



WNC
HOMELESS
COALITION

Regular Meetings -2nd Thursday of the month

12/8/2022 10:00 am -11:00 am

Referral and Monitoring Meeting/RRH Selection Committee 11:00-12:00 pm

Minutes

INTRODUCTIONS

- | <u>Name</u> | <u>Agency</u> |
|-----------------------|--|
| 1. Derek Lancour | – Vaya Health |
| 2. Lori Watts | – Vaya Health |
| 3. Veronica Murphy | – REACH of Macon (phone) |
| 4. Michelle Bentley | – REACH of Clay |
| 5. Greta Worley | – HERE in Jackson County |
| 6. Kenett Melgar | – Blue Ridge Health |
| 7. Zoe Mollencop | – Blue Ridge Health (Haywood/Jackson – Street Outreach) |
| 8. Michael Spurgin | – Blue Ridge Health (Haywood/Jackson – Street Outreach) |
| 9. Charise Madison | – Veteran’s Services of the Carolinas – PATH Project |
| 10. Belinda Heldreth | – Division of Vocational Rehabilitation |
| 11. Penelope Rollins | – Meridian/Blue Ridge – Opioid Response Team |
| 12. Brittany Burnett | – Meridian/Blue Ridge – Opioid Response Team |
| 13. Daniel Ferreira | – Four Square Community Action |
| 14. Elena Keller | – Eleanor Health Foundation, Healthy Opportunity Pilot (HOP) |
| 15. Monica Frizzell | – DHHS Targeted Unit Program |
| 16. Claudia Mattheiss | – WNCAP – NC AIDS Project |
| 17. Mindy Rathbone | – The Bethel House – Waynesville |
| 18. Laurel McNamee | – NCCEH |
| 19. Mark Carden | – Mountain Projects (phone) |
| 20. Denise Bean | – HERE in Jackson County |

STANDING AGENDA ITEMS

- Review & Approval of last month’ Minutes
 - *Greta Worley motioned, Veronica Murphy seconded, no further discussion, all in favor, no one was opposed, the motion carries*
- Balance of State Steering Committee Update (Lori Watts)
 - Steering Committee updates and documents can be found at <https://www.ncceh.org/bosminutes/>
 - CoC Governance Charter and Code of Conduct Presentation – update annually, recommended updates to Steering Committee for approval; adding Code of Conduct to include in Governance Charter; Code of Conduct includes to grievance policies – Stakeholder and People with Lived Experience

- 2023 At-Large Steering Committee Member Presentation
 - People with Lived Experience - Jeffrey Rawlings, Rachelle Dugan
 - NC State Government – Angela Harper King (DHHS), Catherine Kastelman (NCORR), Ellen Blackman (NCHFA), Glenda Collins (VA Hospital Administration), Lisa Phillips (DPI)
 - Others with Statewide Focus – Brooks Ann McKinney (Healthcare Sector), Cassandra Rowe (DV Services), Tiffany Askew (Public Housing)
- Regional Committee Leadership Elections
 - Positions for Regional Lead, Regional Lead Alternate, Coordinated Entry Lead Project Review Committee Representative (no conflict of interest with ESG or CoC Funding), Webmaster, Unsheltered Access Coordinator
- NC BoS CoC Subcommittee Recruitment
 - Racial Equity Subcommittee, Lived Expertise Advisory Committee, Funding and Performance Subcommittee, Veterans Subcommittee
- Unsheltered PIT Count Planning
 - Like last year: Project Entry + PIT Night Living Situation = Unsheltered PIT Count
 - PIT Night 1/25/23
 - Roles include Unsheltered Access Coordinators, CE Leads, Community Partners/volunteers
 - Unsheltered PIT Count Data Input:
 - Survey potentially unsheltered clients in person or via phone, ask about PIT night sleeping situation specifically, surveys are valid within 7 days after 1/25/23
 - Complete missing Project Entry Info (age, race, ethnicity, gender, vet status, DV status, & homeless history if possible)
 - Enter current living situation – record in HMS or alternative BNL for VSPs, Record for PIT date to confirm for PIT, Record as ‘Place not meant for human habitation’ for unsheltered
 - Start Prepping now – update & send BoS unsheltered workbooks, outreach & partnership in regions, attend January PIT meetings,
- Coordinated Entry Update (Greta)
 - Greta shared received email from Ashley Von Hatten – NCCEH/ Balance of State regarding \$100 Visa gift card for Unsheltered CE/PIT Access!! Each Regional Coordinated Entry Lead will receive a \$100 Visa gift card (via mail) and will coordinate their spending with the Unsheltered Access Coordinator and/or Regional Lead. The gift card is intended to connect with people living unsheltered directly or indirectly with the help of volunteers. Items that might be purchased:
 - Socks, gloves, warm clothing
 - Hygiene kits

- Convenient food like granola bars
 - Water bottles
 - Printed materials about CE Access Points and seasonal shelter
 - Weather-related supplies
 - Timeline: Mailing of gift cards is expected for the week of December 5, 2022, to allow for potential online orders of supplies to be delivered.
- Rapid Rehousing Update (Greta)
 - To date - 37 people assisted (12 children, 25 adults housed; 18 households (4 adults, 9 children, 4 families, 16 adults)
 - Awarded \$55,000, Spent \$35,179.98, \$9,820.02 to be spent by 12/31/22
 - Couple of checks to be sent in December covering rent in January
- Permanent Supportive Housing Update (Derek Lancour)
 - 40 households served (still below grant minimum)
 - 34 current housed households (6 looking for housing)
 - 69 total persons served
 - 55 adults
 - 14 children
 - 1 successfully exit since last meeting (4-person household)
 - 1 household added 3 new household members and they were successfully rehoused recently
 - 1 new PSH household has identified housing and they are awaiting repairs (estimated move in would be 1/1/23)
 - PSH spending through 6 months
 - Just over 36%
 - Minimum goal would be 45%
 - Spending behind by about 9% from minimum goal currently
- Agency Report Outs
 - Four Square Community Action – Dan Ferreira – Hired social worker to start soon; interested in helping w/PIT; offices in Cherokee, Clay, Graham, Swain
 - WNCAP – Claudia Mattheiss - cmattheiss@wncap.org 828-349-0036, Lead Harm Reduction Specialist serving Macon, Clay, Jackson, Graham, with fixed and mobile location; interested in helping w/PIT

OTHER AGENDA ITEMS

- **Vacant WNCHC Leadership roles**
 - 1 year commitment
 - Webmaster: During November meeting Dan Ferreira (Four Square) noted that he may have coworker who is interested in position, however not able to do at this time, maybe later, still working on, staff issues, cohort at retirement age

- Unsheltered Access Coordinator (UAC): still to be identified, possible interest from Brittany Burnett, Meridian/Blue Ridge Health, to discuss at meeting with Balance of State in later December to determine if role fit
- **PIT process and guidance review (based on BoS Steering Com info)**
 - Unsheltered PIT Count Data Input:
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 - Complete missing Project Entry Info (age, race, ethnicity, gender, vet status, DV status, & homeless history if possible)
 - Enter current living situation – record in HMS or alternative BNL for VSPs, Record for PIT date to confirm for PIT, Record as ‘Place not meant for human habitation’ for unsheltered
- **PIT prep (collecting demographic info and other proactive steps) and PIT coverage**
 - Prep/proactive steps and areas needing support
 - Support with Facilitating data collection and entry so people experiencing unsheltered homelessness can access resources
 - Help Organizing volunteers for verification surveys night-of or immediately after PIT night
 - Support with collection, entry, and verification of data for PIT night 1/25/2023
 - Separate preparatory meetings to discuss regional coverage in December/January of community partners interested in helping in following counties:
 - Haywood Co
 - Jackson Co
 - Macon Co
 - Swain Co
 - Clay Co
 - Graham Co
 - Cherokee Co
 - Madison Co
- **BoS PIT trainings/events**
 - January 4th - 2023 PIT Training for BoS non-HMIS participating projects, specifically non-HMIS ES, TH, RRH, PSH, OPH ([link](#))
 - January 5th - monthly Unsheltered PIT Planning & Resources, specifically for Unsheltered Access Coordinators and their teams ([link to join](#))
 - January 10th - monthly HMIS System Updates meeting, specifically for Agency Admins or an agency rep and will include HMIS PIT/HIC info ([link](#))
 - January 11th - 2023 PIT Training for BoS non-HMIS participating projects, specifically Victim Service Providers ES, TH, RRH, PSH, OPH projects ([link](#))

- **More details about each training**
 - 1/4/23 intended for shelters and transitional housing programs who do not utilize HMIS
 - 1/11/23 intended for victim service providers (DV shelters)
 - If a shelter or transitional housing program are utilizing HMIS then they do not need to attend
 - 1/4/23 and 1/11/23 trainings will be recorded and posted on NCCEH website
 - 1/5/23 and 1/10/23: some or all should plan to attend the 5th for unsheltered info and the 10th for HMIS

- **PIT: Important dates**
 - 1/25/23: PIT count night
 - 2/1/23: Survey completion deadline
 - 2/2/23: Unsheltered PIT meeting: Post PIT questions, support, data entry, report check-ins
 - 3/2/23: Unsheltered PIT meeting: Post PIT/pre-submission support and data review if possible

NEXT RAMM MEETING – December 22, 2022, at 11 AM

NEXT COALITION MEETING – January 12, 2023, at 10 AM