



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

NC Balance of State CoC Funding and Performance Subcommittee Meeting Minutes 1.18.24

Members Present: Amy Modlin, Bonnie Harper, Melanie York, Melissa Hewitt, Melissa McKeown, Sarah Lancaster, Talaika Williams,

NCCEH Staff Present: Brian Alexander, Andrea Carey, Jenny Simmons, Adrianna Coffee

Minutes:

Subcommittee Member & NCCEH Staff Introductions

Jenny Simmons opened the meeting by reviewing the agenda and facilitating introductions of subcommittee members and NCCEH staff.

2024 Subcommittee Members:

- Natasha Elliott, Central Piedmont Community Action
- Bonnie Harper, Partners Behavioral Health
- Melissa Hewitt, LEAC
- Lynne James, Pitt County Planning
- Sarah Lancaster, Vaya Health
 - Lori Watts, Vaya Health (attends when Sarah Lancaster cannot)
- Melissa McKeown, Union County Community Shelter
- Amy Modlin, Trillium Health Resources
- Trishonda Roberson, The REACH Center
- Talaika Williams, Trillium Health Resources
- Gretta Worley, HERE in Jackson County
- Melanie York, Chatham County

NCCEH Staff:

- Brian K. Alexander – NCCEH Project Director – NC BoS CoC
 - brian@ncceh.org
 - (828)771-6968
- Jenny Simmons – NCCEH Project Specialist – NC BoS CoC
 - jenny.simmons@ncceh.org
 - (828) 595-3889
- Andrea Carey – NCCEH Project Director – Data Center
 - andrea@ncceh.org

- (919) 694-7122
- Elliot Rhodes – NCCEH Project Specialist – Data Center
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Subcommittee Overview for 2024

Jenny Simmons provides an overview of the role that the Funding and Performance Subcommittee plays in the CoC. Per the NC Balance of State CoC Governance Charter, the FPS:

- Analyzes relevant data including, but not limited to, System Performance Measures (SPMs), progress toward ending homelessness among subpopulations, & resource allocation
- Assists the Steering Committee to set goals & priorities for the CoC & to make funding decisions.

The FPS has focused its work on:

- Guidance to allocate funding (CoC & ESG Program Funding Priorities)
- Improving data collection (HMIS Recruitment Plan)
- Evaluating data & providing strategic recommendations to the Steering Committee (Data Evaluation, Benchmark Setting, & Strategic Direction)

Funding Competition Priorities

Jenny Simmons explains that the FPS develops funding priorities for the CoC & ESG Program competitions annually to:

- Guide the Project Review Committee in determining which projects to fund and at what funding level
- Assist communities in developing projects that address the most urgent needs
- Support agencies in creating programs that utilize best practices & focus on high-need populations

Materials:

- [ESG Program Funding Priorities](#) – Review in February, recommend to Steering Committee in March
- [CoC Program Funding Priorities](#) – Review in April, recommend to Steering Committee in May

HMIS Recruitment

The Funding and Performance Subcommittee updates & supports the HMIS recruitment process. To ensure comprehensive data collection across its 79 counties, the CoC must recruit agencies to participate in the HMIS.

The FPS established a new process for HMIS recruitment in 2021. We updated this plan in 2023 to implement in CY2024.

- The CoC Governance Charter assigns responsibility for recruitment facilitation to Regional Lead Alternates (RLAs).
- RLAs work within their Regional Committee to establish a subcommittee to identify non-HMIS participating agencies/projects & recruitment activities.

- RLAs report to NCCEH by the 15th of each month. This year reporting will start May 15th.
- The FPS provides resources & training to RLAs & subcommittee members.
 - HMIS Recruitment Training February 8th at 11 AM
 - HMIS Participant Plan & Strategy
 - Guide for engaging new agencies
 - Sample HMIS Recruitment Script
- The FPS reviews activity reports & NC BoS CoC staff are assigned to follow up with RLAs as needed to answer questions & provide support.
 - FPS will review May reports in June.
- NCCEH staff provide ongoing support to RLAs, agencies, & FPS members as needed.

Data Evaluation, Benchmark Setting & Strategic Direction

Brian Alexander discussed the Funding and Performance Subcommittee's role in data evaluation, benchmark setting, and strategic direction.

The Funding and Performance Subcommittee evaluates data on a regular basis to understand the scope of the CoC's work & provide recommendations to help the CoC have greater impact. In its work, it regularly reviews:

- A CoC dashboard that provides totals served, demographics, totals housed, & system flow data in the CoC & per region (ON HOLD: currently, we have several issues that we're addressing).
- System Performance Measures (SPMs) – March 2024
- Point-in-Time & Housing Inventory Count (PIT/HIC) data – May 2024
- Longitudinal System Analysis (LSA) through Stella visualizations – TBD

The Funding and Performance Subcommittee reviews programmatic performance measures to set benchmarks. The FPS reviews current baseline data for performance measures from HMIS to set benchmarks used in funding competition scorecards for all project types & set expectations for projects:

- Street Outreach
- Emergency Shelter
- Homelessness Prevention
- Rapid Rehousing
- Permanent Supportive Housing

Transparent communication with agencies about how the CoC will measure project effectiveness can:

- Improve services for people experiencing homelessness
- Focus agencies on practices that help them meet expected benchmarks
- Indicate to staff where they should prioritize technical assistance
- Prioritize a culture of accurate data collection & regular evaluation
- Directly affect the CoC's SPMs
- Increase & expand opportunities for funding

2024 Meeting Schedule

Jenny Simmons shared meeting logistics and the 2024 meeting schedule. The FPS meets monthly on the third Thursday, 2 PM – 3 PM via Google Meet.

- You should have received a calendar invite to each meeting so it's on your schedule & notifies you of any changes.

We do screenshare during our meetings so, if possible, it's important to be in front of your computer to see presentations & data! You can use the phone number in the Google Meet link to join, if needed.

DATE	AGENDA
January 18th	FPS Purpose & Goals
February 15th	Review & Set CY2025 ESG Program Funding Priorities
March 21st	Review System Performance Measures (SPMs)
April 18th	Review & Set FY2024 CoC Program Funding Priorities
May 16th	Review of 2024 PIT/HIC Data
June 20th	Review HMIS Recruitment Data Submissions
July & August	No Meetings due to CoC & ESG Program Funding Competitions
September 19th	Review HMIS Recruitment Data Submissions & Update HMIS Participation Plan
October 17th	Review & Set Performance Measure Benchmarks per Project Type
November 21st	Review HMIS Recruitment Data Submissions
December	No Meeting

All materials for the FPS are on the NCCEH website at:

<https://www.ncceh.org/bos/subcommittees/fundingandperformancesubcommittee/>

The FPS will review updated ESG Program Funding Priorities at its February 15th meeting.

- Staff will send the CY2024 ESG Program Funding Priorities to members for review February 1st.
- Send any thoughts about potential updates or feedback to jenny.simmons@ncceh.org by February 9th.
- The FPS will draft an updated document incorporating feedback & questions & send for review in advance of the February meeting.
- The FPS will finalize & vote to approve a recommended document for the Steering Committee to consider at its March 5th meeting.

Next meeting: Feb 15, 2024 at 2 PM