NC Balance of State CoC Funding and Performance Subcommittee
Meeting Minutes
10.26.23

Members Present: Bonnie Harper, Lynne James, Melissa Hewitt, Melissa McKeown, Sarah Lancaster

NCCEH Staff Present: Brian Alexander, Jenny Simmons

Minutes:

- **Welcome**
  - Brian welcomed members of the subcommittee and highlighted the meeting agenda to focus on the HMIS recruitment process and System Performance Measures.
- **Increasing HMIS Participation**
  - Jenny continued the HMIS Recruitment process discussion from the prior month.
    - Jenny outlined the roles and responsibilities of Regional Lead Alternates, NCCEH staff, and the Funding and Performance Subcommittee.
    - Jenny described the resources available for Regional Lead Alternates and local recruitment subcommittees to use as they begin engagement activities.
      - HMIS Participation Plan
      - 2023 Housing Inventory Count (to be updated with the 2024 HIC as it becomes available).
      - Recruitment guide
      - Sample scripts for engagement conversations.
    - Jenny outlined the timeline for the HMIS Recruitment process.

Timeline

Activity	Timeline
Inform Steering Committee of 2024 HMIS Participation Plan	November 7, 2023
Post Plan on NCCEH website	November 8, 2023
HMIS Participation Training for Regional Lead Alternates	February 8, 2024 11 AM – 12 NOON
Resources posted on NCCEH website	February 9, 2024
Form regional HMIS recruitment committees	March 2024
Develop regional HMIS recruitment plan	April 1, 2024
Begin outreach and engagement	April 15, 2024
First monthly report due	May 15, 2024
Subsequent monthly reports due	15th of the following month

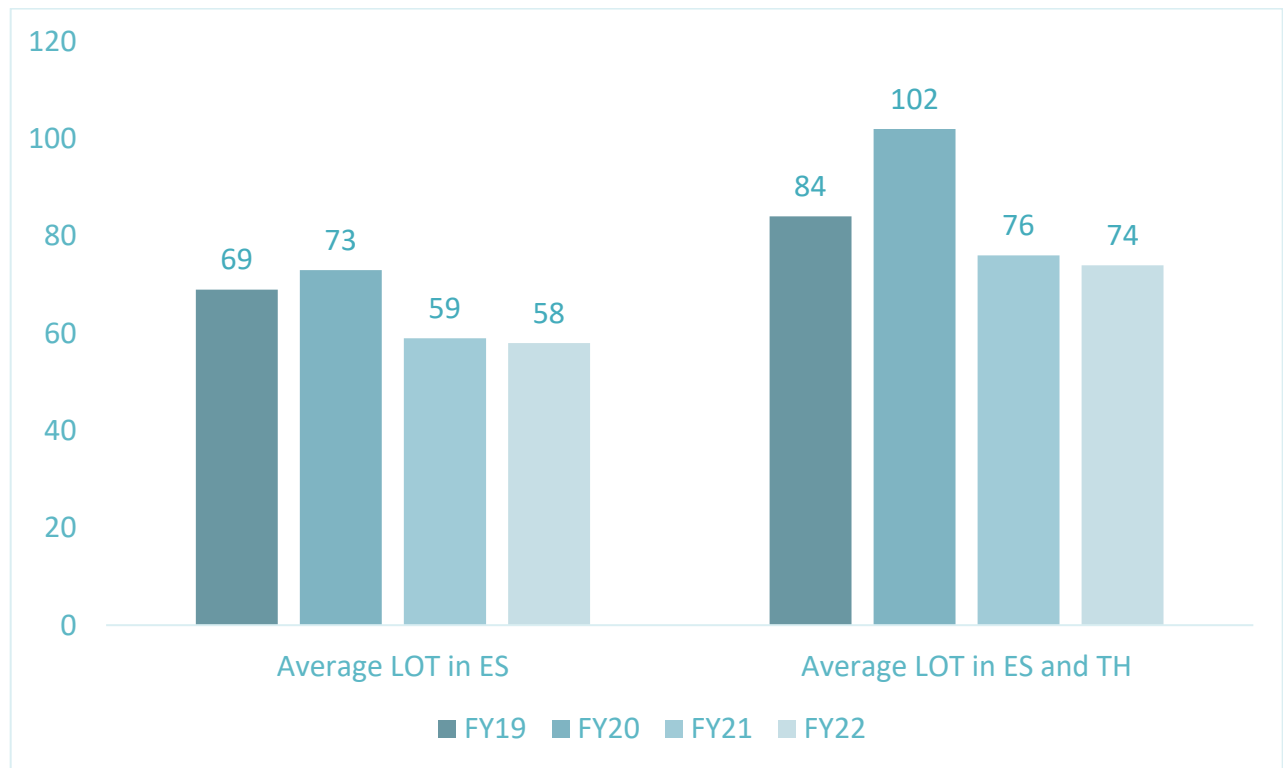- Understanding that HUD sets a benchmark of 85% for a CoC's HMIS bed coverage

based on the Housing Inventory Count, the FPS set goals for 2024 HMIS bed coverage.

- Goal 1: The NC Balance of State CoC will increase HMIS emergency shelter bed coverage to 75% by December 31, 2024.
- Goal 2: The NC Balance of State CoC will increase HMIS transitional housing bed coverage to 50% by December 31, 2024.
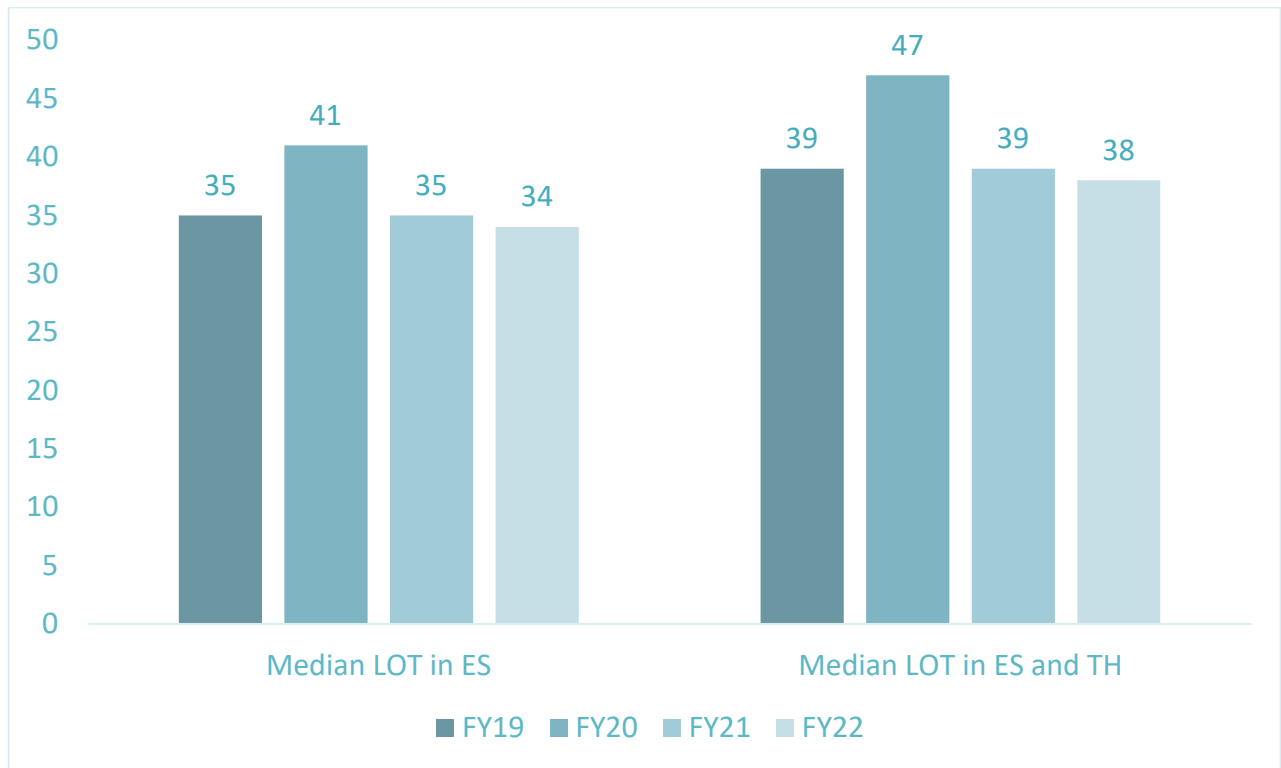
System Performance Measures

Brian reviewed FY2022 System Performance Measures with the FPS.

- **Length of Time Homeless**
    - o Definition: The length of time people stay in emergency shelter and transitional housing projects
    - o Goal: Reduction in the average and median length of time persons remain homeless
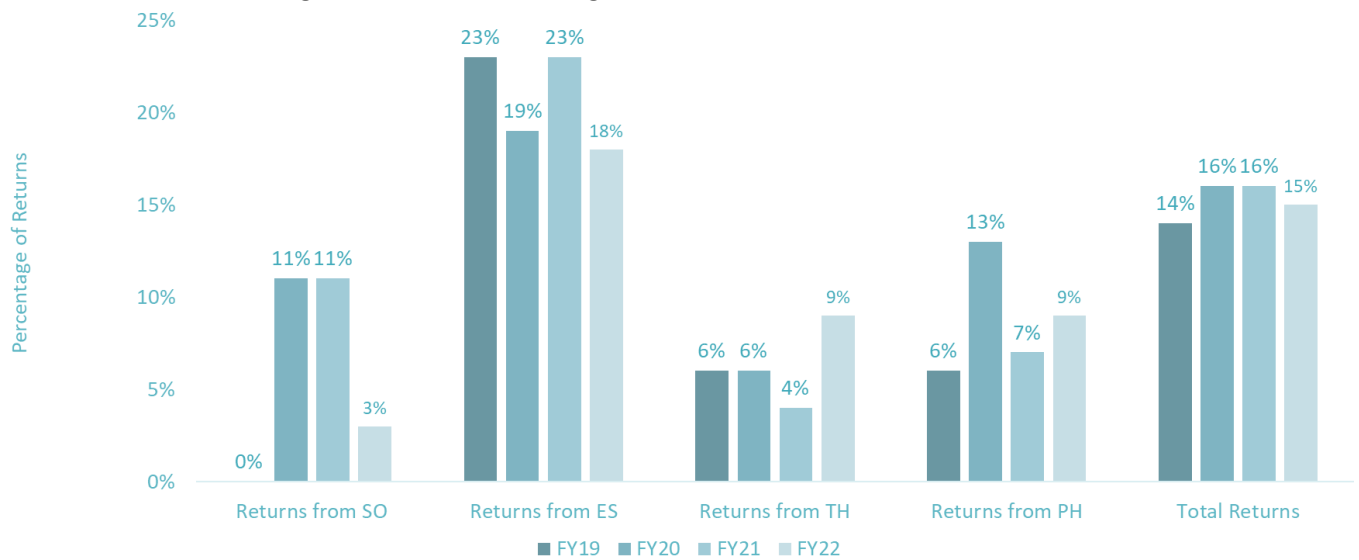   - o Average Length of Time Homeless by Year:

- o Median Length of Time Homeless by Year:

Median LOT in ES / Median LOT in ES and TH (FY19, FY20, FY21, FY22)

- **Returns to Homelessness**
  - Definition: The number of persons who return to street outreach, emergency shelter, transitional housing or permanent housing projects after previously exiting to a permanent housing destination
  - Goal: Reduction in the percent of persons who return to homelessness
  - Percentage of Permanent Housing Returns to Homelessness in 2 Years

- **Number of Homeless Persons**
  - Definition: 1). The number of sheltered and unsheltered homeless persons counted as homeless on PIT. 2). The number of sheltered homeless in HMIS in emergency shelter and transitional housing
  - Goal: Reduction in the number of persons who are homeless
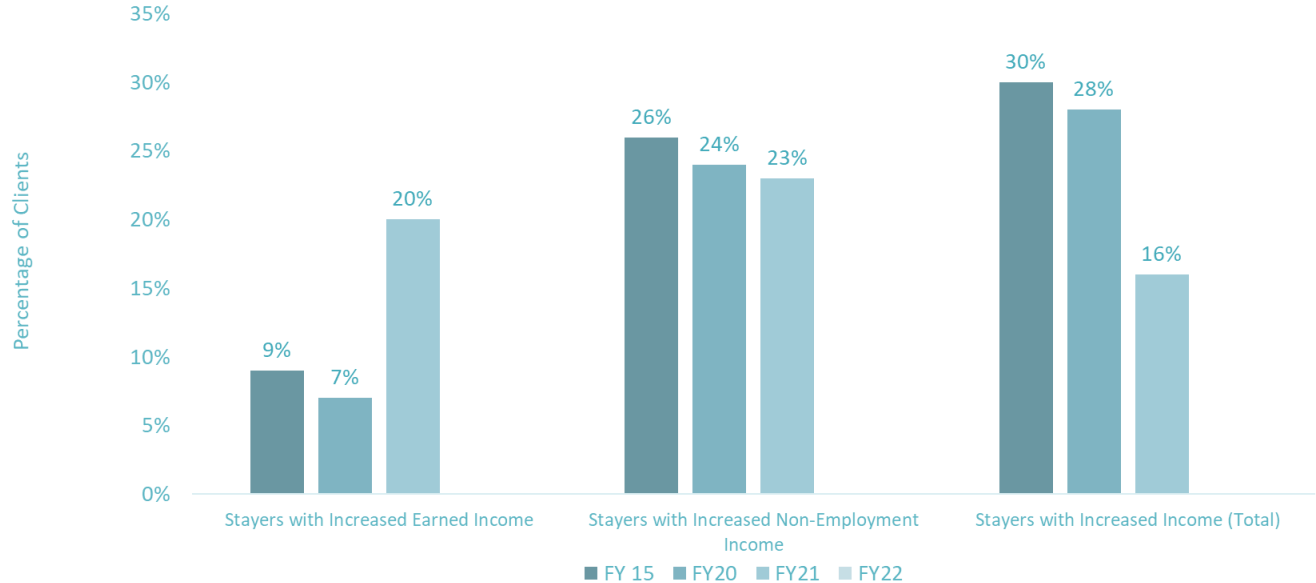 - Unduplicated Annual HMIS Count:

Chart 1: Stacked bar chart showing Number of Persons with Total Persons in ES and Total Persons in TH:
- Bar 1: 5712 (ES), 448 (TH)
- Bar 2: 4841 (ES), 279 (TH)
- Bar 3: 4771 (ES), 276 (TH)
- Bar 4: 5471 (ES), 333 (TH)

Legend: ■ Total Persons in ES   ■ Total Persons in TH

- **Employment and Income Growth**
  - Definition: Percentage change in the number of clients with employment income, non-employment, and total income. Divided into two groups: stayers with at least one Annual Assessment and leavers exiting during the reporting period.
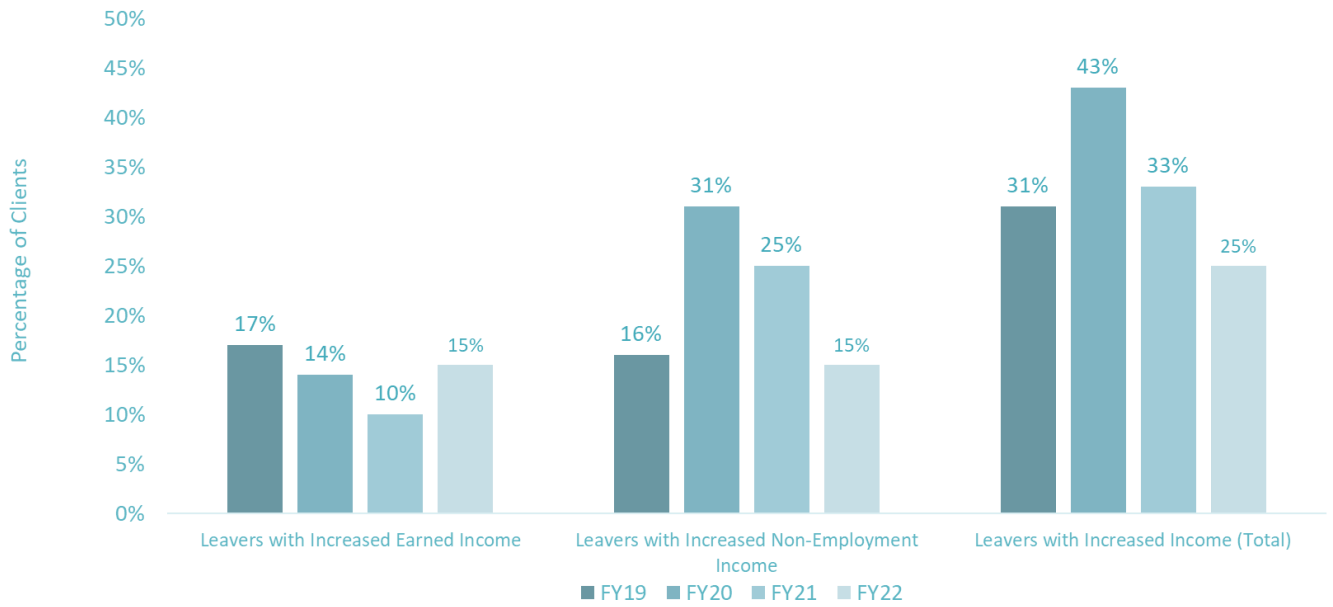   - Only for CoC Funded Projects
  - Goal: Increase in the percent of adults who gain or increase employment or non-employment cash income over time
  - Increases in Employment and Income amongst Stayers:

Chart 2: Bar chart of Percentage of Clients:
- Stayers with Increased Earned Income: FY20 9%, FY21 7%, FY22 20%
- Stayers with Increased Non-Employment Income: FY20 26%, FY21 24%, FY22 23%
- Stayers with Increased Income (Total): FY20 30%, FY21 28%, FY22 16%

Legend: ■ FY 15 ■ FY20 ■ FY21 ■ FY22

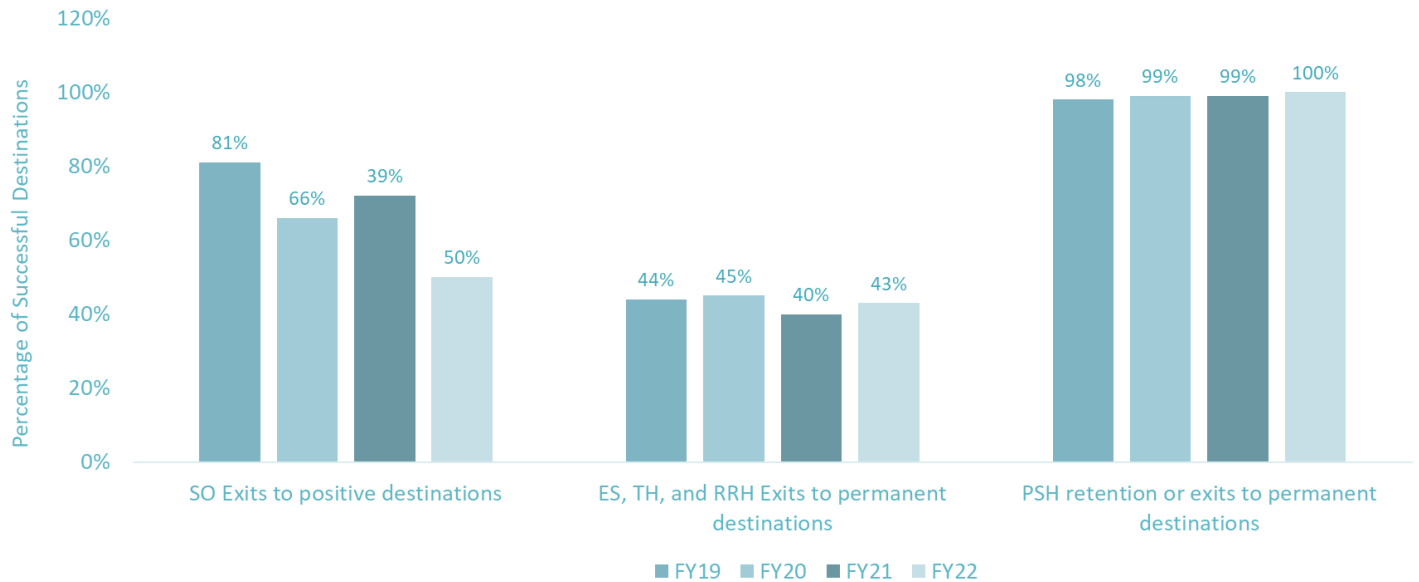o Increases in Employment and Income amongst Leavers

- **First Time Homeless**
    - o Definition: 1). Change in the number of homeless persons in ES, and TH projects with no prior enrollments in HMIS. 2). Change in the number of persons in ES, TH, and PH projects with no prior enrollments in HMIS.
    - o Goal: Reduction in the number of persons who become homeless for the first time
    - o Clients Served for the First Time:

- **Permanent Housing Placement & Retention**
  - Definition: The number of clients enrolled in emergency shelter, transitional housing, rapid rehousing or permanent supportive housing who exit to permanent housing destination or remain in permanent housing
  - Goal: Increase in percentage of people who exit to or retain permanent housing
  - Exits to (or Retention of) Successful Destinations:

- **Submission to HUD**
  - Data submitted by Federal Fiscal year
  - Submission is due in February(ish) each year
  - The CoC submits SPMs after Longitudinal System Analysis (usually due in Dec/Jan)
  - Data review and corrections by Agencies takes place in October and November

FPS Meeting Schedule
- **Next FPS meeting: November 30, 2023 at 11 AM**
  - Review and update programmatic performance measures
- PROPOSAL: CY2024 – move FPS meetings to the 3rd Thursday of the month at 11 AM