

PRACC Meeting June 30, 2022

Attendance: Robin Wintringham, Tyese Gabriel, Melanie York, Cathy Waugh, Shereá Burnett, Jai Baker, Anquinnette Lewis, Miriam Torres, Becky (Salvation Army-Chatham County, Maxcine Barnes, Zoe Gillispie, Natasha Elliott, Jessica, Jane Wren

Meeting was called to order by Natasha Elliot at 11:07AM

The minutes and agenda were sent again this morning by Natasha as Melanie had some revisions that she wanted to make to the recorded minutes Tyese took. Natasha asked if everyone had a chance to review the updated minutes that were sent earlier this morning. Natasha stated she would give everyone a few minutes to look over the minutes with the revisions submitted by Melanie York. Natasha stated that if there are no changes to the revised minutes, we will vote. Natasha gave 2-3 minutes to look over the changes. Shereá Burnett wanted to ask a question about the revision of the minutes. Shereá stated that it was her understanding that the last meeting was recorded and Natasha verified that it was recorded. Shereá asked if the minutes matched the recording as it was her thought process that Tyese's initial minutes matched the recording. With the modifications and changes, the question of the minutes deviating from the recording is an issue. The question of what would happen if our minutes and recording were requested and they are not the same as the recording is an issue. Natasha stated that this is the first time she has had to deal with an issue with the minutes and recording. Most of the time when the minutes are recorded and transcribed, there aren't any changes. They are transcribed from the recording and Natasha was not on the last PRACC meeting. With Natasha not being on the meeting, she shared she does not know what the revisions are compared to the transcribed minutes. Natasha stated that if the region sees the revisions and they are not okay with the revisions, a note of this should be made. Then a vote on whether we should use the original minutes or the revised minutes would need to take place. Shereá asked Tyese if when the minutes were modified she tracked those changes. Tyese shared that she has the revisions that were sent to her along with the original minutes that can be shared. Shereá stated that what might need to be done is to note the revisions in a different color, and then Shereá would be happy to make the motion that we approve the minutes. The concern from Shereá is there was a recording and then have a thread of emails that deviate from the actual recording. Natasha stated this is understood. Cathy Waugh agreed with Shereá on using the minutes that were transcribed from the recording and using the revisions in red that were added after the fact. Shereá made a motion that we approved the minutes as long as we highlight the changes in a different color to notate the deviation from the recorded minutes, and Jai Baker made the second. Tyese will send those out per Natasha. Melanie York stated the revisions she made were noted in red. Jai also stated that we vote that is the correct process for the region. He restated that this is the process that as long as the minutes are recorded, if an individual needs to make a correction, he or she can send those in. At the next PRACC meeting those corrections can be highlighted in a designated color, today the color was red. The point is that we do not have a chain of emails going on and on, but rather handle the way Jai stated it above. All were in favor of this motion and second, and there were none that opposed. The motion carries.

Funding available per agency is the next item on the agenda. Family Abuse Services updated their information, as well as Central Piedmont Community Action Network. Central Piedmont should definitely be finished spending their funds per Natasha because they are out of client services funds for the ESG Back at Home/ESG-CV grant. The annual funds will start July 1, 2022 with any referrals from the

other four counties to Chatham County. Natasha stated that she believes that a process will be discussed at a later date. Natasha opened the floor for questions about the funding discussed. No questions were asked at that time.

The next agenda item was the Unsheltered Access Coordinator. Again, no one has stepped to that position. Natasha will attend a meeting soon to discuss this further. Natasha stated she will not be able to fill this role as the Region Lead as well as being a direct service provider. She does not have the time or the staff to take on this position. If anyone is interested in taking on the role, please let Natasha or Jai know. NCCEH joined the meeting last month to discuss the role with the region.

Agenda item next for discussion is the EHV. Natasha also shared that all she did on Emergency Housing Vouchers (EHV) was make a note about the one the Chatham County is still having an issue with the Housing Authority. They are still working to get the person approved because of the client's criminal history. Per HUD this can be waived with the EHV, and they are working to get this resolved. Natasha stated she does not know what the delay is, but she has not heard anything as of yet concerning the client's application. Natasha asked if anyone had any questions about the EHV process. Sherea stated that the ones we have submitted for the region through CE with Tyese, most of those clients then found their own housing. Some of the clients were on wait lists. We have not gone any further than just submitting the application and then having to rescind it. Cathy Waugh asked if they have a family who had felony convictions, could they go through the EHV process and be able to obtain housing. Or, is it they get the voucher and they would still need to find the housing and find someone who will accept the felony conviction? Sherea replied that with the information we were given, the landlord should still accept them. There should not be additional barriers after the EHV has been approved. There should not be an issue where the landlord is not willing to accept them, NCCEH and the Commission of Indian Affairs is willing to speak with the landlord and work something out. As long as the conviction is not pertaining to methamphetamines (I believe) then it is supposed to be fine. But, if they have a conviction that has placed them on the sex offender registry, they would have to be mindful of those stipulations. Natasha said she believes that is the same for Chatham County as well. Tyese also shared that with the EHV, effective July 1, 2022 when submitting the application the client will be placed on a waiting list with the Commission of Indian Affairs.

ESG Annual Funding for this year is the next agenda item. Central Piedmont Community Action Network holds the funds for the region for this grant. The region has \$73,787 in financial assistance. This amount is for all five counties. Central Piedmont has some transfers to this program, a total of 20 families they will be transferring to ESG Annual Funding. Sandi Daniel with Christian Help Center has potentially one client that she will be referring. Jai with Allied Churches also has a few they will be referring to ESG Annual funds as well. Any other counties that may have clients, will need to refer them to Chatham County. With Natasha only having one staff person, the referring county will gather all needed paperwork and sending that to Natasha and Maxcine. Natasha and Maxcine will be handling the payments to the landlords. The VIASPDAT and all needed forms that are needed will be prepared by the county making the referral, and Central Piedmont will create the file. Jai shared that we will continue to do what we have done with FAS when they held the grant funds. All paperwork is completed and sent to the agency who holds the funds. The referring agency may need to do the housing inspection to assist Chatham County as the staff is limited in completing this task. The inspection paperwork will also be submitted with the needed documents to Central Piedmont. Any agency that will be referring clients to Central Piedmont once discussed at Case Conferencing. From there the decision will be made if

assistance can be provided. Jai and Sherea stated they will not need to vote on this as this has been the standard since working with FAS. Natasha wanted to discuss Case Worker/Case Load. Based on the other grants that Central Piedmont has, they have 25-30 clients as they only have one staff member. This is also what she put in their application. After 30-35 clients, people will have to be placed on a wait list in order to manage the load. Natasha stated that Maxcine would not be able to handle any more than that, and also funding may not allow us to do any more than that. The funds will go pretty quickly seeing that there is only \$73,787. When considering doing security deposit, first month's rent, and utility deposit the funds will be depleted quickly. Maybe 30 families will be served with the stated funds. Jai stated the ACAC will assist with the 30-day contact after the clients are housed as they are already working with them and this will assist Central Piedmont. Sandi stated she will also assist with the 30-day contact following the client being housed. Jai asked for the caseloads for FAS with Sherea just for a threshold. Sherea stated that on the original documentation they gave the number of people housed and not the original caseload. RRH was maxed out at 60 and it had to be lowered from there. With HP, it was maxed out at 50 and it was lowered from there. Sherea explained the reason that this was done is a lot of people were being accepted, but were not being housed. At that time, Dr. Penny was looking at the overall number of using the funding as opposed to the number of people who would stay in housing search for months at a time and never move into that \$175,000. Jai wanted to ensure we are using best practice moving forward with assisting families more effectively. The updates for sending information to Central Piedmont would be the 3.3, and it may not need to be done in Emergency Shelter. The 3.3 and 3.4 are the only new forms that were added, the 3.8 was removed and now only use the 3.8A. Natasha shared she asked Chatham County for funding to keep on her intake specialist as that would help Maxcine. She is waiting to hear from Chatham County if this has been approved. If she keeps the intake specialist she may be able to increase the load slightly. This update should be available at the next PRACC meeting.

The ESG webinar login information is listed last on the agenda. Natasha shared that at this time, that will be omitted. With the call the Jai, Natasha and Sherea had with NCCEH yesterday, NCCEH will host a webinar on July 20 to discuss the application as well as more information. As soon as that link is provided to Natasha she will share it with the region. ESG will also have some webinars that she will share with the region also. Melanie York had a question. Melanie wanted to get some clarity. Melanie had some interaction with Allie about what is required of the Unsheltered Access Coordinator. What must someone attain to fill the role? She is aware there are some recommendation. But from the regions perspective, what would you be looking for? Obviously the person has to be up and running with HMIS and it would probably be best if they are part of an agency that receives funding. What are the thoughts? Jai replied and stated the agency does not have to receive funding, it just has to be an agency operating in the region. To Melanie's point, it is for the entire region and there lies the conundrum of having a point in time count person who functioned only during the point in time count month (which is 3 months out of the year). When you look at the Unsheltered Access Coordinator it is basically a full-time position as it will be an everyday job. This person is now responsible to make contact with people outside of your region. This is possibly why you said an agency that is funded due to the workload. Jai did speak with Allie and Region 6 is not the only region that is struggling with trying to fill this position. This position was changed without our knowledge. For many years, point in time was not an issue. Every county had representation, and sometimes counties had more representation than other years. This role is a massive undertaking to say the least. In thinking of a volunteer, volunteer hours would not sustain what needs to be done. Jai shared in his professional opinion a volunteer who offered

25 hours would not be enough to fill the requirements needed for this position. This almost need to be a paid or subsidized position where someone is working 30 hours a week simply on this task. Sherea shared the hours would need to be increased closer to the time for point in time count as they had 6 people working last year on this. Understanding that one person would be expected to do the bulk of this would be a lot to take on. Also, not just with HMIS, but any agency that uses a comparable database such as Osnum, additional work was needed. Doing the call for the point in time count did not document correctly. After that there weeks of calls to reconcile the information. Add to this the move to street outreach, this is a full-time job. With all of this being so much, Melanie shared she just did not have answers. How do we move forward when we know the funding is an issue? Natasha shared with them requiring this to be done, there should be funding for this position. Unfortunately, there is no money in the region to fund this position. Could there be a plea made by each county to their local county government to share the cost in this. The benefit of this would be great if this could be done. Most counties have agencies that take care of the county they are in. For instance, Allied Church will be doing the point in time count for Alamance County as that is part of their program now. As a point of reference, as you are starting out do the best you can with volunteers to get a foothold in whatever areas that you can. From there, start to build with your faith-based organizations. What Jai has noticed is the government is very enthusiastic when you start but by month 6 or 7 the meetings stop. We do not know if the position will ever be funded. We know point in time was never funded. The thought is that the CoC and NCCEH will have to look at the position and consider this being funded. Coordinated Entry Lead was not a funded position in the past, but now it is. NCCEH funded this position as the work the individual was doing was not only for the agency they worked with. The Triangle Council of Government is working on this too and meeting twice a month. They are trying to find out what can we do with what we have now? Jai shared the information we receive is given to NCCEH and BoS. Some money is better than no money when you are starting. Melanie states that she does not have the funding, but the question is could Triangle apply for funding. Natasha shared with Melanie they can sit in on the call and get the information. No one is sure if they can apply, but the information given may direct them.

Jai wanted to send greeting to Sherea, Tyese and Anquinnette as they are leaving the region. Both Natasha and Jai said they appreciated all the work our team has done in the region. Nicole/Allie stated to Jai and Natasha that NCCEH will operate as CE Lead until a new CE Lead is found.

Sherea motioned for the meeting to be adjourned and Anquinnette provided the second. Motion carried to adjourn the meeting at 11:44am.

Respectfully Submitted,

Tyese Gabriel