

Hashed CSV & EVA

May 2024

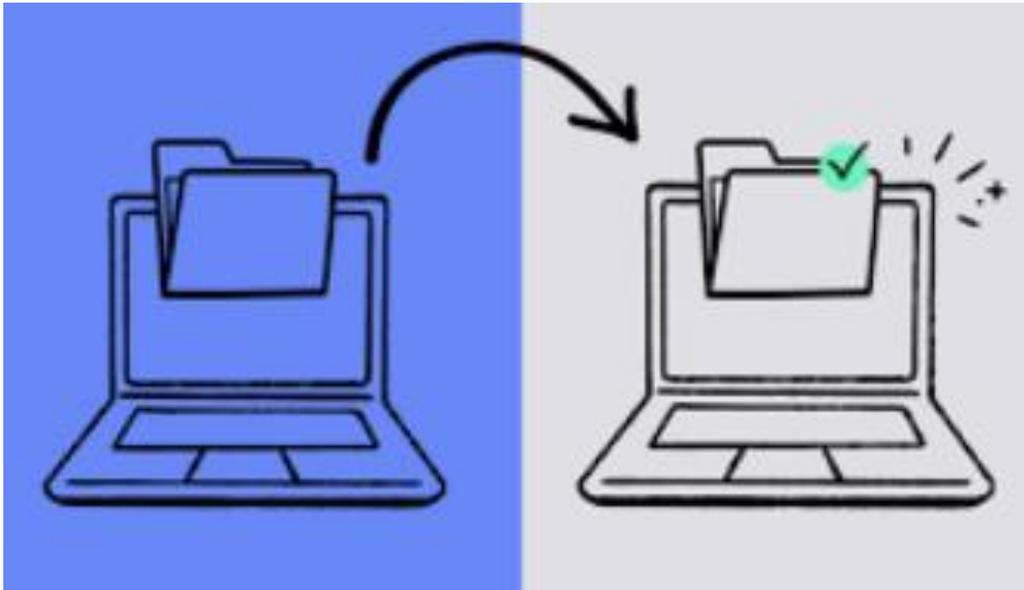


NC COALITION to
HOMELESSNESS end



Hashed CSV

Purpose of Hashed CSV Report?



- Formally known as the SSVF Data Quality Report
- “A “hashed” file means personal identifiers (i.e., First Name, Middle Name, Last Name, SSN) are obscured in the Client.csv file when the export is generated”
- Mainly to support the migration of HMIS data to another application for analysis & reporting



Report Navigation & Options

Export Options	
Name *	Heading Home - RRH - 7390
Description	
Entry Data Type *	<input type="checkbox"/> RHY <input checked="" type="checkbox"/> HUD <input type="checkbox"/> PATH <input type="checkbox"/> Standard <input type="checkbox"/> VA <input type="checkbox"/> Basic <input type="checkbox"/> HPRP (Retired)
Provider Type *	<input checked="" type="radio"/> Provider <input type="radio"/> Reporting Group
Provider *	Heading Home - Rowan County - Rapid Re-Housing - ESG (7390) Search My Provider Clear
Start Date *	01 / 01 / 2024   
End Date *	05 / 01 / 2024   
Run Export Cancel	

Report Path:

Reports > Hashed HMIS CSV > Start New Export

Use the correct Entry/Exit types!

***Uncheck RHY**



Downloading Report for Eva Upload

- Once report is finished running, click on the magnifying glass to open the Export Details pop-up
- Click the Download Results button

Export Details ×

Name	Heading Home - RRH - 7390
Description	
Type	HASHED_CSV
User Creating	Dashia Shanks (10399)
Status	Completed
Date Scheduled	05/28/2024 (9:06 AM)
Date Completed	05/28/2024 (9:07 AM)
	Download Results (10 KB)



EVA

What is EVA?

- EVA is a web-based tool that can help to assess the accuracy & completeness of data within HMIS
- Analyses data from all project types, this includes project types included in the LSA/SPM reports
- Another great way to visualize data quality errors in HMIS



Uploading a CSV Report to EVA

Navigate to the [EVA Home Page](#) to access the tool

Click on “Upload HMIS CSV Export” or “Click here to get started” button then “Browse..” to find & upload your CSV file

Once upload is complete, ensure you have no Structure Analysis Issues:

- An unsuccessful upload is due to High Priority File Structure errors that cause EVA not to work
- Download the Structure Analysis Detail for an in-depth view

HMIS CSV Export File Structure Analysis

Type	Issue	Count
Warning	Incorrect Columns	6

Users should contact their vendor to resolve high priority errors identified in the HMIS CSV Export File Structure Analysis, as well as any other structural issues which you feel need to be corrected.

[Download Structure Analysis Detail](#)



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Edit Local Settings

Outstanding Referrals [-]

In the field below, specify the maximum number of days a referral can stay open according to the CoC's Coordinated Entry Referral process. The value defaults to 14 days. (These defaults do not imply any HUD recommendations).

Max Days:

Long Stayers [-]

Below, you can specify the expected maximum period of assistance envisioned for the project type, meaning the timeframe after which you would want an organization to confirm the client is still active in the project. You can set these based on your current data or leave them at the defaults (these defaults do not imply any HUD recommendations).

Emergency Shelter (NbN only!):

Street Outreach:

Other:

Services Only:

Day Shelter:

Coordinated Entry:

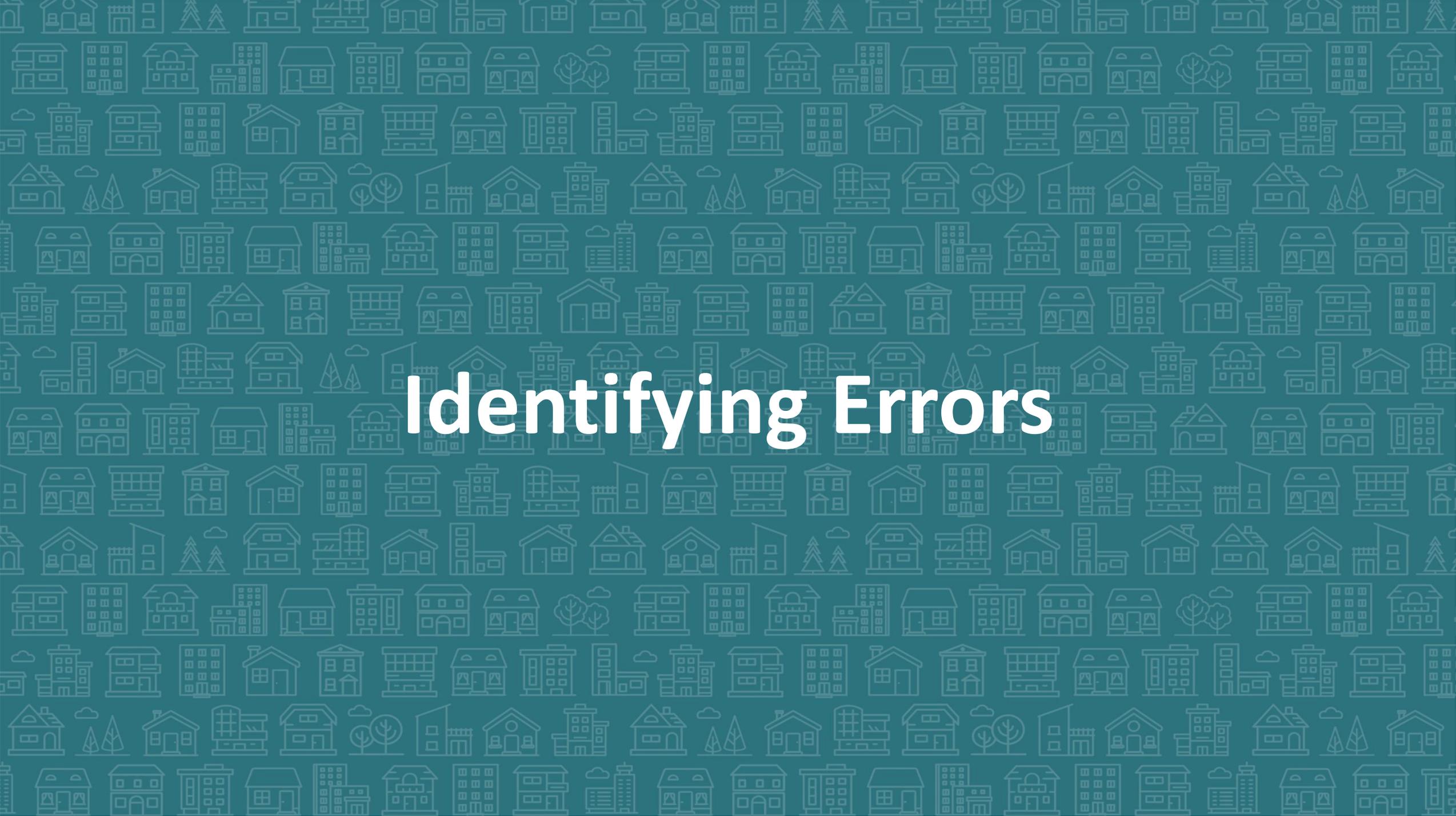
Outstanding Referrals:

- According to your local Coordinated Entry process, filter the maximum amount of days allowable for open referrals

Long Stayers:

- Expected maximum period of assistance envisioned for the clients in that project





Identifying Errors

View Client Counts

Output information:

- Number of households & clients served within the date range
- Enrollment status of clients

Features Available:

- Adjust your date range
- Separate results by project
- Client Counts Summary
- Client Counts Detail
- Download System-Wide Data



Assess Data Quality

Assess Data Quality



»» Check PDDEs

»» System-level

»» Organization-level



Check PDDEs

- Checks Project Descriptor Data Elements for errors
- Download report for an in-depth list of errors.

PDDE Check Summary

Issue	Type	Count
Inventory Start Precedes Operating Start	Warning	1
Missing Address	Error	47
Missing Tracking Method	Error	1
No Inventory Records	Error	2
Non-HMIS-Participating Discrepancy	Warning	5
Operating End precedes Inventory End	Error	3

 Download

Guidance

Show entries

Type	Issue	Guidance
<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>
Error	Missing Address	Please ensure geography information for projects is complete.
Error	Missing Tracking Method	All Emergency Shelters must have a Tracking Method. Please update the Emergency Shelter Tracking Method field at the project-level.
Error	No Inventory Records	Residential projects should have inventory data. Please enter inventory in HMIS for the project(s).
Error	Operating End precedes Inventory End	Inventory records should end whenever a project stops operating. Please correct either the inventory dates or the Project Operating End Date.
Warning	Inventory Start Precedes Operating Start	Inventory records may begin prior to a Project Operating Start Date, but sometimes this can indicate an incorrect date in either the Project Operating Start or the Inventory Start Date. Please review and if any dates are incorrect, update the record.
Warning	Non-HMIS-Participating Discrepancy	There are enrollments entered in this non-HMIS-participating project. Verify that the Non-HMIS-participating status of this project is correct.



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System-level

High Priority Errors

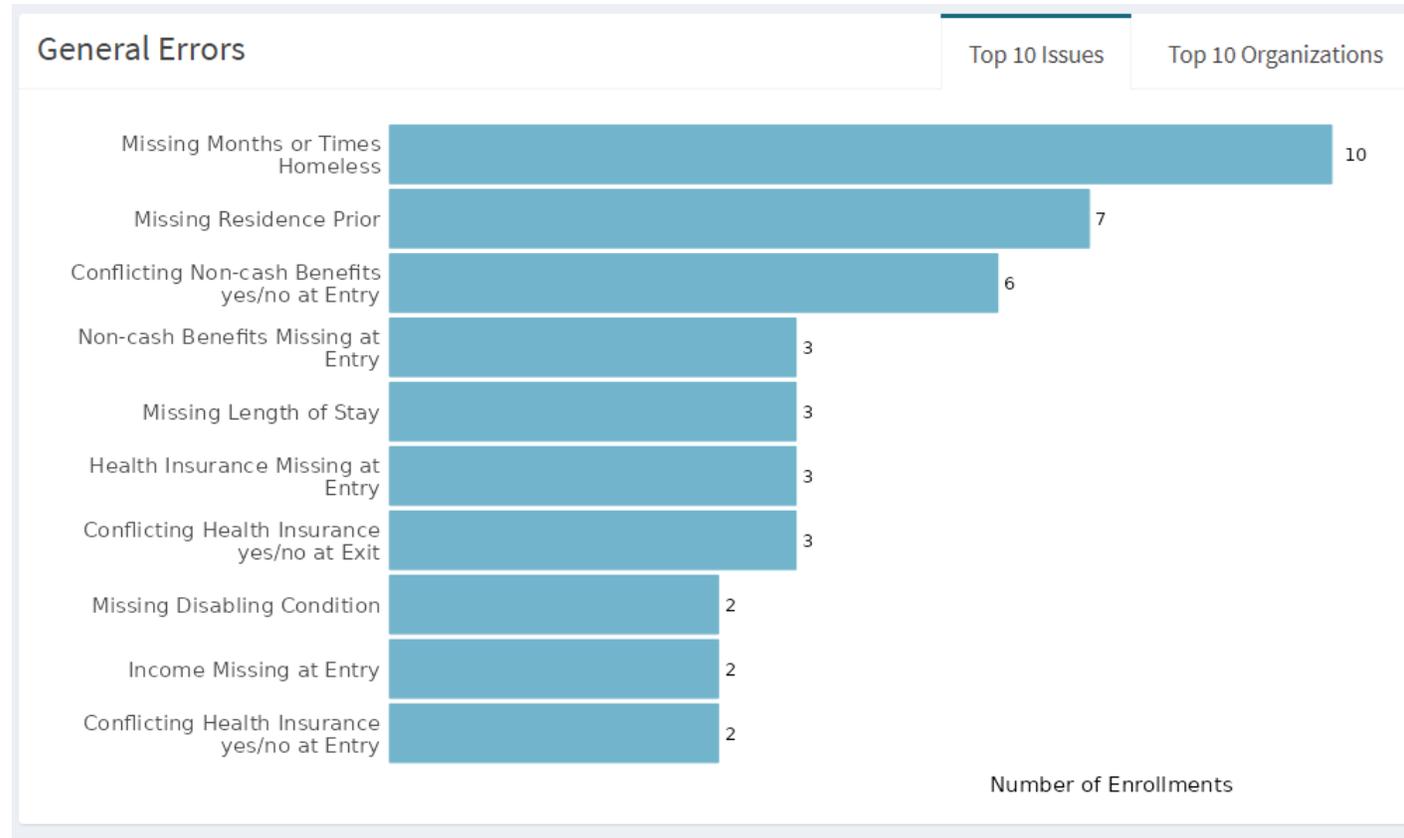
- Can affect federal reporting outcomes
- Aim for 0 Errors

General Errors

- Data quality errors that should be fixed
- Aim for 0 Errors

Warnings

- Possible data quality error identified
- Does not need to be 0 warnings



Organization-level

- Similar to the System-level data quality tab
- Errors to be fixed by organization
- Mainly to be utilized by System Administrators or other high level managers for over all data quality checks



Live Walk through

Let's run an EVA Report!



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Additional Materials

ZenGuide:

- [Dashboard Report: Hashed HMIS CSV](#)

HUD Resources:

- [Eva Quick Start Guides - Resource Links](#)
- [Eva-Quick Start Guide](#)
- [Upload HMIS Data](#)
- [View Client Counts](#)
- [EVA Demonstration Video](#)





What's Next?

What's Next Calendar

Due	Event Name
June 4 – 5th	In Person Bringing It Home Conference
June 12th	Systems Updates Meeting 10-11am
June 26th	Monthly Training 10-11am
June 30th	A020 Data Quality Report Submission Deadline
July 3rd	Systems Updates Meeting 10-11am





Questions?

Let's Troubleshoot!

Contact NCCEH

hello@ncceh.org

919.755.4393

NCEndHomelessness 

@NCHomelessness 

nc_end_homelessness 

Contact NCCEH Data Center Help Desk

hmis@ncceh.org

919.410.6997



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