Next Steps: Schedule & hold orientation for NCCEH staff this fall
- Overview of goals and updated HMIS Recruitment process
- Essential roles and responsibilities
- Develop plan to outreach RLAs in January

Timeline

Activity	Timeline
FPS: Review HMIS Recruitment Plan, Sample Scripts, Guide	Feedback due to Jenny October 3rd by 5 PM
FPS: Finalize recommendation of HMIS Recruitment Plan	October 17th at FPS meeting
FPS: Propose recommendation of HMIS Recruitment Plan to Steering Committee	November/December 2024
NCCEH: Training for NCCEH staff	Upon Steering Committee Approval of Plan – Fall/Winter 2024
NCCEH: Resources posted to NCCEH website	January 1, 2025
NCCEH: Engage Regional Lead Alternates & Develop Regional HMIS Recruitment Plan	January 2025
NCCEH & RLAs: Begin outreach & engagement	February 2025
NCCEH – including Data Center: Reports due	May; September; January
FPS: Review Reports	May 15th; September 18; January 15

Review & provide feedback of resources to Jenny by October 3, 2024 by 5 PM
- HMIS participation plan discussed today
- Review scripts
- Review guide

System Performance Measures were presented by Andrea Carey

System Performance Measures

1	2	3	4	5	7
Length of Time Homeless	Return to Homelessness	Number of Homeless	Increase in Income	First Time Homeless	Exits and Retention of PH

Measure 6 is for communities who have ended homelessness, so we don't use SPM #6 yet.

What HMIS client data is included?

31 Federal Fiscal Year: October 1, 2023 to September 30, 2024 (and up to 24 months back)

Any person who entered Street Outreach, Emergency Shelter, Transitional Housing, Rapid Re-Housing &/or Permanent Supportive Housing during the reporting period

Data are reported for individuals & person in families

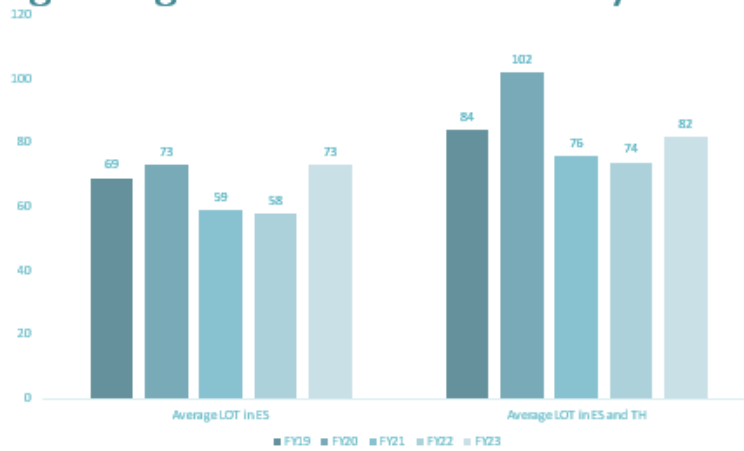## 1 Length of Time Homeless

Definition
a) The length of time people stay in emergency shelter & transitional housing projects
b) The length of time people estimate they experience homelessness before enrollment + time in emergency shelter & transitional housing projects
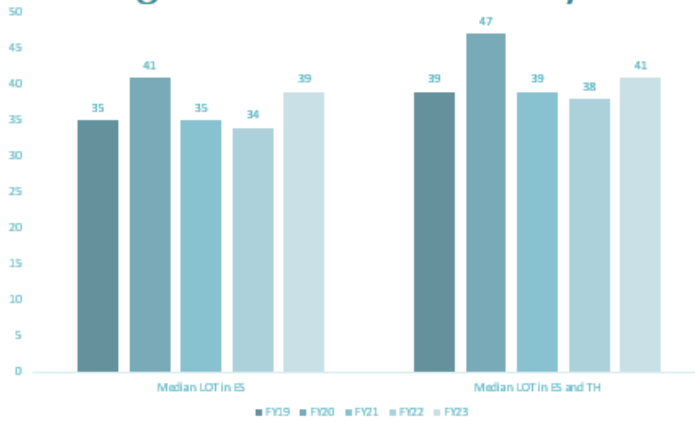
Goal
Reduction in the average & median length of time persons remain homeless

Average Length of Time Homeless by Year

Can see some impacts from the loss of special funding during the pandemic.
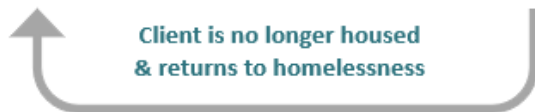
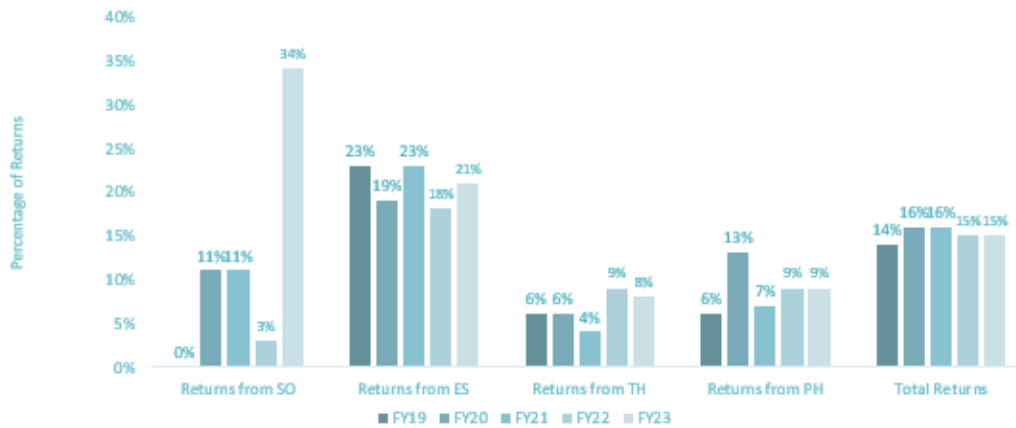# Median Length of Time Homeless by Year

2 Returns to Homelessness

Client is a homeless project

Client exits homelessness to a permanent housing destination

Client is no longer housed & returns to homelessness

Percentage of Permanent Housing Returns to Homelessness in 2 Years

Chart: Percentage of Returns by category (Returns from SO, Returns from ES, Returns from TH, Returns from PH, Total Returns) across FY19, FY20, FY21, FY22, FY23.

- Returns from SO: 0%, 11%, 11%, 3%, 34%
- Returns from ES: 23%, 19%, 23%, 18%, 21%
- Returns from TH: 6%, 6%, 4%, 9%, 8%
- Returns from PH: 6%, 13%, 7%, 9%, 9%
- Total Returns: 14%, 16%, 16%, 15%, 15%

Legend: ■ FY19 ■ FY20 ■ FY21 ■ FY22 ■ FY23

3 Number of Homeless Persons

Definition

(1) The number of sheltered & unsheltered homeless persons counted as homeless on PIT
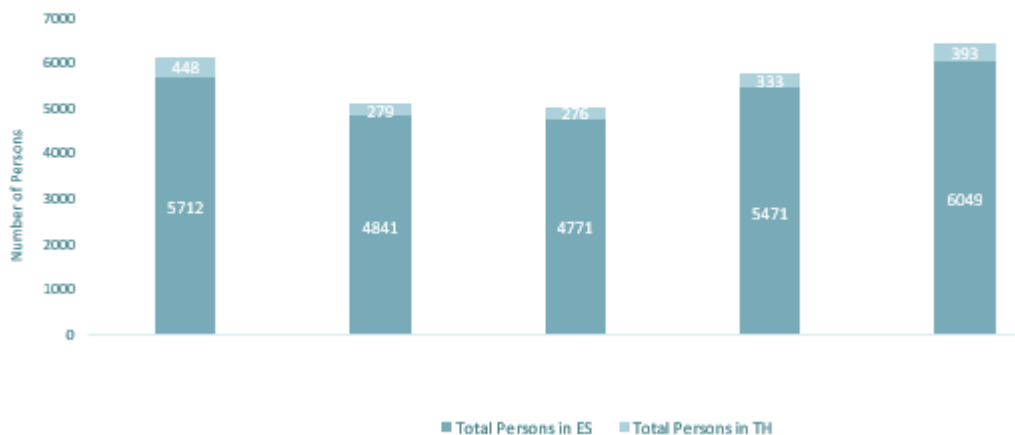
(2) The number of sheltered homeless in HMIS in emergency shelter & transitional housing

Goal

Reduction in the number of persons who are homeless

Unduplicated Annual HMIS Count

Chart: Number of Persons (Total Persons in ES and Total Persons in TH)

- Year 1: ES 5712, TH 448
- Year 2: ES 4841, TH 279
- Year 3: ES 4771, TH 276
- Year 4: ES 5471, TH 333
- Year 5: ES 6049, TH 393

Legend: ■ Total Persons in ES ■ Total Persons in TH

4 Employment & Income Growth

Definition

Percentage change in the number of clients with employment income, non-employment, & total income

Divided into two groups: stayers with at least one Annual Assessment & leavers exiting during the reporting period
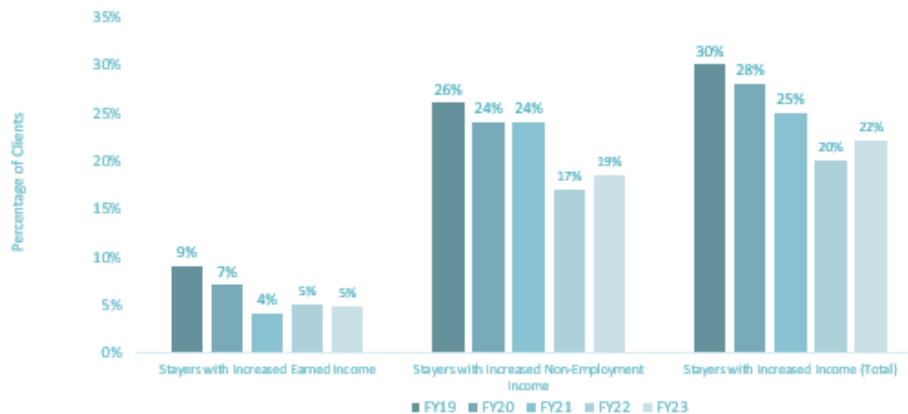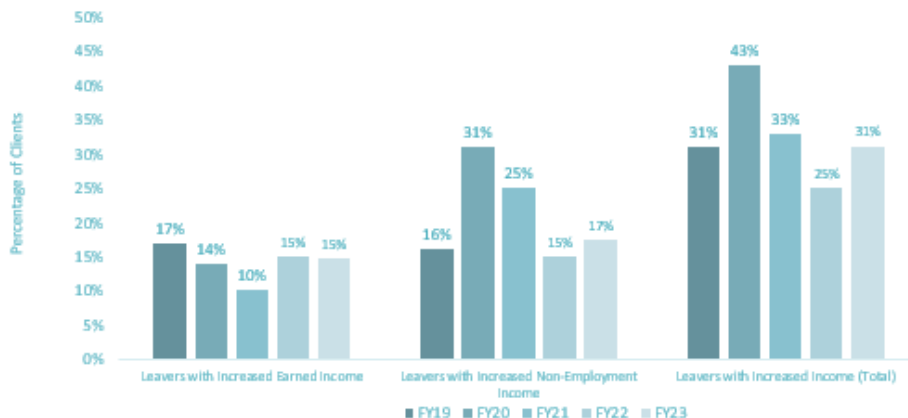
Only for CoC-Funded Projects

Goal

Increase in the percent of adults who gain or increase employment or non-employment cash income over time

Increases in Employment & Income amongst Stayers

Increases in Employment & Income amongst Leavers

5 First Time Homeless

Definition
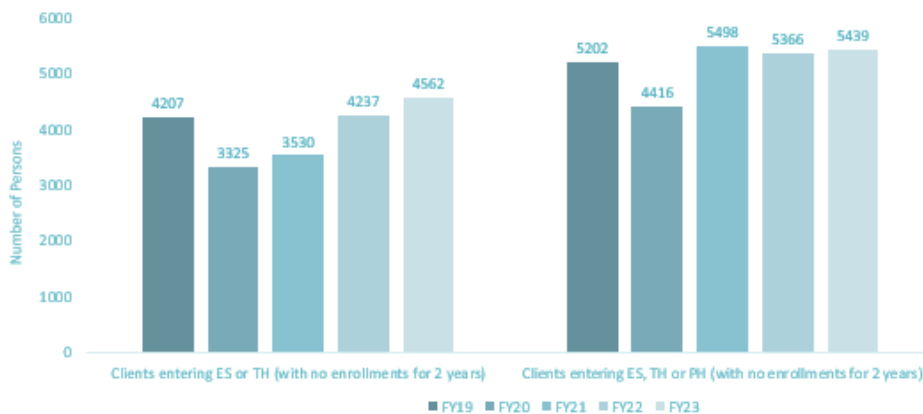
(1) Change in the number of homeless persons in ES & TH projects with no prior enrollments in HMIS

(2) Change in the number of persons in ES, TH, & PH projects with no prior enrollments in HMIS

Goal

Reduction in the number of persons who become homeless for the first time

Clients Served for the First Time
without entries in last two years

	Clients entering ES or TH (with no enrollments for 2 years)	Clients entering ES, TH or PH (with no enrollments for 2 years)
FY19	4207	5202
FY20	3325	4416
FY21	3530	5498
FY22	4237	5366
FY23	4562	5439

## 7 Permanent Housing Placement & Retention

Definition

The number of clients enrolled in emergency shelter, transitional housing, rapid rehousing or permanent supportive housing who exit to permanent housing destination or remain in permanent housing
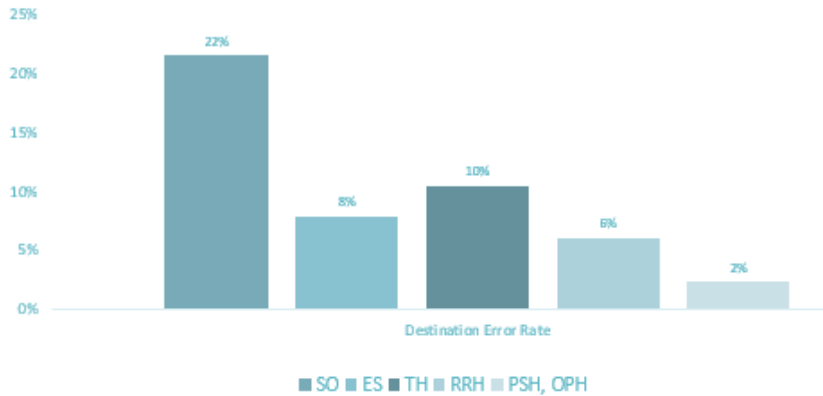
Goal

Increase in percentage of people who exit to or retain permanent housing

Exits to (or Retention of) Successful Destinations
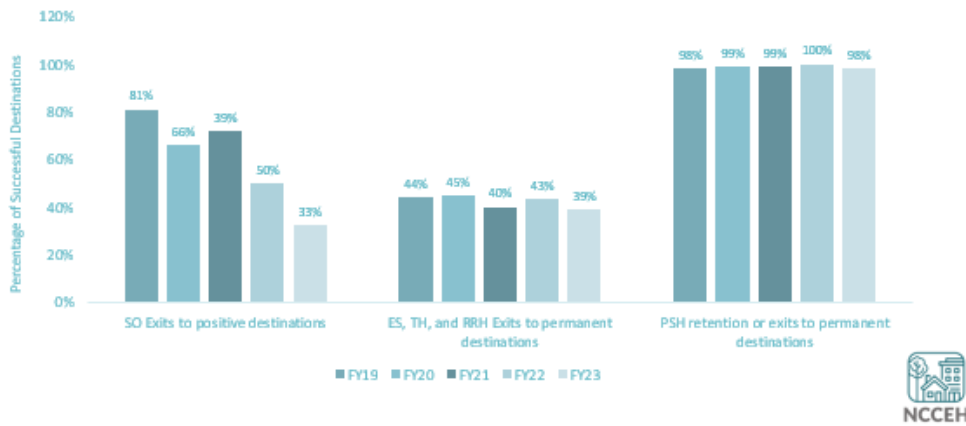
Exit Destination Data Quality

Next FPS meeting: October 17, 2024 at 2 PM

- Finalize HMIS Recruitment Plan
- Finalize resources
  - Sample script
  - Guide
- Make a recommendation of the plan to the Steering Committee in November/December 2024
- Begin performance measure review and setting benchmarks for SO, ES, RRH, & PSH projects