2024 Scorecard for CoC Program Funds:
New Projects

This scorecard will be used by the North Carolina Balance of State Continuum of Care (NC BoS CoC) Project Review Committee to score applications for new projects. The NC BoS CoC prioritizes projects that serve households with severe needs and vulnerabilities, including households experiencing chronic homelessness.

This scorecard has four goals:

1. Fund organizations that have the capacity to run effective projects (can manage and administer the project, can operate on a reimbursement basis, and have experience serving this population or a similar one).

2. Fund projects that reflect the NC BoS CoC & HUD's priorities: projects that meet community needs, as outlined by the funding priorities document approved by the NC BoS CoC Steering Committee.

3. Incentivize agencies to be good partners, participating in community efforts to end homelessness, using HMIS or comparable database for Victim Service Providers (VSP), and helping create infrastructure for their community's homeless service system to operate effectively throughout the year.

4. Ensure that funded projects are being good stewards of funding and performing to NC BoS CoC standards, including descriptions in NC BoS CoC written standards and the NC BoS CoC grantee agreement.

The NC BoS CoC Project Review Committee may ask applicant agencies to provide additional information to determine the agency's capacity to: implement projects in a timely manner with successful outcomes, score well on the HUD Annual Performance Report (APR), maintain high data quality, and avoid jeopardizing overall agency stability or future funding for the NC BoS CoC.

[References in brackets indicate the materials that will be used to score each question.]

Reviewer:			
Applicant:			
Project Name:			
Project Type (select one)	☐ PH: PSH ☐ PH: RRH ☐ TH-RRH (DV) ☐ SSO-CE (DV)		
Reviewer Signature:		Date:	

Project Quality Requirements

New projects **must receive at least the standard and minimum score in each section.** Standards and funding priorities will be used in the ranking process. If a standard or minimum is not met, further review will be triggered. After further review, the Project Review Committee will determine potential consequences, including whether the project is ineligible for inclusion in the final NC BoS CoC application or will be recommended to receive reduced funding. **Thresholds are a requirement** for new projects. Projects that do not meet thresholds will not be put through the next steps in the application process.	**Maximum Score Possible:**	**PSH: 177** **RRH: 168** **TH-RRH: 168** **SSO-CE: 103**
	Project Score:	

Combined Scoring

This section is scored by two reviewers, a member of the NC BoS CoC Project Review Committee and an NCCEH staff person. The two scores are averaged for each question. Find more information on the Project Review Committee in the NC BoS CoC Governance Charter: www.ncceh.org/bos.

Section I: General Application	Section I Score
Possible Points: PSH, RRH, TH-RRH: 9 SSO-CE: 3 **Minimum Points Required or Review is Triggered:** PSH, RRH, TH-RRH: 5 SSO-CE: 2	

Consistency with Mission and Experience	
1.1a	The project fits within the mission of the agency. The applicant currently serves households experiencing homelessness. *[New Project Thresholds and Standards Form]*	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided
	Reviewer Notes:	
1.1b	The applicant describes prior experience serving persons experiencing homelessness that has prepared the agency for administering this grant. *[New Project Thresholds and Standards Form]*	**Standard** ☐ Met ☐ Unmet Unmet, documentation not provided
	Reviewer Notes:	

Accuracy and Completeness of Responses		**Possible Score**	**Project Score**
1.2a	The project description addresses all parts of the detailed instructions. *[Proj. App: 3B, Q1 Project Application Detailed Instructions]* Reviewer Notes:	3	
1.2b	**PSH, RRH, TH-RRH only**: Answers regarding assistance to help participants obtain and remain in PH address all parts of the detailed instructions. *[Proj. App: 4A, Q1 Project Application Detailed Instructions]* Reviewer Notes:	3	

1.2c	**PSH, RRH, TH-RRH only**: Answers regarding coordination & integration with other mainstream services & employment programs address all parts of the detailed instructions. *[Proj. App: 4A, Q2 Project Application Detailed Instructions]*	3	
	Reviewer Notes:		

Section II: Project Design | Section II Score

Possible Points: PSH, RRH, TH-RRH: 15 SSO-CE: 30
Minimum Points Required or Review is Triggered: PSH, RRH, TH-RRH: 8
SSO-CE: 16

Community Need Statement

2.1	New CoC Program applicants must demonstrate that their projects are meeting an existing need in their community. Applicants must describe: • What community need the new project will address, including local data (PIT Count, coordinated entry data, waiting lists, etc.) that demonstrates the need. • How the community has used other resources to address this need. *[New Project Thresholds and Standards Form]*	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided
	Reviewer Notes:	
2.1a	**SSO-CE Only**: The CE process funded in part by this grant will cover the CoC's entire geographic area whether by the applicant or subgrantees. *[Proj. App. Sec. 3B, Q4A]*	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
	Reviewer Notes:	
2.1b	**SSO-CE Only**: The advertisement strategy ensures the CE process reaches survivors of interpersonal violence with the highest barriers to access. *[Proj. App. Sec. 3B, Q4C]*	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
	Reviewer Notes:	
2.1c	**SSO-CE Only**: The CE project indicates that it will use the existing NC BoS CoC CE system in each region. *[Proj. App. Sec. 3B, Q4E]*	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
	Reviewer Notes:	

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2.1d	**SSO-CE Only:** The budget maximizes funding for assessment of service needs, case management, and outreach services that increases access for DV survivors (assessment of service needs + CM + outreach / total budgeted amount). *[Proj. App. Sec. 6]*		
	Reviewer Notes:		
	Less than 50%	0	
	50-84%	5	
	85-100%	15	

2.1e	**SSO-CE Only**: The project maximizes the use of cash match versus in-kind match (cash match total / total match amount). *[Proj. App. Sec. 6]*		
	Reviewer Notes:		
	Less than 25%	0	
	25-74%	5	
	75-100%	10	

2.1f	**TH-RRH only**: The TH portion of the project is bridge housing (at least monthly offers of PH placement, housing-focused services). *[New Project Thresholds and Standards Form]*	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
	Reviewer Notes:	

2.1g	**TH-RRH only**: The program adequately demonstrates that both TH and RRH are available to all participants when needed or desired. *[Proj. App. Sec. 3B, Q1, Proj. App. Sec. 6]*	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
	Reviewer Notes:	

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2.2a	The Department of Housing and Urban Development (HUD) and the NC Balance of State CoC (NC BoS CoC) prioritize funding for certain homeless subpopulations, such as people experiencing chronic homelessness, Veterans experiencing homelessness, survivors of interpersonal violence, and youth experiencing homelessness. This project targets one of the subpopulations below. And, it describes additional outreach activities, partnerships with organizations that serve that population, and a service plan that meets that subpopulation's specific needs. This project targets: • People experiencing chronic homelessness • People who identify as LGBTQ • People with histories of institutionalization, incarceration, or being in foster care • Veterans • Survivors of interpersonal violence • Unaccompanied or parenting youth 18-24 *[Project policies and procedures; P&Ps Page Reference Form]* Reviewer Notes:	

	No specific targeting	0 points	
	Targeted project	5 points	

2.2b	**PSH Only**: Rental assistance projects are preferred to leasing projects because rental assistance projects adjust to FMR and provide tenants with a lease in their name. Projects that wish to provide leasing must submit a written statement that explains why the project is not applying as a tenant-based rental assistance program. *[Written statement for leasing application]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A

2.2c	**TH-RRH and RRH:** Applicants must be currently receiving Emergency Solutions Grant (ESG) RRH funds and be in good standing with the NC ESG Office or operating a RRH project with other funding sources that adheres to the RRH program standards. (*Exceptions may be made for Public Housing Authorities - PHAs are not eligible to apply for ESG funds but are eligible for CoC Program funding.* [*New Project Thresholds and Standards Form*] Reviewer Notes:	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A

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PSH, RRH, TH-RRH Only: Services Resource Leverage Plan		
2.3	CoC-funded projects should maximize the number of people they can serve by leveraging other sources of funding for services and dedicating most of their HUD funding towards housing assistance. This project leverages services funding for its clients and has a plan in place to increase the amount of its budget dedicated to housing assistance. To receive full points, the project should demonstrate: It currently has formal relationships with another agency (documented through an MOU, MOA, or contract) or a dedicated funding stream to provide some services specifically for project participants that are funded by another source besides CoC Program funds. [*Submit MOU/MOA/contract or information on dedicated funding stream such as a contract*] Services provided by other funding sources exceed the required 25% match by at least 15%. [*Submit MOU/match letter*]	
	Reviewer Note:	
	Project does not meet either criterion below.	0 points	
	Project documents leverage between 5-14% above match.	5 points	
	Project documents leverage at 15% or above match.	10 points	
Housing First		
2.4	This project uses a Housing First approach. *Must meet all statements below to meet the threshold. Project should not have any policies and procedures that would result in screening out or terminating anyone for any of the reasons below, but policies do not have to explicitly include the statements below to meet the standard.* The project does not screen out for: 1) Having too little or no income 2) Active or history of substance use 3) Having a criminal record (with exceptions for state- mandated restrictions) 4) History of domestic violence (e.g., lack of protective order, or separation from abuser, or law enforcement involvement) The project ensures that participants are not terminated from the program for the following reasons: 1) Failure to participate in supportive services 2) Failure to make progress on a service plan 3) Loss of income or failure to improve income	**Threshold** ☐ Met (ALL met) ☐ Unmet (1 or more missed)

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4) Domestic violence 5) Any other activity not covered in a lease agreement typically found in the project's geographic area 6) Failure to maintain recovery [*Project policies and procedures, sample lease, P&Ps Page Reference Form*]	
Reviewer Notes:	

PSH Projects Only: Key Elements of Permanent Supportive Housing	
PSH projects should meet these 9 standards set forth by [SAMHSA](), however, they do not need to be explicitly outlined in the Project Policies & Procedures in order to meet the standard.	
2.5a Leases or rental agreements do not have any provisions that would not be found in leases held by someone who does not have a disability. [*Sample lease*]	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
Reviewer Notes:	
2.5b Participation in services is voluntary and tenants cannot be terminated from the program for rejecting services. [*Project policies and procedures, P&Ps Page Reference Form*]	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
Reviewer Notes:	
2.5c House rules, if any, are similar to those found in housing for people who do not have disabilities and do not restrict visitors or otherwise interfere with life in the community. [*Project policies and procedures, P&Ps Page Reference Form*]	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
Reviewer Notes:	
2.5d Housing is not time-limited, and the lease is renewable at tenants' and owners' option. [*Project policies and procedures, P&Ps Page Reference Form, sample lease*]	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
Reviewer Notes:	

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2.5e	Tenants have choices in the support services that they receive. They are asked about their choices and can choose from a range of services, and different tenants receive different types of services based on their needs and preferences. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.5f	As needs change over time, tenants can receive more intensive or less intensive support services without losing their homes. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.5g	Before moving into permanent housing, tenants are asked about their housing preferences and are offered the same range of choices as are available to others at their income level in the same housing market. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.5h	Support services promoting recovery are designed to help tenants choose, get, and keep housing. In all forms of permanent supportive housing, the staff helps tenants establish a household, meet the obligation of tenancy (such as paying rent on time), and get along with neighbors. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.5i	The provision of housing and the provision of support services are distinct. *(Note: This means that if a person is evicted from a unit, they can continue receiving services and be rehoused. Or, if the tenant refuses services or the service provider terminates services, the tenant can remain in housing).* *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A

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For TH-RRH and RRH Programs Only: Rapid Rehousing Performance Benchmarks and Program Standards	
Rapid Rehousing projects should encompass the following program standards as defined by the National Alliance to End Homelessness, the U.S. Department of Veteran Affairs (VA), the U.S. Department of Housing and Urban Development (HUD), U.S. Interagency Council on Homelessness (USICH), and Abt Associates	

2.6a	**Core Program Standard: Housing Identification**	
2.6a1	The program designates staff whose responsibility is to identify and recruit landlords and encourage them to rent to homeless households served by the program. Staff have the knowledge, skills, and agency resources to understand landlords' perspectives, understand landlord and tenant rights and responsibilities, and negotiate landlord supports. A program may have dedicated staff for whom this is the primary responsibility. If a program does not have a dedicated staff person(s) who performs this function, case manager job descriptions must include responsibilities including landlord recruitment and negotiation and at least some of the program's case managers must be trained in this specialized skill set to perform the recruitment function effectively. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6a2	The program has written policies and procedures for landlord recruitment activities, including screening out potential landlord partners who have a history of poor compliance with their legal responsibilities and fair housing practices. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6a3	The program offers a standard, basic level of support to all landlords who lease to program participants. This support is detailed in a written policy distributed to landlords. Program can negotiate additional supports, as needed, on a case-by-case basis. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6a4	The program has a written policy requiring staff to explain to participants basic landlord-tenant rights and responsibilities and the requirements of their specific lease. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A

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2.6b	**Core Program Standard: Rent and Move-In Assistance**	
2.6b1	Program staff are trained on regulatory requirements of all Rapid Rehousing funding streams and on the ethical use and application of a program's financial assistance policies, including, but not limited to, initial and ongoing eligibility criteria, program requirements, and assistance maximums. The program has a routine way to onboard new staff and to keep staff regularly updated on changing regulations and/or program policies. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6b2	The program has clearly defined policies and procedures for determining the amount of financial assistance provided to a participant, as well as defined and objective standards for when case management and financial assistance should continue and end. Guidelines are flexible enough to respond to the varied and changing needs of program participants, including participants with zero income. *(Note: guidelines should not offer the same amount and duration of assistance to everyone in the program. Financial assistance and case management should have a strictly applied endpoint. Policies and procedures and objective standards should individually determine the needs of each household and when assistance should continue and end for that household.)* *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6b3	A progressive approach is used to determine the duration and amount of rent assistance. Financial assistance is not a standard "package" and is flexible enough to adjust to households' unique needs and resources, especially as participants' financial circumstances or housing costs change. Policies detailing this progressive approach include clear and fair decision guidelines and processes for reassessment for the continuation and amount of financial assistance. Policies and procedures also detail when and how rapid rehousing assistance is used as a bridge to permanent subsidy or permanent supportive housing placement. *[Project policies and procedures, P&P Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A

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2.6c	**Core Program Standard: Rapid Rehousing Case Management and Services**	
2.6c1	Except where dictated by the funder, program participants direct when, where, and how often case management meetings occur. Meetings occur in a participant's home and/or in a location of the participant's choosing whenever possible. *(Note: The intent of this standard is that program participants are involved in creating a mutually agreed upon time, place, and frequency of meetings with the case manager).* *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6c2	When case management and service compliance is not mandated by federal or state regulation, services offered by a program have voluntary participation. *(Note: HUD requires CoC programs to meet with participants once a month but does not require programs to dictate the location, duration, or topic of the meeting and does not require programs to terminate participants if they fail to attend scheduled meetings or follow a service plan).* *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6c3	The program has clearly defined relationships with employment and income programs that it can connect program participants to when appropriate. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6c4	The program has clearly defined policies and objective standards for when case management should continue and end. These guidelines are flexible enough to respond to the varied and changing needs or program changing needs of program participants. In instances where cases are continued outside of these defined policies and objective standards, there is a review and approval process. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6d	**Core Program Standard: Program Philosophy and Design**	
2.6d1	Program staff are trained on the principles of Housing First and oriented to the basic program philosophy of rapid rehousing. The program has a routine way of onboarding new staff that includes training on Housing First and rapid rehousing principles. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A

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2.6d2 The program has well-defined and written screening processes that use consistent and transparent decision criteria. Criteria do not include screening possible participants out for income or lack thereof. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6d3 Eligibility criteria for the program do not include a period of sobriety, a commitment to participation in treatment, or any other criteria designed to "predict" long-term housing stability other than a willingness to engage in the program and work on a self-directed housing plan. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
2.6d4 Leases for program participants are legally binding, written leases. Leases with additional requirements, such as drug testing or program participation, are not allowed. *[Project policies and procedures, P&Ps Page Reference Form, Sample Lease]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A

Section III: Scope of Services — Section III Score

Possible Points: PSH, RRH, TH-RRH: 16   SSO-CE: 6

Minimum Points Required or Review is Triggered: PSH, RRH, TH-RRH: 9 SSO-CE: 4

Service Needs	Possible Score	Project Score
3.1 The applicant demonstrates they will meet the anticipated individual service needs of participant households. Services ensure households will be able to find and maintain permanent housing. *[PSH, RRH, TH-RRH Proj. App: 4A Question 2; SSO-CE Proj. App: 3B, Q4E]* Reviewer Notes:	6	
Employment Services (PSH, RRH, TH-RRH only)	**Possible Score**	**Project Score**
3.2 The project provides or links participants to employment services and has employment goals. *[Project policies and procedures, P&Ps Page Reference Form]* Reviewer Notes:	5	

Access to Mainstream Benefits (PSH, RRH, TH-RRH only)	Possible Score	Project Score
3.3 The project demonstrates an adequate plan to help participants access mainstream benefits such as unemployment benefits, TANF, food stamps/SNAP, and Medicaid. *[Proj. App: 4A Question 2]*	5	
Reviewer Notes:		

Section IV: Equity	Section IV Score

Possible Points: 33 **Minimum Points Required or Review is Triggered:** 16		
4.1 The applicant provides guidelines/program rules in other languages besides English. *[Guidelines/Project Rules in another language]*	5	
Reviewer Notes:		
4.2 The applicant has client-facing bilingual staff. *[New Project Thresholds and Standards Form]*	5	
Reviewer Notes:		
4.3 The applicant has an arrangement for professional/trained interpretation services. In-person or remote interpretation from trained providers are both applicable. Staff can be considered interpreters if they have been trained or certified as interpreters. Bi-lingual staff or volunteers without documented training (internal or external) or certification do not qualify as trained interpreters. *[New Project Thresholds and Standards Form; Contract for Services]*	**Standard** ☐ Met ☐ Unmet	
Reviewer Notes:		

4.4 The applicant has an Anti-discrimination Policy in full compliance with the NC BoS CoC, which includes:
    Equal Access Policy and Procedures
    Family Separation Policy, as appropriate
    Faith-Based Inclusion Policy
    Grievance and Anti-Retaliation Policy and Procedures
[Anti-Discrimination P&P; P&Ps Page Reference Form; New Project Thresholds and Standards Form]
	Standard
	
	☐ Met
	
	☐ Unmet	

Reviewer Notes:		
4.5 The applicant holds an annual training on its Anti-Discrimination Policy, as required by the CoC's Anti-Discrimination Policy. *[New Project Thresholds and Standards Form]*	**Standard** ☐ Met ☐ Unmet	
Reviewer Notes:		

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4.6	Project staff engaged in professional racial equity training in the past 12 months for the purpose of impacting equity within the agency. *Examples include the Racial Equity Institute (REI) Phase 1 or Groundwater trainings, Organizing Against Racism (OAR) training, or Race Forward training.* *[New Project Thresholds and Standards Form]* Reviewer Notes:	5	
4.7	The applicant has an equal opportunity hiring clause in job postings. *[Example Job Posting]* Reviewer Notes:	2	
4.8	**Non-profits Only:** Individuals who are Black, Indigenous, or People of Color (BIPOC) comprise at least 20% of the agency's Board of Directors. *[New Project Thresholds and Standards Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ N/A, not a non-profit	
4.9	**Non-profits Only**: At least 20% of the applicant's Board of Directors have experienced homelessness. *[New Project Thresholds and Standards Form]* Reviewer Notes:		
	Less than 20%	0	
	20% or Above	2	
	Not a non-profit	N/A	
4.10	At least 20% of the applicant's managers or director-level positions are Black, Indigenous, or People of Color. Position descriptions must include supervising other staff, payroll, or HR duties. *[New Project Thresholds and Standards Form]* Reviewer Notes:		
	Less than 10%	0	
	Between 10 - 19%	2	
	20% or Above	5	
4.11	The applicant incorporated the NC BoS CoC Client Bill of Rights in its policies and procedures. *[New Project Thresholds and Standards Form; NC BoS CoC Client Bill of Rights P&P]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet	

4.12	At least 80% of project staff attended community events, conferences, or panel conversations in the past 12 months on the topic of racial equity, anti-racism, or indigenous rights. Benchmark at 80% of total project staff. [*New Project Thresholds and Standards Form*]		
	Reviewer Notes:		
	Below 80%	0	
	80% or Above	3	
4.13A	**Homeless Service Agencies Only**: The applicant's hiring announcements cite lived experience of homelessness as a preferred skill for open positions at all levels in the agency. [*New Project Thresholds and Standards Form; Sample hiring announcements showing a range of different levels within the agency*]		
	Reviewer Notes:		
	No	0	
	Yes	2	
4.13B	**Agencies Serving Multiple Populations Only**: The applicant's hiring announcements cite lived experience of homelessness as a preferred skill for open positions in the project. [*New Project Thresholds and Standards Form; Sample hiring announcements*]		
	Reviewer Notes:		
	No	0	
	Yes	2	
4.14	At least 10% of project staff involved in operating or administering the CoC-eligible activities have experienced homelessness. Benchmark at 10%. [*New Project Thresholds and Standards Form*]		
	Reviewer Notes:		
	Below 10%	0	
	10% or Above	2	
4.15	One or more of the project's managers or director-level staff have personally experienced homelessness in their lifetime. [*New Project Thresholds and Standards Form*]		
	Reviewer Notes:		
	No	0	
	Yes	2	

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Staff Scoring

The following section is scored by NCCEH staff using standardized scoring methods to ensure fairness.

Priority		
Priority	What priority is this project in its region? *[Priority 1, 2, 3, or no priority, based on the FY2024 CoC Funding Priorities document]*	1 2 3 no priority

Section V: Organizational Capacity	Section V Score	
Possible Points: 16 **Minimum Points Required or Review is Triggered: 9**		

Completed Similar Projects		Possible Score	Project Score
5.1	The applicant or subrecipients successfully implemented this same type of project (Permanent Supportive Housing, Rapid Rehousing/SSO-CE). *[Proj. App: 2B; New Project Thresholds and Standards Form]* Reviewer Notes:	4	
5.2	The applicant or subrecipients successfully implemented a different HUD-funded project (ESG, Section 8, HPRP, etc.) or a CoC-funded project of a different type. *[Proj. App: 2B; New Project Thresholds and Standards Form]* Reviewer Notes:	2	

Agency Stability			
5.3	**Non-profits Only:** The applicant has been in operation for at least three years. *[Applicant Profile; non-profit documentation]* Reviewer Notes:	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A	
5.4	**Non-profits Only:** The applicant submitted financial statements and a copy of their budget from the most recent two fiscal years. (Financial statements will be used to assess the fiscal stability of the applicant agency. Financial statements that demonstrate instability may result in the program not meeting the threshold). *[Budget vs. actual profit and loss statement for the last two fiscal years; agency detailed budget]* Reviewer Notes:	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A	

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5.5	**Non-profits only:** The applicant has the financial capacity to operate this program on a reimbursement basis. *[Agency detailed balance sheet]*	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
	Reviewer Notes:	
5.6	**Non-profits Only:** The applicant submitted a list of their board of directors and a copy of the minutes from their **three** most recent board meetings. The applicant has an active and engaged board of directors. *[Board list and minutes]*	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
	Reviewer Notes (if unmet or documentation not provided, note why):	

Capacity to Provide Needed Services		
5.7	The applicant has the capacity to provide the services that are needed. a) The services described seem adequate and appropriate. b) The staffing pattern or subcontract plan is adequate and appropriate. c) Project staff have sufficient experience and knowledge to effectively run the type of project applied for. *[Proj. App: 2B, 3B and 4A; organizational chart; New Project Thresholds and Standards Form]*	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
	Reviewer Notes:	
5.8	The applicant agency has at least one active SOAR case manager. • Dedicated SOAR case manager on staff. *[NC SOAR program records]*	2	
	Reviewer Notes:		
5.9	**HMIS Participating Agencies Only**: Staff delivering services will be responsible for recording client data in HMIS. (Dedicated HMIS data entry staff is historically less successful at data management) *[New Project Thresholds and Standards Form]*	1	
	Reviewer Notes:		

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		Possible Score	Project Score
5.10	**HMIS Participating Agencies Only**: The applicant has a staff person identified for the HMIS Agency Administrative Role to manage the project's HMIS data. (Note, if the role is the Executive Director's or President's, no points applied. EDs historically do not have the capacity to fill this role.) *[New Project Thresholds and Standards Form]* Reviewer Notes:	1	
Administrative Capacity		**Possible Score**	**Project Score**
5.11	The administrative staff are separate from the services staff. *[Organizational chart: where does the CoC Program grant get executed and what staff is working on it; New Project Form]* Reviewer Notes:	3	
5.12	Funding for the administrative staff is stable. There are adequate administrative staff to ensure agency stability throughout project implementation. *[New Project Thresholds and Standards Form; Budget vs Actual profit and loss statement]* Reviewer Notes:	3	

Section VI: Project Performance — Section VI Score

Possible Points Added: PSH: 73 RRH: 64
Possible points subtracted: -5
Minimum Points Required or Review is Triggered: PSH: 37
RRH: 33 (if section is scored)

The following project performance scores are based on CoC Annual Performance Reports (CoC-APRs) for January 1, 2023, to December 31, 2023, unless otherwise noted. All applicants that currently run an RRH or PSH project, regardless of funding source, will be scored for this section using the CoC-APR report from HMIS or comparable database. For applicants applying for TH-RRH funding and currently running an RRH project, they will be scored for this section using the CoC-APR report from a comparable database for the RRH project.

Populations Served		Possible Score	Project Score
6.1a	**RRH Only:** At least 40% of the people served by the project had a disability. Benchmark 40%. *[Q13a2 divided by total enrolled]* Reviewer Notes:		
	Less than 25%	0	
	25% - 39%	5	
	40% and Above	10	
	A VSP RRH Projects or not an RRH Project	N/A	

6.1b	**PSH Only:** At least 80% of households served by the project were chronically homeless. *[A003 – Chronic Homelessness - Check if participants found non-Chronically Homeless, staff will follow up with grantee to determine CH status]*		
	Reviewer Notes:		
	Less than 50%	0	
	50-79%	2	
	80-100%	4	
	Not a PSH Project	N/A	
6.1c	**PSH & RRH:** 100% of project participants entered the project from an eligible situation. *[CoC APR Q15 - if participants are found ineligible, staff will follow up with the grantee to determine eligibility]*		
	Reviewer Notes:		
	No	-5	
	Yes	0	
	Not a PSH or RRH project	N/A	
6.1d	**RRH Only**: At least 80% of exits were to a permanent housing destination. HUD Benchmark 80% *[CoC-APR 23a/b]*		
	Reviewer Notes:		
	No exits or Less than 70%	0	
	70-79%	5	
	80% -100%	15	
	Not an RRH Project	N/A	
6.1e	**PSH & RRH**: At least 95% of exits were to a known destination. *[CoC-APR 23a/b]*		
	Reviewer Notes:		
	0-94%	0	
	95% -100%	1	
	Not a PSH or RRH Project	N/A	
6.1f	**PSH Only:** At least 80% of exits were to a permanent housing destination. Benchmark 80% *[CoC-APR 23c.]*		
	Reviewer Notes:		
	Below 80%	0	
	80% -100%	15	
	Not a PSH Project	N/A	

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6.1g	**PSH & RRH**: At least 20% of adults increased earned income. Benchmark 20%. [*CoC-APR 19a1, 19a2*]		
	Reviewer Notes:		
		<10%	0	
		10-15%	3	
		16-19%	5	
		20%-100%	15	
		Not a PSH or RRH Project	N/A	
6.1h	**PSH Only:** At least 35% of adults increased unearned cash income. Benchmark 35%. [*CoC-APR 19a1, 19a2*]		
	Reviewer Notes:		
		<10%	0	
		10 - 34 %	10	
		35% and Above	15	
6.1i	**PSH or RRH**: Less than 20% of people who exited to PH returned to homelessness within 2 years.] Benchmark less than 20%. [*0701 SPM Report*]		
	Reviewer Notes:		
		0-19%	10	
		20%-100%	0	
		Not a PSH or RRH Project	N/A	

HMIS/Comparable Database Participation		**Possible Score**	**Project Score**
6.2a	All of the applicant's projects that are listed in the 2023 HIC participate in HMIS or a comparable database if a VSP. [*HIC*]		
	Reviewer Notes:		
		No	0	
		Yes	5	
6.2b	The applicant was responsive to the Data Center in Annual Corrections for LSA and/or SPM reports. [*The CoC Regional Lead copied on communication to escalate responsiveness. Data Center records.*]		
	Reviewer Notes:		
		No	0	
		Yes	5	

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6.2c	Any of the project's HMIS users were inactivated due to lack of login compliance (every 60 days) during CY2023.	
	[Data Center records]	
	Reviewer Notes:	

	Yes	0	
	No	3	

HUD Monitoring

6.3a	The applicant is free of HUD monitoring findings for any agency projects. If not, findings must be resolved or explained to the satisfaction of the Project Review Committee for the application to meet standards. *[New Project Thresholds and Standards Form]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet
6.3b	**Previous Project Spending Rates:** These questions are for applicants with CoC-funded projects that have been operating for **at least one year** at the time of the NOFO release. (Percentage rounded to the nearest whole number). *[Scored from APR. If APR is not available, agencies will submit an eLOCCS screenshot of final draw for last completed year. If agencies are spending less than 90% of funding, they must submit a narrative explaining why the agency is underspending their grant]*. Reviewer Notes:	**Standard** ☐ Met – Spent at least 90% of funds ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A

Amount awarded		
Amount spent		
Percentage %		

Section VII: Agency's Relationship to Community

Section VII Score

Possible Points: 15
Minimum Points Required or Review is Triggered: 5

Participation in Regional Committee Activities
The following participation questions will be scored based on project participation in all Regional Committees within the grant coverage area.

7.1	The applicant participated in at least 75% of meetings in at least one Regional Committee or, for statewide projects attend at least 75% of Steering Committee meetings from July 2023– June 2024. *[Regional Lead verification, Steering Committee minutes]* Reviewer Notes:	**Standard** ☐ Met ☐ Unmet
7.2	The program has been presented to the Regional Committee or Steering Committee (for statewide projects) *[Minutes, Regional Lead verification]* Reviewer Notes:	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided

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7.3	Staff at the applicant agency, currently or within the past year, serves/served in a regional leadership role(s) or Steering Committee leadership. [*Staff Review of Leadership*] Reviewer Notes:	5	

7.4	Applicant agrees to actively participate in the local coordinated entry process as designed by the Regional Committee and only take referrals directly from the regional coordinated entry prioritization by-name list. [*New Project Thresholds and Standards Form*] Reviewer Notes:	**Threshold** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided
7.5	Applicant accurately describes the process of taking referrals through coordinated entry. [*New Project Thresholds and Standards Form*] Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ Unmet, documentation not provided ☐ N/A
7.6	All of the applicant's projects on the 2023 HIC participated in the coordinated entry system. Project staff must attend any coordinated entry meetings, including regular case conferencing. Emergency shelters must conduct prevention and diversion screens and CE Assessments on residents and refer all people who have received CE Assessments to the regional coordinated entry prioritization by-name list. RRH, PSH, and TH-RRH Projects must only take referrals directly from the coordinated entry prioritization waiting list. [*Interview with region's Coordinated Entry Lead. CE Lead verified minimum of 85% participation in case conferencing.*] Reviewer Notes:	**Standard** ☐ Met ☐ Unmet ☐ N/A – not on the HIC

Current PSH, RRH Grantees: CE Assessment

7.7	The project has a CE assessment score for at least 97% of new admissions. [*New Project Thresholds and Standards Form*] Reviewer Notes:		
	No/N/A	0	
	Yes	5	

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7.8	The project has CE Assessments for all new admissions during the 2023 calendar year in HMIS and/or a comparable database. [*New Project Thresholds and Standards Form*]		
	Reviewer Notes:		
	No/N/A	0	
	Yes	5	

Section VIII: Application Deadlines and Documentation

Section VIII Score

Possible Deductions: -25
Minimum Points Required or Review is Triggered: Not more than loss of -15

Budget & Match		Possible Score	Project Score
8.1	Questions regarding the budget are neither complete nor accurate, *subtract up to 5 points*.	-5	
8.2	Match letters sufficiently document the required 25% match and all match funds are eligible. *Match amounts are based on documentation submitted by the applicant by the submission deadline. Information submitted after the deadline will not be included in the scoring of these sections*. [*Match letters*]	**Standard** ☐ Met ☐ Unmet	
	Reviewer Notes:		

Deadlines		Possible Score	Project Score
8.3	The application in e-snaps was NOT completed correctly, *subtract up to 10 points*.	-10	
	Reviewer Notes:		
8.4	Required accompanying documents were NOT completed correctly, *subtract up to 10 points*.	-10	
	Reviewer Notes:		
8.5	The application and accompanying documents were submitted by the deadline.	**Threshold** ☐ Met ☐ Unmet	
	Reviewer Notes:		
8.6	The applicant signed and submitted the NC BoS CoC Grantee Agreement. [NC BoS CoC *Grantee Agreement*]	**Threshold** ☐ Met ☐ Unmet	
	Reviewer Notes:		

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