NC Balance of State CoC Steering Committee Consent Agenda and Updates

July 11, 2023

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Section I. NC BoS CoC Steering Committee Consent Agenda

The following will be voted on at the July 11, 2023, NC BoS CoC Steering Committee meeting:

June 6, 2023, Steering Committee Minutes

Available here: https://www.ncceh.org/files/13093/

HMIS Advisory Board CoC

The HMIS Advisory Board was created in 2018 to provide oversight to the new HMIS Implementation for NC Balance of State, Orange, and Durham CoCs. The HMIS Advisory Board is governed by the HMIS Advisory Board Governance Charter.

- HMIS Advisory Board Membership
  - 11-17 Advisory Board Members
    - 2 representatives from each participating CoC (Durham, Orange, NC BoS)
    - 1 representative from HMIS Lead Agency (NCCEH)
    - 4-10 reps from other stakeholder groups

The Steering Committee needs to designate its two representatives for the HMIS Advisory Board. On behalf of NC BoS CoC, Jenny Simmons and Kielana Ham have agreed to serve. The Steering Committee is asked to approve these individuals as the NC BoS CoC representatives on the HMIS Advisory Board starting July 1, 2023.

**Any Steering Committee member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Steering Committee meeting.*

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Section II. Updates

- **Unsheltered Access Coordination Meeting**
  Thursday, July 6, 3:00 – 4:00 P.M.
  Presentation:
  https://us06web.zoom.us/j/5799039481?pwd=UFkwNCtLdUszeG94Y2prS0ttRkVmdz09
  Meeting ID: 579 903 9481
  Passcode: qYqVY5

- **Lived Expertise Advisory Council Meeting**
  Friday, July 14, 12:00 – 1:00 P.M.
  Presentation: https://zoom.us/j/5799039481?pwd=UFkwNCtLdUszeG94Y2prS0ttRkVmdz09
  Meeting ID: 579 903 9481
  Passcode: qYqVY5

- **HMIS System Updates**
  Tuesday, July 11, 10:30 – 11:30 A.M.
  Register at: https://www.ncceh.org/events/1628/

- **Monthly HMIS Training**
  Wednesday, July 19, 10:00 – 11:00 A.M.
  Register at: https://www.ncceh.org/events/1627/

- **Racial Equity Subcommittee Meeting**
  Wednesday, July 19, 11:30 A.M. – 12:30 P.M.
  Presentation:
  https://us06web.zoom.us/j/83264838597?pwd=TzVCWTM4WXdvSVJqbDVlR1I0NnMrUT09
  Meeting ID: 832 6483 8597
  Passcode: 023622

- **Funding and Performance Subcommittee**
  Thursday, July 27, 11:00 A.M. – 12:00 P.M.
  Presentation: https://meet.google.com/dep-rjxz-kze
  Or dial: 1109-272-(US) +1 442
  PIN: 883 218 555#

Section III. Meeting Minutes and Supporting Materials

Veteran Subcommittee
June 5, 2023

Member Attendance: Jessica Rice, Jeremy Brogden, Dr. Deniece Cole, Rory Springs, Alyce Knaflich, Howard Anderson, Crystal Prince, Kecia Robinson, Genean Hill

NCCEH Staff Attendance: Allie Card

I. Allie led the Subcommittee through the draft of the CoC-wide **Framework to end Vet homelessness.** Through discussion, the below items were identified as edits:
- Background
- Framework Overview
  - SSVF map should include coverage for all NC counties

1. System Flow
   a. Housing First - update language to include "lack of income or required sobriety"
   b. Person-Centered - Add link to the Client Bill of Rights document
   c. Change NC Serves to NCCARE360
   d. Add GPD under “temporary housing”
2. Centering Equity
3. Coordinated Entry Integration
4. Provider Coordination: Roles & Expectations
5. Addressing System Gaps
6. Key Performance Indicators & Data Analysis
   a. Add KPIs related to Female Veterans and first time homeless

II. Allie requested a motion to conditionally approve the Framework, pending suggested edits
- Alyce - Motion
- Rory - Second
- Unanimous consent

III. Allie reviewed the Framework Timeline
- July – Present the framework to the Steering committee for a vote
- Poll to schedule meetings every other month, beginning in August will be sent next week

IV. The meeting was adjourned at 3:27 pm

Lived Expertise Advisory Council

June 9, 2023, Minutes

Attendance: Alyce Knaflich (chair), Rachelle Dugan, Joel Rice, Melissa Hewitt, Emily Carmody (guest), Andrea Carey (staff), Laurel McNamee (staff)

Meeting with Samantha Wood at NAEH: alyce will take point on following up with Samantha Wood about her trip to NC and visiting with the LEAC. Goal will be to meet with her in person during her rescheduled trip in September, as well as inviting her to the September LEAC meeting.

CBoR implementation: Members of the LEAC will start visiting regional committee meetings in October to discuss the Client Bill of Rights. Laurel will find a schedule of when regional committee meetings happen and how they are convened (virtually or in person). Alyce will start drafting an agenda of what to cover with the CBoR and which questions might be asked.

HMIS Data Standards and Privacy: Andrea Carey provided information on the new HMIS Data Standards and the release of information and privacy concerns with the workflow of HMIS intake paperwork and privacy. LEAC members provided feedback on the impact of creating barriers to consent, impact on youth, and levels of sharing. Andrea will send out the draft for further LEAC review.

Statewide Rehousing workflow development: Emily Carmody provided an overview of the implementation of the SNOFO award to a statewide rehousing program housed in the NCORR. Emily sought feedback on the workflow design. LEAC members discussed the need for the new teams to operate with low barriers, in places where clients are living, and to prioritize hiring people with lived expertise when building outreach and housing teams. Emily will take this feedback to the RFA team for incorporation and will come back in July to discuss additional workflows.

Next meeting
July 14 at 12 PM

Racial Equity Subcommittee

June 21, 2023, Minutes

Attendees: Quiotti Ratliff, Lori Watts, Kisha Darden, Deniece Cole, Tonya Gray Young,
Attendees: Quiotti Ratliff, Lori Watts, Kisha Darden, Deniece Cole, Tonya Gray Young, Tambra Chamberlain, Teresa Robinson, Mary Erwin, Gretta Worley
Staff: Andrea Carey, Sarah Murray, Laurel McNamee

Celebrations/Announcements

- Bringing It Home 2023 featured several RE subcommittee members- you did amazing!
- Gretta Worley is participating in a cohort of EDs engaging in RE work

Equity Initiative

- Thank you for your input and approval last meeting!
- Pilot for new assessment starting in June!
    - Both VI-SPDAT and New Assessment will be completed with all households
    - Will last approximately 4 weeks

Racial Equity Analysis Workgroup

- First meeting this Friday to begin planning
- Hope to bring a draft to subcommittee in July

RE Dialogue Series Workgroup

- April was first of the year on language access and working with Latinx clients
    - Multiple people said that they learned a lot
    - One agency looking for a certified interpreter since that call
    - Agency found interpretation certification classes through DHHS
- How to improve/impact access for Latinx clients?
    - Language access
    - Undocumented
    - Cultural (live with families)
    - SSN is a particular barrier
        - How can CoC educate providers on balance of HMIS requirements vs not allowing lack of documentation to deny services?
    - Language immersion through schools
    - Battered immigrant project through Legal Aid does great education
    - Need to challenge strict lengths of stay in shelter for undocumented residents
    - Education and resource list are the two most concrete suggestions
        - Let's marinate and think more next time
- Have 2 more dates set for this year
    - August 29- Environmental Racism
    - October 17- Affordable Housing
- Registration will be released closer to the dates
- Please let us know if you have speaker ideas!

- Can send to Sarah at sarah@ncceh.org

True Color United Equity Hub

- Laurel shared her screen to show subcommittee members this resource
  - Has free, self-paced courses on racial equity and LGBTQ identities
  - Explained a bit about becoming an "org admin"
  - Access here: https://truecolorsunited.org/
- Asked subcommittee members to check it out and think about if we want to use this more broadly in the CoC

Upcoming Training

- Client Bill of Rights training
  - May 25
  - Register here: https://www.ncceh.org/events/1614/

Agenda Items for Next Meeting

- Flesh out serving Latinx clients more
- Next meeting 6/21

Next meeting

July 19 at 11:30 AM

Coordinated Entry Council

June 26, 2023, Minutes

Attendees

Coordinated Entry Regional Leadership: Gretta Worley (Region 1); Rachelle Dugan (Region 2); Maxcine Barnes (Region 6); Caty Martin (Region 7); John Apol (Region 10); Michele Welsh (Regions 11 & 13); Lynne James (Region 12)

Statewide Representatives: Fredrika Murrill; Cassie Rowe

NCCEH staff: Elliot Rhodes; Adriana Diaz; Allie Card; Laurel Benfield; Ashley Von Hatten

BoS Leadership Workshop Debrief

Ashley Von Hatten provided an overview of the in-person BoS Leadership Workshop held on June 15, 2023. The agenda for the day included:

- An overview of roles and responsibilities for Unsheltered Access Coordinators, Coordinated Entry Leads, and regional providers.
- Breakout groups to create system mapping for each region and identified organizations, entities, and volunteer initiatives that provide services and housing to people experiencing unsheltered homelessness in each county.

- Breakout groups to deep-dive into county-by-county support for connecting persons living unsheltered to services, shelter, coordinated entry, and permanent housing. Regions were asked to identify agencies in each county to do on-going assertive outreach and passive outreach.
- System navigation planning to ensure those living unsheltered do not get lost in the homeless response system.
- Region planned how it will provide training and ongoing technical assistance and were tasked with determining a process to gauge the effectiveness of the Unsheltered Access Coordination Plan.

Every Region received a digital copy of the workbook and were asked to share the completed document with regional partners & schedule time on the next Regional Committee meeting to discuss the plan, gather feedback, answer questions, & build buy-in. Then update the document with feedback from regional stakeholders and submit the final Unsheltered Access Coordination Plan to bos@ncceh.org by July 15th.

2023 CE Evaluation Process/Updates

Ashley provided an updater about the 2023 CE Evaluation process, as HUD requires CoCs to solicit feedback at least annually from participating projects and from households that participated in CE during that time period. The CoC began its evaluation process on April 3, 2023. The timeframe for PSH surveys is April 3, 2023, through May 26, 2023. Timeframe for Shelter and/or Street Outreach is May 15, 2023, through May 26, 2023. The Shelter and/or Street Outreach timeframe opened today and all ESG grantees received an email with this

information. As a reminder, all clients housed by a rapid rehousing program in the CoC must receive the CE evaluation survey within 30 days (before or after) they are housed.

NCCEH staff reviewed 125 shelter and/or street Outreach surveys, 37 permanent housing surveys, and 38 provider surveys, which is a 34% increase in survey participation from the 2022 CE Evaluation. Staff will complete an evaluation report and submit it with the ESG Regional Application.

CE Assessment Pilot Phase

Ashley gave a brief update on the CE Assessment Pilot. Regions 5 and 7 were trained on the new assessment on May 24, 2023, and will complete both the new assessment and the VI-SPDAT with clients between June 1, 2023, and June 30, 2023. Both the client and the assessor are asked to complete feedback surveys regarding the new assessment tool. As of June 22, 2023, 73 new assessments had been entered into HMIS. After the pilot phase is completed, the Core Team will analyze the data and complete revisions with community stakeholders.

NC BoS Veteran Subcommittee Update

Allie Card provided an update on the Veteran Subcommittee, which re-launched in February 2023 to work toward a Framework to End Veteran Homelessness across the NC BoS CoC. The Framework's core components include:

- System Flow: Ensuring Veterans facing homelessness across the NC BoS CoC have a clear and accessible path toward permanent housing.
- Centering Equity: Centering Equity is a key component to the NC BoS CoC Framework to End Veteran Homelessness due to the importance of elevating historical racism and systems built on white supremacy. We must better understand how these systems disproportionately impact BIPOC Veterans and strategize approaches to create lasting change.
- Coordinated Entry Integration: All Veterans experiencing homelessness in the NC BoS CoC should be served through their regional Coordinated Entry (CE) system to be swiftly housed. Four elements are essential to the coordinated entry system.
- Provider Coordination: Roles & Expectations: It's important for each partner providing services to Veterans to agree to a standard and specific set of roles & expectations to be effective.

- Addressing System Gaps: Currently, the NC BoS CoC homeless response system has various gaps to overcome to better serve Veterans experiencing homelessness. Below are the main themes of such gaps, as well as approaches the CoC should take to address them.
- Key Performance Indicators & Data Analysis: Systems must regularly analyze performance to measure success toward established goals. Below are key performance indicators the NC BoS CoC Veteran Subcommittee will monitor on a quarterly basis. Baseline data is provided to measure change overtime.

HMIS & Coordinated Entry

Ashley provided information regarding the HMIS Data Quality Plan, which was passed by the NC BoS CoC Steering Committee in March 2023. Coordinated Entry Leads are required to submit the A020 DQ Monitoring Report by June 30, 2023. Please use the ZenGuide article for detailed instructions.

Coordinated Entry Leads were asked to complete this form to submit feedback regarding HMIS Sharing Agreements. Please complete the form by July 14, 2023.

Reminders

The July CEC meeting is scheduled for July 17, 2023, which overlaps with the NAEH conference and will be cancelled. The Regional Prioritization form (for the ESG competition) will be sent out on July 13 and is due back by COB July 27. Regional UAC Workbooks are due back to BoS staff by July 14. The August CEC meeting scheduled for August 21, 2023.

Next meeting
August 21 at 10 AM

Next Steering Committee meeting:

August 8, 2023, at 10:30 A.M