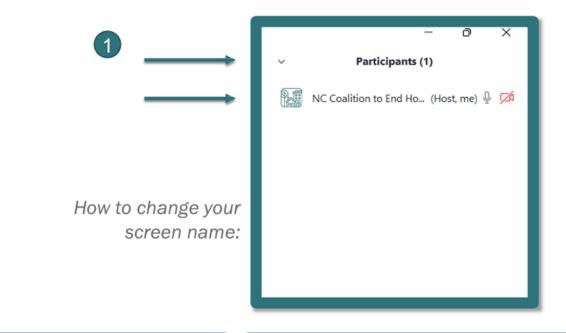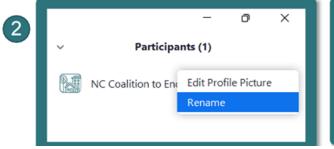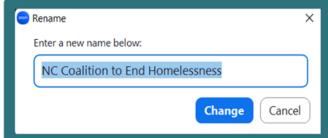Unsheltered PIT Planning & Resources

December 7, 2023

Roll Call

- We will conduct Roll Call for Regional UACs.

- All participants should enter their full names, so we can document their participation in the minutes.
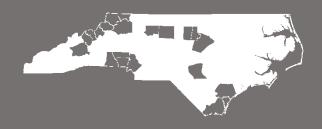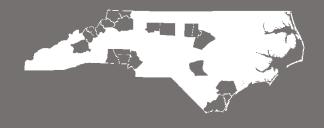

How to change your screen name:

Agenda

Agenda

- Unsheltered PIT
- Training and Planning
- Reminders & Next Steps

Unsheltered PIT

Roles and responsibilities

Unsheltered Access Coordinators

- Regional point person for providers
- Coordinate with regional CE Lead
  - Regional plan to connect people experiencing unsheltered homelessness to the CE system and BNL
  - Evaluate monthly progress on connecting people living unsheltered to the BNL
- Ensure data collection happens on all people experiencing unsheltered homelessness
- Engage all providers/organizations/stakeholders to understand the process
- Provide additional training to providers/organizations/stakeholders

Roles and responsibilities

CE Lead

- Partner with Unsheltered Access Coordinator to help support planning and action as needed
- Help with unsheltered count data entry as needed
- Help leverage relationships as needed

Community Partners/volunteers

- One agency/partner identified per county
- Provide information for planning
- Conduct surveys and collect data
- Enter data into HMIS or get to other party to enter data on their behalf

Unsheltered PIT Count

- Unsheltered PIT Count will look very similar to last year:

Project Entry + **PIT night Living Situation** = **Unsheltered PIT Count**

Unsheltered PIT Count

Households on Region By-Name List must have BOTH data elements to be counted for Unsheltered PIT

1. Current Living Situation date of PIT
2. Current Living Situation listed as Place not meant for habitation
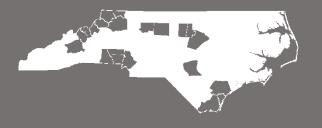
Update Current Living Situation for clients on BNL

- Contact clients on BNL with Current Living Situation listed as Place not meant for habitation
- Verify if household was unsheltered on night of PIT
- Update Current Living Situation in HMIS

Survey potentially Unsheltered Clients

- In-person or via phone
- Ask about the PIT night sleeping situation specifically
- Surveys are only valid if completed within 1 week after January 31
- Record in HMIS

Training and Planning for Unsheltered PIT

Unsheltered PIT Documents

Unsheltered Coordinated Entry Access Form

Unsheltered Coordinated Entry Access

Release of Information
☐ Client signed
☐ Client did NOT sign

1. **Identify yourself and explain the purpose of your questions.**

Hello, my name is _____, and I am helping connect persons experiencing homelessness to resources in the community. Would you like information on shelters in your area or how to get connected to a system in your area for permanent housing?
If the person does not give permission, thank them for their time and move on.

2. If the person gives permission, ask:
   A. Has anyone asked you questions about experiencing homelessness in the last three months? **If the person answers Yes, thank them for their time and move on.**
   B. Where are you sleeping tonight?

3. If the client is sleeping somewhere **unsheltered****, please complete the below contact information with the client (as much information as possible):
   **Unsheltered means sleeping in places not meant for human habitation, which include:
   Streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g., subway tunnels, railroad cars), all-night commercial establishments (e.g., movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.

Unsheltered PIT Documents

Unsheltered Coordinated Entry Access Form

Client Contact Information:

DATE OF DATA COLLECTION

		/			/			

Month   Day   Year

HMIS CLIENT ID - For HMIS Users only

NAME - (First, Middle, Last, Suffix if not using HMIS ID)

First Name	
Middle Name	
Last Name	
Suffix (e.g., Jr, Sr, III)	

Client Contact Information

SAY: Recording multiple ways to contact you is important to ensure you receive services and resources as they become available.

Type	Details	Ok to receive texts?
Primary Phone Number		☐ Yes ☐ No
Secondary Phone Number		☐ Yes ☐ No
Email Address		
Social Media Handle or Website		
Other contact method (frequent location, intersection, friend or family member, worksite)		

4. Give the completed contact information to your Regional Unsheltered Access Coordinator and/or Coordinated Entry Lead.

Unsheltered PIT Documents

Privacy Sign

We collect personal information about people we serve in a computer database called the Homeless Management Information System (HMIS). The information we collect helps us run programs, improve services, and better understand your needs. Some of the information we collect may be required by organizations that fund the operation of this program. We only collect information that is needed or required.

Some of your information may be shared with other organizations to coordinate referrals, housing, or services. Those other organizations also have privacy policies to protect your personal information. You have the right to tell us we should not make your information that is entered into the database visible to other agencies in HMIS.

If you have any questions or would like to see our privacy notice, please ask one of our staff.

Unsheltered PIT Trainings

Examples of helpful trainings:

- Assertive outreach 101

- Passive outreach 101

- System navigation 101

- Relationship building

- Housing First and Harm Reduction techniques

- Coordinated entry 101

- Data collection and entry

Unsheltered PIT Regional Training

Region 10 SPOTLIGHT

- Facilitated training on December 6
- Overview of training
- Wins of training
- Challenges of training

Region 10:
Wilson, Greene, Wayne, Lenoir, Duplin, Sampson

Unsheltered PIT Regional Training

Region 12 SPOTLIGHT

- Facilitating training on December 12
- Overview of training
- Wins of planning training
- Challenges of planning training

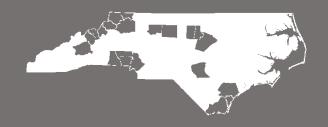Region 12: Beaufort, Bertie, Martin, Pitt, Washington

Next Steps

What should I do now/next?

- Partner and/or work on the relationship between UAC and CE leads
- Start thinking about the unsheltered count and identifying gaps and action steps
- Plan and facilitate Regional Unsheltered PIT training(s)
- Outreach known and identify new partners for unsheltered surveys
- Plan when and how unsheltered surveys will happen
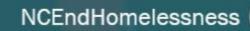- Plan when and how data will get into HMIS

Next meetings

Reminders

- Next UAC Meeting: January 4th at 3 PM
- January 31: PIT NIGHT!
- February 7: Last day for PIT data collection

Contact Ashley Von Hatten
Project Specialist
ashley@ncceh.org
919-755-4393 ex 5009

Contact HMIS Data Center Help Desk
hmis@ncceh.org
919-410-6997

NCEndHomelessness

@NCHomelessness

nc_end_homelessness

NCCEH