NC Balance of State CoC Steering Committee Consent Agenda and Updates

June 11, 2024

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Section I. NC BoS CoC Steering Committee Consent Agenda

The following will be voted on at the June 11, 2024 NC BoS CoC Steering Committee meeting:

May 7, 2024, Steering Committee Minutes

Available here: https://www.ncceh.org/files/13571/

HMIS@NCCEH Advisory Board CoC-Designated Member Approval

The HMIS@NCCEH Advisory Board was created in 2018 to provide oversight to the new HMIS Implementation for NC Balance of State, Orange, and Durham CoCs. The HMIS@NCCEH Advisory Board is governed by the HMIS@NCCEH Advisory Board Governance Charter.

- HMIS@NCCEH Advisory Board Membership
  - 11-17 Advisory Board Members
    - 2 designated representatives from each participating CoC (Durham, Orange, NC BoS)
    - 1 representative from HMIS Lead Agency (NCCEH)
    - 4-10 reps from other stakeholder groups

The Steering Committee needs to designate its two representatives for the HMIS@NCCEH Advisory Board. On behalf of NC BoS CoC, Jenny Simmons and Brian Alexander have agreed to serve. The Steering Committee is asked to approve these individuals as the NC BoS CoC representatives on the HMIS@NCCEH Advisory Board starting July 1, 2024.

**Any Steering Committee member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Steering Committee meeting.*

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Section II. Updates

- **Veteran Subcommittee**
  Monday, June 3, 11 A.M. – 12 P.M.
  Join Zoom Meeting

- **HMIS System Updates**
  Wednesday, June 12, 10– 11 A.M.
  Register at: https://www.ncceh.org/events/1682/

- **Lived Expertise Advisory Council**
  Friday, June 14, 12 – 1 P.M.
  Join Zoom Meeting
  Meeting ID: 579 903 9481
  Passcode: qYqVY5

- **Racial Equity Subcommittee**
  Wednesday, June 19, 11:30 A.M. – 12:30 P.M.
  Join Zoom Meeting
  Meeting ID: 832 6483 8597

- **ESG Program Competition Webinar: All Project Applicants**
  Thursday, June 20, 10 A.M. – 12 P.M.
  Register at: https://www.ncceh.org/events/1688/

- **Funding & Performance Subcommittee**
  Thursday, June 20, 2 – 3 P.M.
  Join Google Meeting
  Or dial: (US) +1 929-249-4814
  PIN: 256 826 060#

- **Coordinated Entry Council**
  Monday, June 17, 10 – 11:30 A.M.
  Join Zoom Meeting
  Meeting ID: 848 4039 7905

- **In-Person Steering Committee Meeting**
  Wednesday, June 26, 10 A.M. – 4 P.M.
  Register at: https://www.ncceh.org/events/1685/

Section III. Meeting Minutes and Supporting Materials

Veteran Subcommittee

May 6, 2024, Minutes

Member Attendance: Nicole Wilson, Alyce Knaflich, Kecia Robinson, Dr. Deniece Cole, Charessa McIntosh, Howard Anderson, Jean Eastwood, Rory Springs, Crystal Prince, I-Divine Allah

NCCEH Staff Attendance: Allie Card, Elliot Rhodes, Mia Philips

I. Intros
   a. Members introduced themselves: Name, Race, Pronouns, Agency/Role

II. 2024 Q1 Veteran Data from HMIS
   a. Allie Shared Data with subcommittee members:
   i. 223 Veterans have an HMIS Project Entry
   ii. 22 recorded referrals to PH from CE, 2 of which were referred to an SSVF program
   iii. 24 CE Exits recorded
      1. 5 recorded as permanent housing placements
   b. Discussion:
   i. Low PH referrals
   ii. Follow up after exits are low
   iii. Lots of barriers to housing
   iv. Integration of SSVF continues to be a challenge

III. NC BoS Updates
   a. Allie gave a brief overview of the new NC BoS HART assessment and timeline.

IV. VA HMIS Access

a. Nicole Wilson shared the need for additional access.

b. Elliot Rhodes gave a brief overview of the process for requesting access.

c. The group discussed the steps needed to ensure VA access and streamlined processes.

d. It was decided that a meeting with Andrea Carey (Data Center Director) would be requested to discuss next steps.

V. The meeting was adjourned at 12:04.

Next meeting
June 3 at 11 A.M.

Lived Expertise Advisory Council

May 16, 2024, Minutes

Attendance: Melissa Hewitt, Karen Carroll, Annah Carter, Von Marie Nixson, Laurel Benfield (Staff), Elliot Rhodes (Staff), Mia Philips (Staff)

Introductions:
Staff and LEAC members introduced themselves, including Mia Phillips who is new to the NCCEH staff.

LEAC Leadership and SC representation:
Laurel proposed that the group needs to decide on a leadership structure for the LEAC, and that there is still an open seat on the Steering Committee for someone with lived expertise. Laurel noted that being a chair of the LEAC would involve regular communication with Laurel, agenda planning, and facilitating LEAC meetings. Steering Committee members meet monthly and must commit to attending at least 75% of meetings annually. After a discussion, the group unanimously elected Co-chairs – Melissa Hewitt & Karen Carroll to be both co-chairs of the LEAC for a 6 month trial period, and for Karen to join Melissa on the Steering Committee for the remainder of 2024. Laurel will add a vote to the steering committee agenda for the month of June, and will add Karen to the Steering Committee email list for future updates.

Bringing It Home:
Laurel noted that members for the NC Office of Recovery and Resiliency (NCORR) have requested to attend a LEAC meeting and discuss the launch of Back@Home BoS and to seek further guidance from the LEAC for future implementation. The LEAC agreed to host NCORR representatives and have added them to the June agenda. Laurel will convey the invitation.

Follow up on Region 13 CBoR presentation:
Von Nixon presented further information on the Region 13 Committee meetings and an ivitation for the LEAC to present the Client Bill of Rights. Region 13 meets in person every other month, but the next virtual meeting won't be until September. Von to send schedule to Laurel, NCCEH on agenda for September 20 virtual. 10am, third Fridays.

Future Strategy:
The group discussed strategies to continue to grow their impact and reach additional members. How to implement ideas/feedback, regional committee vs. Subcommittee. Goals included:

- More interaction with people currently experiencing homelessness.
- Ensuring providers are doing what they say they're doing.
- Listening sessions (including with people who have recently become housed)

June 26 in-person Steering Committee meeting:

Laurel informed the group that they have been invited to a 6/26/24 in-person meeting of the Steering Committee. Further details would be coming

Next meeting
June 14 at 12 P.M.

Coordinated Entry Council

May 20, 2024, Minutes

Attendees

Coordinated Entry Regional Leadership: Gretta Worley (Region 1); Elizabeth Moncrief & Kelley Hayward (Region 3); Michele Knapp (Region 4); Maxcine Barnes & Andrea Perry (Region 6); John Apol (Region 10); Michele Welsh (Regions 11, 12, & 13)

At Large Members: Nicole Wilson; Cassie Rowe; Fredrika Murrill

Other Attendees: Kennedy Lane; Bonnie Harper; Kisha Darden; Allie Card; Andrea Carey; Teresa Robinson; Ashley Von Hatten

Unsheltered PIT
Ashley Von Hatten reviewed the next steps for 2024 unsheltered PIT data. All regional coordinated entry leads were emailed an excel spreadsheet identifying households from 2024 unsheltered PIT who have outdated data. The agency and/or coordinated entry lead should exit these households from the appropriate project.

V5 By Name List
Andrea Carey provided an overview of Version 5 of the by-name list and the transition from VI-SPDAT to HART. BoS will allow six months for clients to be re-assessed with HART, with both VI-SPDAT and HART scores pulling to the by-name list until December 31, 2024. Andrea reviewed the HART Smartsheet form, which will be used by non-HMIS agencies.

Coordinated Entry Evaluation
Ashley reviewed the work she has completed with the Lived Expertise Advisory Council regarding the 2024 Coordinated Entry Evaluation. She has met with the LEAC three times to (a) provide an overview of coordinated entry and the evaluation process, (b) ask for feedback regarding the questions on each of the client surveys, and (c) ask for input regarding the distribution and collection of client surveys. Ashley will provide drafts of each survey for LEAC's review during their June meeting.

HMIS Visibility
Teresa Robinson provided an overview of the updates coordinated entry leads would like to see regarding HMIS visibility. This includes visibility for (a) client demographics, (b) client profile (including contact information), (c) entry/exit tabs, (d) case manager name and agency, and (e) entry/exit data. A motion was made by Andrea Perry to update HMIS visibility as presented, with a second motion by Erin Gaskin. The motion passed unanimously.

Veteran Coordinated Entry Integration

Allie Card highlighted quarter one Veteran data. With 223 Veterans (in HMIS) with a project entry, 22 recorded referrals to permanent housings, and 24 coordinated entry exits.

Back@Home Balance of State Reminders
Ashley concluded the meeting with Back@Home Balance of State reminders. Reminders included, (a) ensuring service providers are receiving enough referrals through coordinated entry and (b) ensuring households are referred to the most appropriate housing resources (e.g. Veterans are referred to SSVH and/or HUD VASH and household fleeing domestic violence are referred to Safe at Home).

Next meeting
June 17 at 10 A.M.

Racial Equity Subcommittee

May 22, 2024, Minutes

Attendance: Lesly Delgado, Mary Erwin, Lori Watts, Dr. Deniece Cole, Kristin Dunn, Laurel Benfield (staff), Teresa Robinson (staff)

Celebrations: Subcommittee members shared celebrations and accomplishments pertaining to their work and personal lives.

2024 Bringing It Home Conference:

Laurel discussed the upcoming conference in Raleigh, and asked which subcommittee members would be there. Lesly, Teresa, and Kristin said they were planning on attending. The group discussed holding a time to meet in-person for networking and relationship building. Laurel suggested that we could meet in one corner of the networking reception at the end of the first day of the conference, and subcommittee members agreed that they would attend.

Action Priority: External Funders

Laurel and Lesly offered a debrief of a recent meeting with the United Way of Lee County, noting that it had been a successful meeting, and that this United Way already has a strong equity component to their scorecard, and that the director has offered to connect us with the NC Network of Grantmakers. Leslie asked if there were additional staff at the United Way of Lee County, and by the website it does not appear so.

Action Priority: Education

Teresa led a conversation about how to move forward with the priority of increasing education around racial equity in the NC BoS CoC. By using a jamboard, members added their ideas to potential projects including: a quarterly newsletter, a fact sheet, and continued racial equity dialogues. Teresa will compile the feedback offered and discuss further at the next meeting.

Next meeting
June 19 at 11:30 A.M.

Next regular Steering Committee meeting:

Wednesday, June 26, 2024, at 10 A.M. (In-Person Meeting)