

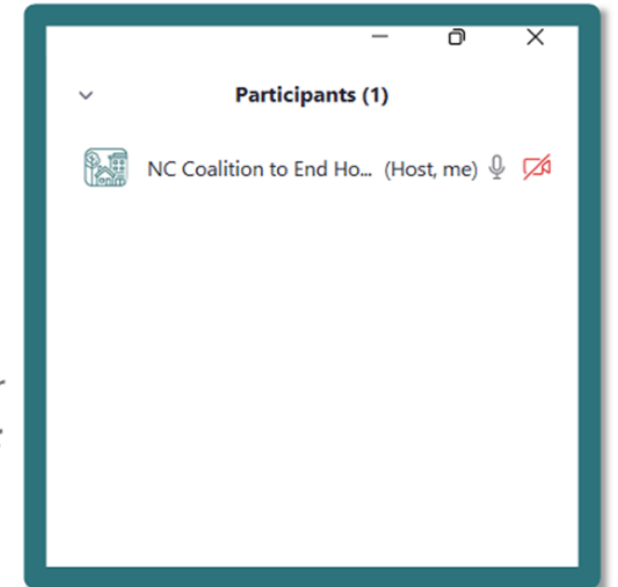
Coordinated Entry Council Meeting

January 22, 2024

Roll Call

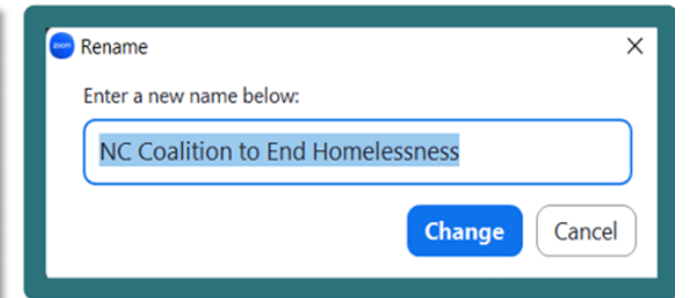
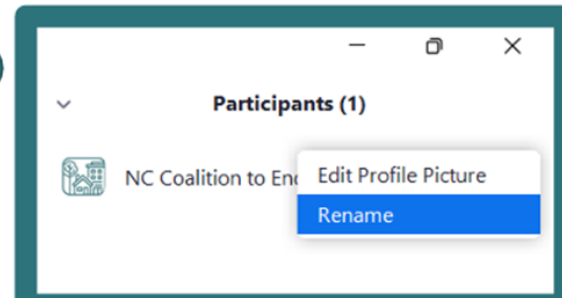
- We will conduct Roll Call for Regional Coordinated Entry Leads.
- All participants should enter their full names, so we can document their participation in the minutes.

1

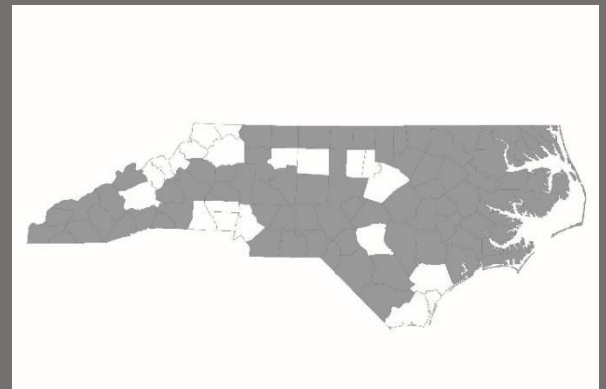


How to change your screen name:

2

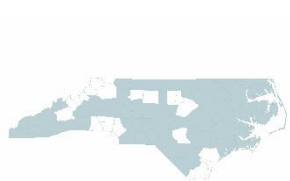


Agenda

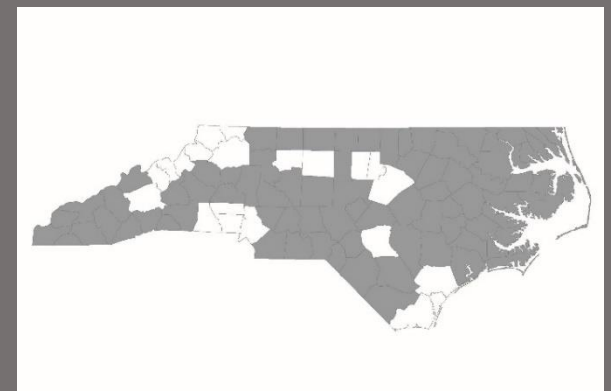


Agenda

- Coordinated Entry Written Standards
- Unsheltered Coordinated Entry Access
- Back@Home Balance of State
- Reminders



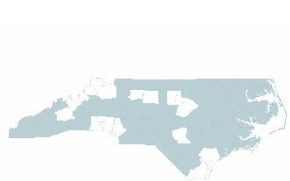
CE Written Standards



CE Written Standards

Overview of changes and/or updates

- Updated all references to VI-SPDAT to HART (Homeless Assessment and Referral Tool)
- Updated Category 4 to reflect new HUD definition



CE Written Standards

Order of Priority: Updated to reflect the new order of priority for ESG and/or CoC-funded permanent housing.

- First priority: Most severe service needs, as determined through HART acuity score.
- Second priority: Highest HART acuity score and experiencing unsheltered homelessness.
- Third priority: Highest HART acuity score and longest length of time homeless.
- Fourth priority: Highest HART acuity score and disabling condition.
- Fifth priority: Family with highest HART acuity score.



CE Written Standards

- Updated to reflect HART categories.
 - Housing and Homeless History
 - Risks
 - Health and Wellness
 - Family Unit
- CE Evaluation Procedure: Updated to state the CEC determines the procedure for the evaluation (removed specific steps for procedure as this process will be updated in 2024).



CE Assessment Timeline

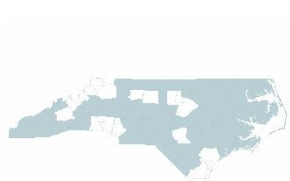
- ~~Pilot 2.0 Phase (August – September 2023)~~
- ~~Analysis with Stakeholders (October 2023)~~
- ~~Update CE Written Standards (October 2023)~~
- CE Written Standards Approved by CEC (January 2024)
- CE Written Standards Approved by Steering Committee
- HMIS & By-name List Updates
- Training Phase
- Launch Phase



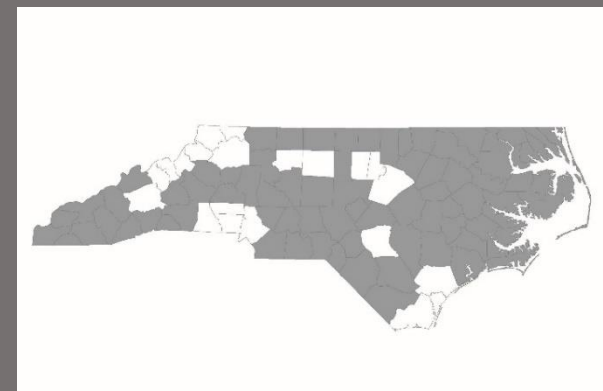
CE Assessment Timeline

CE Written Standards Approved by CEC (January 2024)

- Motion to recommend updated CE Written Standards to the NC BoS Steering Committee?



Unsheltered Coordinated Entry Access



Unsheltered PIT Count

- Unsheltered PIT Count will look very similar to last year:



Unsheltered PIT Count

Households on Region By-Name List must have BOTH data elements to be counted for Unsheltered PIT

1. Current Living Situation date of PIT
2. Current Living Situation listed as Place not meant for habitation

Update Current Living Situation for clients on BNL

- Contact clients on BNL with Current Living Situation listed as Place not meant for habitation
- Verify if household was unsheltered on night of PIT
- Update Current Living Situation in HMIS

Survey potentially Unsheltered Clients

- In-person or via phone
- Ask about the PIT night sleeping situation specifically
- Surveys are only valid if completed within 1 week after January 31
- Record in HMIS



Unsheltered PIT Documents

Unsheltered Coordinated Entry Access Form

Unsheltered Coordinated Entry Access

1. Identify yourself and explain the purpose of your questions.

Hello, my name is _____, and I am helping connect persons experiencing homelessness to resources in the community. Would you like information on shelters in your area or how to get connected to a system in your area for permanent housing?

If the person does not give permission, thank them for their time and move on.

2. If the person gives permission, ask:

- A. Has anyone asked you questions about experiencing homelessness in the last three months? **If the person answers Yes, thank them for their time and move on.**
- B. Where are you sleeping tonight?

3. If the client is sleeping somewhere **unsheltered****, please complete the below contact information with the client (as much information as possible):

****Unsheltered means sleeping in places not meant for human habitation, which include:**

Streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g., subway tunnels, railroad cars), all-night commercial establishments (e.g., movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.

Release of Information

- Client signed
- Client did NOT sign



Unsheltered PIT Documents

Unsheltered Coordinated Entry Access Form

Client Contact Information:

DATE OF DATA COLLECTION									
		/			/				
Month			Day		Year				

HMIS CLIENT ID - For HMIS Users only									

NAME - (First, Middle, Last, Suffix if not using HMIS ID)	
First Name	
Middle Name	
Last Name	
Suffix (e.g., Jr, Sr, III)	

Client Contact Information		
SAY: Recording multiple ways to contact you is important to ensure you receive services and resources as they become available.		
Type	Details	Ok to receive texts?
Primary Phone Number		<input type="checkbox"/> Yes <input type="checkbox"/> No
Secondary Phone Number		<input type="checkbox"/> Yes <input type="checkbox"/> No
Email Address		
Social Media Handle or Website		
Other contact method (frequent location, intersection, friend or family member, worksite)		

4. Give the completed contact information to your Regional Unsheltered Access Coordinator and/or Coordinated Entry Lead.



Unsheltered PIT Documents

Privacy Sign

We collect personal information about people we serve in a computer database called the Homeless Management Information System (HMIS). The information we collect helps us run programs, improve services, and better understand your needs. Some of the information we collect may be required by organizations that fund the operation of this program. We only collect information that is needed or required.

Some of your information may be shared with other organizations to coordinate referrals, housing, or services. Those other organizations also have privacy policies to protect your personal information. You have the right to tell us we should not make your information that is entered into the database visible to other agencies in HMIS.

If you have any questions or would like to see our privacy notice, please ask one of our staff.

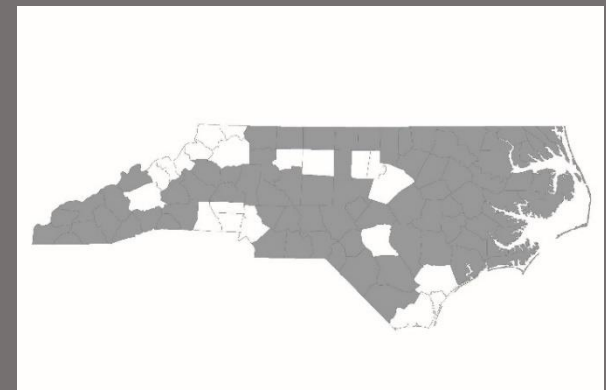


Data Collection & Data Entry

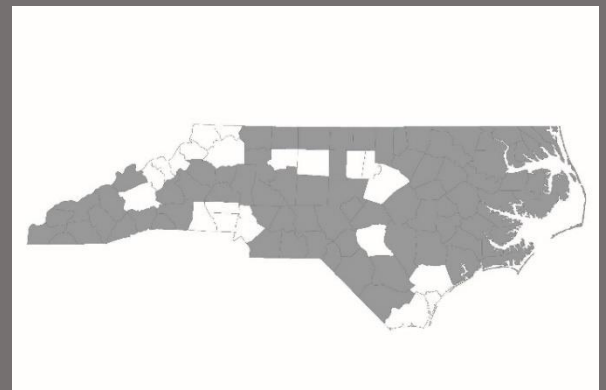
- Data collection for unsheltered households will occur between January 31, 2024 (night of PIT) through February 7, 2024.
- Data collected after February 7, 2024, will not be valid or entered into HMIS.
- Data entry for unsheltered household must be entered into HMIS by February 21, 2024.
- IF you receive surveys from unknown persons/agencies and believe follow-up with the client WILL NOT OCCUR, please enter the household on 1/31/2024 and exit the household for 2/1/2024.



Back@Home Balance of State



Reminders



Reminders

- January 31: PIT NIGHT!
- February 7: Last day for PIT data collection
- February 8: NCCEH will start running unsheltered PIT reports
- February 19: Coordinated Entry Council Meeting
 - Are most agencies open on this date (Presidents Day) or should we move the February meeting?
- February 21: All PIT data must be entered into HMIS



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919-755-4393 ex 5009

Contact HMIS Data Center Help Desk
hmis@ncceh.org
919-410-6997

NCEndHomelessness 

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nc_end_homelessness 



NCCEH