

**FY2024 CoC Program Competition**

**Renewal Applicant Form**

**Renewal project applicants are required to complete and submit this form and accompanying attachments to NCCEH for each renewal project by 12:00 PM on August 28, 2024**. Information provided will be used by the Project Review Committee and NC BoS CoC staff to score and rank renewal project applications.

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| Applicant: |  |
| Project Name: |  |

**Equity**

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| 2.1 | The applicant provides guidelines/program rules in other languages besides English.  *If yes, submit a copy of the agency guidelines/program rules in another language besides English.* | Yes  No |
| 2.2 | The applicant has client-facing bilingual staff. | Yes  No |
| 2.3 | The applicant has an arrangement for professional/trained interpretation services. In-person or remote interpretation from trained providers are both applicable. Staff can be considered interpreters if they have been trained or certified as interpreters. Bilingual staff or volunteers without documented training (internal or external) or certification do not qualify as trained interpreters.  If yes, please describe your arrangement and how the agency uses interpreter services***.***    *Submit any contract/MOU/documentation the agency has for interpreter services.* | Yes  No |
| 2.4 | The applicant has an Anti-Discrimination Policy in full compliance with the NC BoS CoC including, as applicable:  Equal Access Policy and Procedures  Family Separation Policy, as appropriate  Faith-Based Inclusion Policy  Grievance and Anti-Retaliation Policy and Procedures  *Submit Anti-Discrimination P&P*. | Yes  No |
| 2.5 | The applicant holds annual training on its Anti-Discrimination Policy, as required by the CoC Anti-Discrimination Policy.  Date of the last training: | Yes  No |
| 2.6 | Project staff engaged in professional racial equity training in the past 12 months for the purpose of impacting equity within your organization.  *Examples include the Racial Equity Institute (REI) Phase I or Groundwater trainings, Organizing Against Racism (OAR) training, or Race Forward training.*  Name of training:  Date of training(s):  Who performed the training(s)?  Percentage of project staff attending: | Yes  No |
| 2.7 | The applicant has an equal opportunity hiring clause in job postings.  If yes, *submit a copy of the last job posting.* | Yes  No |
| 2.8 &  2.9 | **Non-profits Only:**  Provide the number of people currently on your Board of Directors.  Provide the number of people currently serving on your Board of Directors who have lived experience of homelessness.  Provide the percentage of the board that people with lived experience of homelessness represent.  Provide the number of people currently serving on your Board of Directors who are BIPOC (Black, Indigenous, People of Color).  Provide the percentage of the board that people who are BIPOC represent.  Benchmark is 20% for both. |  |
| 2.10 | Provide the number of managers or director-level positions who supervise other staff, payroll, and/or HR duties your agency employs.  Provide the number of managers or director-level positions that are filled by BIPOC (Black, Indigenous, People of Color).  Provide the percentage of managers or director-level positions that people who are BIPOC represent.  Benchmark is 20%. |  |
| 2.11 | The applicant incorporated the NC BoS CoC Client Bill of Rights into its internal policies and procedures.  *If yes, please provide the NC BoS CoC Client Bill of Rights P&P* | Yes  No |
| 2.12 | The applicant agency has an internal policy/procedure to solicit informal/formal feedback from current/former clients.  *If yes, submit Soliciting Client Feedback P&P.* | Yes  No |
| 2.13 | At least 80% of project staff attended community events, conferences, or panel conversations in the past 12 months on the topic of racial equity, anti-racism, or indigenous rights.  Please include the percentage of program staff that attended.  Benchmark is 80% | Yes  No |
| 2.14A | **Homeless Service Agencies Only:** The applicant’s hiring announcements cite lived experience of homelessness as a preferred skill for open positions at all levels in the agency.  *Submit a hiring announcement.* | Yes  No |
| 2.14B | **Agencies Serving Multiple Populations Only:** The applicant’s hiring announcements cite lived experience of homelessness as a preferred skill for open positions in the project.  *Submit a hiring announcement.* | Yes  No |
| 2.15 | What percentage of project staff involved in operating or administering the CoC-eligible activities have experienced homelessness?  Benchmark is 10%. |  |
| 2.16 | One or more of the project’s managers or director-level staff have personally experienced homelessness in their lifetime. | Yes  No |

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| **PSH and RRH: Services Resource Leverage Plan** | |
| 3.1 | Describe how the project will leverage services funding for its clients and the long-range plan for decreasing the usage of CoC Program-funding for supportive services and increasing the usage of CoC Program funding for rental assistance in the project. Include in your description any formal relationships with other agencies where an MOU/MOA is in place, any dedicated funding streams that will provide services for program participants, and the percentage of match dollars for services the project has procured over the required 25%.  *Submit the formal MOU/MOA, if the project has one(s) in place*. |
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| **HUD Monitoring** | | |
| 4.3a | The applicant is free of HUD monitoring findings for any agency programs.  If no, please list the most recent monitoring findings and explain how these have been resolved with the HUD Field Office: | Yes  No |