



Piedmont Regional Committee

Case Conferencing

Date: Wednesday, January 25, 2023

Location: Conference Call/Zoom

Meeting Minutes

Meeting Facilitated By: Teresa Robinson

Attendees:

Will Patterson	Rowan Helping Ministries
Jenny Brinkle and Staff	Crisis Ministries
Kristen McAlhaney	Community Shelter of Union County
Meg Montemurro	Community Shelter of Union County
Teresa Robinson	Community Link
Hannah Larios	Family Crisis
Tiera McDonald	Homes of Hope
Donna Phillips	Davidson County
Tamatha Hall	Community Link
April Lawson	Family Services
Kristine Wiles	Rowan Helping Ministries
Debbie Reed	Rowan Helping
Antonia Hendrix	Salisbury VoA
Brandi Russell	Community Link
Solomon Tafari	Rowan Helping Ministries
Kecia Robinson	VA
Valencia Woods	Community Link
Laura Tolbert	Opportunity House

Agenda

- **Welcome and Introductions**
 - **Community Updates**
 - **VoA**- Covering 10 counties in North Carolina the Salisbury VoA assist with RRH and homelessness prevention.
 - **Family Services**- Shared they are continuing to build their RRH program and have had their first client approved for housing.
 - **Rowan Helping Ministries**- Hosting a housing and homeless resource fair 1/25/2023 in conjunction with the PIT count.
 - **Community Link**- Is looking to accept some referrals and will updated as more referral slots open.

- **Salisbury VA-** Shared that they have transitional and PSH. HUD-VASH vouchers are limited at this time.
 - **Community Shelter-** Operates an emergency shelter for single men, women, and families. Operating a RRH program and economic mobility program.
 - **Opportunity House-** Day shelter in Davidson County. Currently preparing for PIT count.
- **Unsheltered PIT Data**
 - **Collection on Paper Forms:** Connect with the person on site and return to prospective staff for further reporting.
 - HMIS Project Entry
 - Front door providers
 - Directly from CE project (non-HMIS agencies)
 - Data Collection- Important Reminders
 - Client Demographics
 - Disability Information
 - Complete Sub assessment
 - Current Living Situation
 - Must be place not meant for habitation
 - Must be added for PIT night (1/25/2023)
 - Contact Information
 - Add on client profile tab
 - If identified as unsheltered before PIT night, the household needs to be contacted after PIT night to confirm location on 1/25/2023 was unsheltered or not.
 - **Current Data in HMIS:**
 - By-Name List
 - Can be used to identify who is and isn't currently listed as unsheltered.
 - **Contact Report for PIT:** available to list contact info for unsheltered, if helpful. Contact Teresa Robinson.
 - **Timelines:**
 - Unsheltered Report and Contact Report
 - January 25, 2023- PIT Night
 - February 1, 2023- survey completion deadline
 - February 8, 2023- survey HMIS data entry deadline
 - January 25 until complete- Support Unsheltered Access Coordinator to respond to NCCEH communication and requests, work on data entry, clean up and confirmation.
 - **Gift Card:** Cabarrus County used gift card for supplies for PIT.
 - **Infographics:** www.ncceh.org/datacenter/pitdata/
- **Coordinated Entry APR:**
 - Report the great work of the CE system and CE Grant to HUD
 - Track system success and gaps for improvement
 - Keep our current grant dollars (or increase)
 - APR pulls from entire CoC/Region perspective instead of just one project

- No CE data elements during grant year were not counted on APR!
 - Corrections are complete!
 - APR Next Year:
 - Ensure CE Assessments are complete in HMIS
 - Make sure CE Events are being recorded
 - Monthly Check Ins*

- **2023 Business**
 - **Case Conferencing Privacy Form**- Community agreement to keep all information shared during case conferencing private while protecting the identities and personal information of households within the PRC. All case conferencing attendees are required to sign.
 - **Coordinated Entry Roles and Responsibilities**- PRC tasks and duties that we are accountable for as part of the Coordinated Entry system.
 - **Data Entry and Quick Reference Guide**
 - **CE Assessment Element:** Designed to be a flexible data element that collects an assessment date, location, and assessment results. It allows CoCs to define their own assessment questions and responses, categorize different types of assessments (crisis needs versus housing needs). This element helps communities understand and monitor the assessment process in more detail and as it relates to participant outcomes.
 - **CE Event Element:** Designed to capture access and referral events, as well as the results of those events. It will help communities understand the events that go into achieving desired (and undesired) results through the CE system.
 - **Current Living situation Element:** Designed to capture information on where a person is staying at a point in time. It can be updated at each point of contact and will help communities track where people are, including those who are not assessed or referred to CE events.

 - **Coordinated Entry Contacts 2023**
 - Please send any new contacts to Regional Lead or CE Lead for updates to email list
 - **Current BNL**
 - List Total- 848 Households
 - 396 Actively in a Front Door Provider Project with no Exit
 - 64 “Active” Street Outreach
 - 20 “Inactive” Street Outreach
 - 29 Veterans

- **Q&A**

*****Chronic Homelessness Definition-** Chronic homelessness has been defined as single individual (or HOH) with a disabling condition who has either: Experienced homelessness for longer than a year, during which time the individual may have lived in shelters safe havens, or a place not meant for human habitation.

HUD's Definition of Chronic Homelessness- This is the flow chart Teresa shared from HUD during Case Conferencing.

- **Q&A**
 - Reach out to Teresa at TRobinson@communitylinknc.org if you have questions or concerns that were not addressed in today's meeting.

Next Meeting

Our next scheduled meeting is on **February 8th @ 9am** via **Webinar**
Join Zoom Meeting

<https://us02web.zoom.us/j/83511172936?pwd=K1NZSDg4U1FFR0NjODIKVFluZ3BEQT09>

Meeting ID: 835 1117 2936

Passcode: 642295

Please visit our Region's webpage at <https://www.nceh.org/bos/region5/> for meeting times, community events and other important community documents.