

North Carolina Balance of State Continuum of Care

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NC Balance of State CoC Steering Committee Consent Agenda and Updates

October 4, 2022

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Section I. NC BoS CoC Steering Committee Consent Agenda

The following will be voted on at the October 4, 2022, NC BoS CoC Steering Committee meeting:

September 6, 2022, Special Steering Committee Minutes

FY22 CoC Application Ranking Approval

Available here: <https://www.ncceh.org/files/12521/>

September 13, 2022, Steering Committee Minutes

Available here: <https://www.ncceh.org/files/12523/>

September 20, 2022, Special Steering Committee Minutes

Special NOFO Ranking Approval

Available here: <https://www.ncceh.org/files/12533/>

**Any Steering Committee member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Steering Committee meeting.*

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Section II. Updates

HMIS System Updates

Tuesday, October 11, 10:30 A.M. – 11:30 A.M.

Register here: <https://www.ncceh.org/events/1572/>

Racial Equity Dialogue Series – Building Towards Better: Racial Equity Innovations in the NC Balance of State CoC

Tuesday, October 18, 11:30 A.M. – 1:00 P.M.

Register here: <https://www.ncceh.org/events/1573/>

HMIS Training: Your Impact on HUD Reporting

Thursday, October 20, 1:00 – 2:00 P.M.

Register here: <https://www.ncceh.org/events/1571/>

Coordinated Entry Council Meeting

Monday, October 17, 10:00 – 11:30 A.M.

Presentation: <https://www.gotomeet.me/NC>

Audio: (646) 749-3112 Access Code: 975-793-733

Racial Equity Subcommittee Meeting

Wednesday, October 19, 11:30 A.M. – 12:30 P.M.

Presentation: <https://global.gotomeeting.com/join/>

Audio: (646) 749-3112 Access Code: 791-696-621

NC Local Leadership Response Sharing Call

Every third Wednesday of the month, October 19, 1:00 – 2:00 P.M.

Presentation: <https://zoom.us/j/5799039481>

Audio: (646) 749-3112 Access Code: 975-793-733

Funding and Performance Subcommittee Meeting

Thursday, November 15, 10:00 A.M. – 12:00 P.M.

Presentation: <https://www.conference.com/>

Audio: (401) 283-4752 Pin: 13939



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Section III. Meeting Minutes and Supporting Materials

Racial Equity Subcommittee Meeting September 21, 2022, Minutes

Attendees: Lori Watts, Deniece Cole, Kenett Melgar, Teresa Robinson, Tracey Gruver, Makala Perez, Erin Gaskin, Jeff Rawlings

Staff: Andrea Carey, Sarah Murray, Laurel McNamee, Dashia Shanks

Celebrations/Announcements

- New NCCEH staff member in the Data Center- Dashia Shanks!
- Lori has a birthday Sunday!
- Ashley Von Hatten from other BoS teams got married this past weekend!

Impact of Racial Equity in Funding Competitions

- ESG Funding
 - \$2.5 million available for BoS
 - 33 renewal apps and 13 new apps
 - NCCEH required a separate application form focused on racial equity
 - Scorecard also updated to include equity section
 - 10 out of 15 agency wide points (that were not threshold questions) were focused on equity
 - Median equity score for each program type was 5-6 (out of 10 total)
 - Agencies that did not meet median score were not eligible for increased funding
 - No renewal agency was fully defunded this year
- CoC Annual Funding
 - \$14 million available
 - 25 renewal and 6 new apps
 - Scoring included racial equity section:
 - 10 total questions
 - 3 standards
 - 7 points (out of 29 total)
 - Changed a 'points' question to a 'standards' question: asking about racial composition of agency's board
 - Created 'key standard': agency having anti-discrimination policy in full compliance with BoS CoC
 - Racial equity scoring caused two renewal agencies to NOT be included in final ranking list

Racial Equity Assessment 2022

- Adopted by Steering Committee on 9/20
- Key areas of action
 - Improve rep on steering committee
 - Support RE Subcommittee and Lived Expertise Advisory Council (LEAC)
 - Host RE dialogue calls



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- Foster partnership with projects serving and led by people of color
- Deepen RE question in funding process and program monitoring
- Share resources on RE with CoC stakeholders
- Direct providers to additional RE training
- Include age, ethnicity, and gender in data analysis
- Develop more equitable Assessment and Prioritization Tool for Coordinated Entry

Equity initiative Workgroup

- Overall results statement: focus on Black/African American folks experiencing homelessness
- Targeted goal statement: focus on proportional scores for Black/African American folks in Coordinated Entry when using new tools
- New assessment/survey/training outline design should be complete in December 2022
- Stakeholder review planned for January 2023
- Regional Pilot Implementation planned for April 2023

Next Racial Equity Dialogue Call

- Takes place October 18th at 11:30AM
- Registration page: <https://www.ncceh.org/events/1573/>

Agenda Items for Next Meeting

- Establishing an open forum for BoS agencies to engage with subcommittee and NCCEH staff around racial equity
- Portal or suggested resources on NCCEH website

Next Meeting

October 19, 2022, at 11:30 AM

Coordinated Entry Council September 19, 2022, Minutes

Attendees

Coordinated Entry Regional Leadership: Gretta Worley (Region 1); Kristen Martin (Region 2); Trisha Ecklund (Region 2); Leanne Greer (Region 3); Michelle Knapp (Region 4); Troy Walkup (Region 4); Teresa Robinson (Region 5); Jeffrey Rawlings (Region 7); Emily Locklear (Region 8); Kielana Ham (Region 9); Linda Walling (Region 10); Michele Welsh (Regions 11 & 13); Lynne James (Region 12)

NCCEH staff and other participants: Adrianna Coffee; Allie Card; Ashley VonHatten; Laurel McNamee; Nicole Purdy; Angela Harper King; Bonnie Harper; Cicely Pighet; Denise Bean; Jessica Stevens; John Apol; Robin Martin; Shawanda Barnes

Unsheltered Access Coordinators and Unsheltered CE Workbook

Nicole Purdy reviewed the role of Unsheltered Access Coordinators. Unsheltered



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Access Coordinators role is to:

- Regional point person for providers
- Coordinate with regional CE Lead
 - Regional plan to connect people experiencing unsheltered homelessness to the CE system and BNL
 - Evaluate monthly progress on connecting people living unsheltered to the BNL
- Ensure data collection happens on all people experiencing unsheltered homelessness
- Engage all providers/organizations/stakeholders to understand the process
- Provide additional training to providers/organizations/stakeholders

Nicole Purdy shared that the Unsheltered CE Workbooks are past due and that only 5 regions have sent them in. She asked for all other regions to update them as soon as possible.

Why are we doing the Unsheltered CE workbooks?

- Should be the regional plan just in written form
- Makes sure all areas and activities are covered
- Helps community and CoC see progress and gaps
- Spells out data plan so we make sure we have one for each provider
- Will be helpful for unsheltered PIT count
- Should already have one from last year just update! No need to re-create!

All counties **MUST** have outreach and follow-up provider(s) that cover the whole region:

- Specify county in case the providers/set up is different across counties. Use more than one county per row or if one provider covers the whole region, specify all the counties.
- Both Outreach and Follow-Up Sections:





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- Provider Column: Who is doing the work?
- Frequency Column: How often will they provider this?
- Data into HMIS Column: How is the provider getting the data collected into HMIS?
- Activities Column: What specific activities/services are they providing?

All counties MUST have outreach and follow-up provider(s) that cover the following activities:

- Basic services
- CE Assessment (VI-SPDAT)
- Referrals

How does the Unsheltered Access Coordinator Role play into the upcoming PIT count?

- The information is depended on to inform stakeholders
- Funding depends on demonstrating need through PIT
- People living unsheltered are the most at risk for death
- Leveraged for new and different funding opportunities

The Unsheltered PIT count will look very similar to last year. The Unsheltered PIT count will be made up of CE intake and PIT night living situation. The UAC will be responsible for:

- Survey potentially Unsheltered Clients
 - In-person or via phone
 - Ask about the PIT night sleeping situation specifically
 - Surveys are only valid if completed within 1 week after
- Complete missing CE Intake info
 - Record age, race, ethnicity, gender, vet status, dv status, and homeless history if possible
- Enter Current Living Situation
 - Record in HMIS (or alternative BNL location for VSPs)
 - Record for PIT date to confirm it's for PIT
 - Record as "Place not meant for habitation" for unsheltered

Wins and challenges from last years PIT count were discussed:

- Wins
 - We were able to count folks and have regional coverage in every region
 - Folks got onto the BNL and connected to Coordinated entry
 - Got a lot more providers on HMIS which means more comprehensive data
 - Continued PIT agency relationships all year long
 - Folks now have a homeless history documented in HMIS
 - BoS used the data for the Special NOFO and had much better data



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- available
- Challenges
 - UAC responsiveness caused some challenges and delays
 - Needed better data collection and HMIS entry plans-plan now
 - Follow-up with folks after PIT night did not happen everywhere or consistently
 - Late planning left gaps and confusion-plan now
 - Contact report was confusing-being updated

Next steps for the UAC's and the Unsheltered Workbooks were shared:

- Update and send Unsheltered Workbooks!!
 - Have community conversations around the plan
 - Identify gaps and work to fill those gaps
 - Outreach to new and different agencies that provide services to unsheltered folks
 - The more the merrier
- Partner and/or work on the relationship between UAC and CE leads
- Start thinking about PIT night and the unsheltered count
- Keep your eyes open for updated information
 - Contact report coming soon
 - More PIT resources and information coming

SSO-CE Grant Monitoring

NCCEH will monitor SSO-CE grant recipients in October 2022, for the SSO-CE grant period of December 1, 2021, through November 30, 2022. HUD regulations require NCCEH to monitor all subgrantees annually. Due to continued impacts of COVID-19, NCCEH will conduct desk monitoring. NCCEH will use this monitoring to assess compliance with HUD regulations, CoC policies, and NCCEH policies, and to identify and solve issues.

NCCEH will review the following:

- If applicable, verify agencies met corrective actions from FY19 SSO-CE findings and/or concerns.
- Verify sub-recipients meet NC BoS goals and agency goals in FY20 SSO-CE grant agreement.
- Verify grant expenditures were all related to CE and sub-recipients only spent funds up to the

contracted amounts for each activity type.

- Results from coordinated entry satisfaction survey.
- Verify sub-recipients maintain an up-to-date prioritization list and properly follow the homeless

documentation process.





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CE Evaluation Report

Ashley VonHatten provided updates to the 2022 CE Evaluation Report. So far:

- CEC passed motion for evaluation process and timeframe
- CE Leadership is responsible for distribution and collection of surveys
- NCCEH staff reviewed all surveys and compiled data
- NCCEH staff will report outcomes to CEC (via email)
- CEC will discuss system improvements and help facilitate changes
- NCCEH presented the CE Evaluation report to the Steering Committee on September 13, 2022

Emergency Housing Voucher Update

Allie Card provided an update to the EHV dashboard.

- HUD TA
 - Western Piedmont Council of Governments
 - Chatham County HA
- CE Lead Survey
 - End of September
 - Gather data to better support EHV process
- NCCIA Process
 - Continue referring all priorities through the Smartsheet
 - Various concerns about porting vouchers Allie Card also presented the EHV Priorities:
 - 1) Households are ready to Move On with long-term rental assistance but less intensive case management
 - a. PSH households no longer needing intensive case management
 - b. RRH households housed for 8+ months OR with SSI as sole income
 - 2) Households with highest length of unsheltered homelessness and where documentation for PSH (chronic homelessness and/or disability) is not able to be obtained.
 - 3) Families and/or individuals on current regional Coordinated Entry (CE) by-name list (BNL) who need long-term rental assistance.

Reminders

October 7th, 2022, SSO-CE grant monitoring documents due.

Next Meeting

October 17, 2022, at 10 AM





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Lived Expertise Advisory Council **September 9, 2022, Minutes**

Attendance: Tonya Parker, Melissa Hewitt, Rachelle Dugan, Laurel McNamee (staff)

Tonya offered an inspiring uplift that Change begins with you and that you must change in order for other things to change.

Laurel explained that part of the CoC application asked for the professional development and employment opportunities available to people with lived experience and asked the group for their thoughts on what they would like to see as benefits to participating in the LEAC. Leadership and employment opportunities: Alyce, would like nonprofit leadership training, as well as harm-reduction and trauma informed care training, suicide prevention, anti-discrimination training. Rachelle – access to national conferences. Support for hiring people that have criminal charges relating to their experience of homelessness. This could work at a systems level with advocacy and scorecard additions to make sure regional providers are overlooking these charges, and at the personal level by providing references. Melissa - access to employment training workshops, both that group members seek out and that are selected by NCCEH. Tonya reiterated a need for training in how to communicate professionally, especially in the world of nonprofits. Alyce wondered if a mentorship program with NCCEH might be a way to foster learning. Rachelle wondered if there was a dedicated position at NCCEH that would not only foster that learning but provide the capacity in the LEAC member's life

Tonya asked a question about how communities can use the vacant homes to house people experiencing homelessness. Alyce suggested talking to the city council and pressuring them to utilize CDBG funding and noted that NC Builds may be a developer that could support. Laurel noted the challenge with Low Income Housing Tax Credits in helping and inhibiting rehabbing/developing affordable housing.

Next Meeting

October 14, 2022, at 12:00 PM





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Funding and Performance Subcommittee September 22, 2022, Minutes

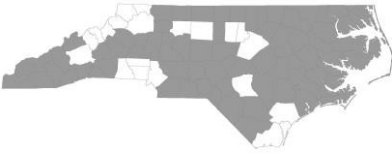
Members Present: Bonnie Harper, Tonya Freeman, Sarah Lancaster

NCCEH Staff Present: Brian Alexander, Andrea Carey, Jenny Simmons

Minutes:

- Brian welcomed members of the subcommittee and highlighted the meeting agenda.
- Jenny Simmons, new NCCEH staff member, introduced herself. Members introduced themselves to Jenny.
- Brian gave an update on HMIS recruitment activities.
 - No reports were submitted this month.
 - Brian reminded the group that the CoC's goal is to reach the 85% coverage rate benchmark set by HUD for ES, TH, RRH, & PSH programs.
 - While we want as many agencies to join the system as possible, the CoC's primary focus is on the HIC projects first and other projects second.
 - Projects connected to CE but not on the HIC are important because they bring more clients onto the system. However, it takes longer for the CoC to navigate and approve these projects for HMIS. Reminder that only agencies with a project can join HMIS.
 - NCCEH has updated its internal protocols for follow-up with interested agencies. Primary staff contacts for Regional Committees will follow-up with agencies identified by RLAs in their RC areas to answer questions and provide resources. Once the agency is ready for agency/project set-up and licensure, CoC staff will contact the Data Center, letting them know the agency is approved and ready for next steps.
 - Brian mentioned that additional resources may be necessary to assist Regional Lead Alternates in recruitment.
 - Tonya suggested regular updates of which agencies are currently non-participating.
 - Andrea and Brian identified key times of the year where additional updates could be made: January with the most recent HIC; May with the updated annual HIC; October with updated agencies after Privacy trainings.
 - Andrea provided information about trends in HMIS bed coverage.





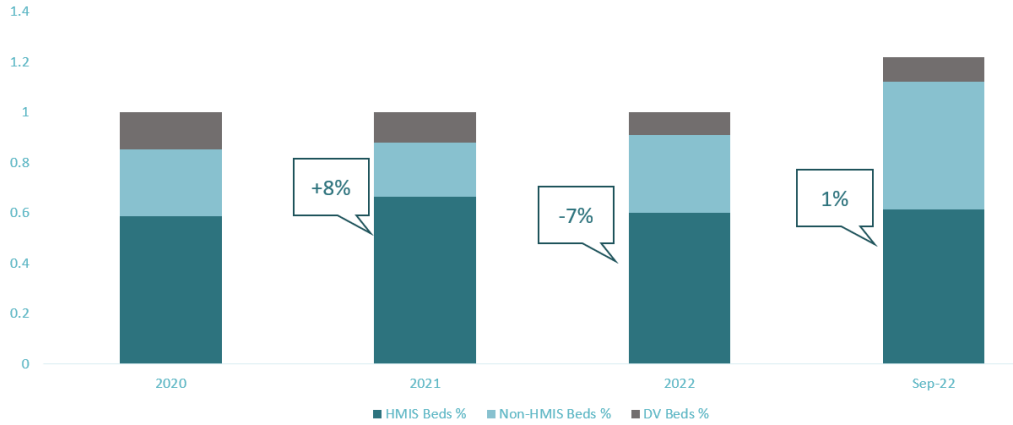
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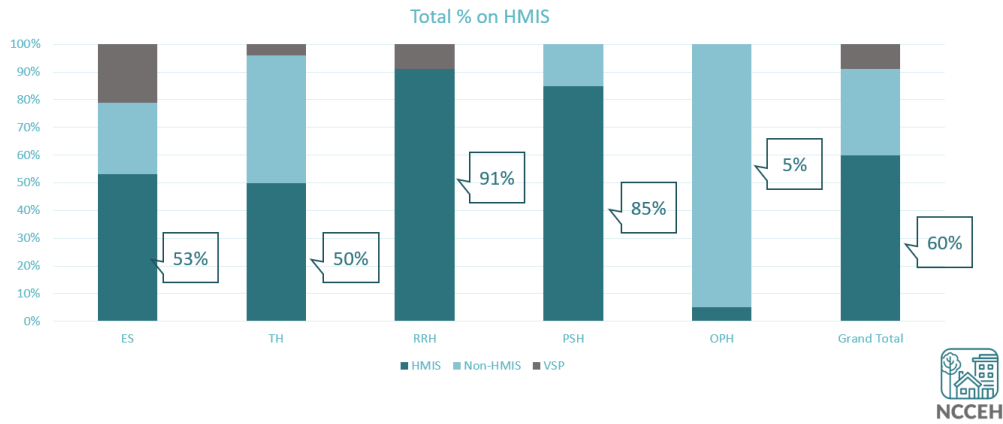
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HMIS Bed Coverage – changes since 2020



HMIS Bed Coverage 2022 HIC





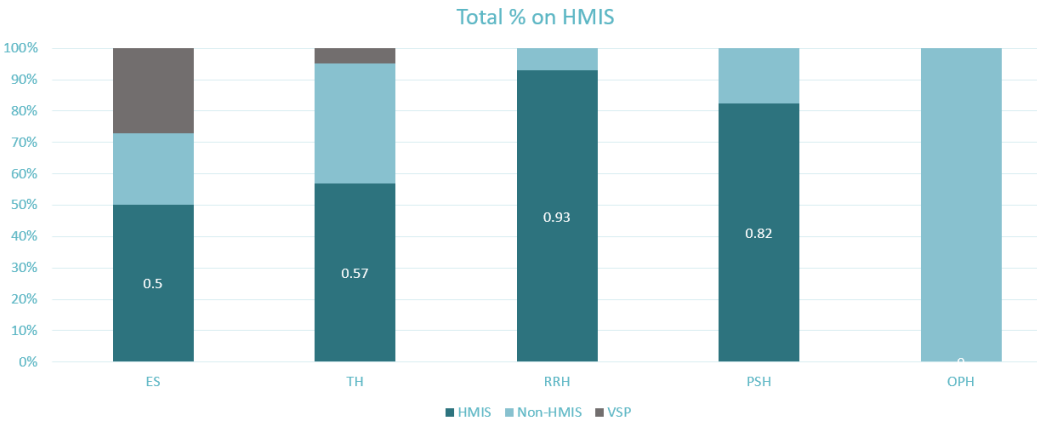
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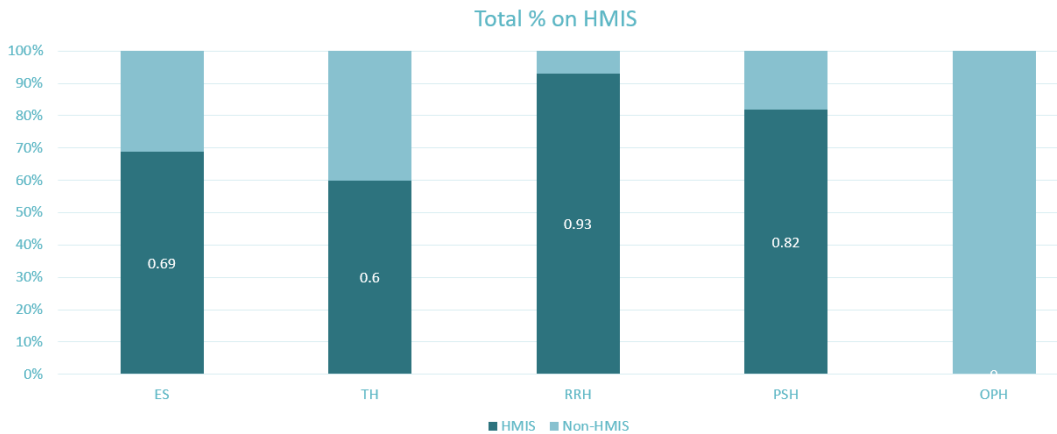
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HMIS Bed Coverage (Sept 2022)



HMIS Bed Coverage (Sept 2022)

Without Victim Service Providers or DV Targeted Beds



- o Andrea noted increased bed coverage since the beginning of our HMIS recruitment process. As of 09/22:
 - ES bed coverage is at 69%
 - TH bed coverage is at 60%
 - RRH bed coverage is at 93%
 - PSH bed coverage is at 83% (we have seen a decrease in PSH coverage due to increases of HUD-VASH vouchers during the pandemic)





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- Brian discussed the meeting schedule for the final three meetings in 2022.
 - Andrea and Brian are out of the office on the October meeting date.
 - November's meeting is scheduled for Thanksgiving.
 - December's meeting is scheduled for the week after Christmas.
- Brian suggested scheduling one remaining meeting for 2022 earlier in November for 2 hours.
 - The meeting would focus on setting performance benchmarks for the CoC.
 - Staff will pull together current examples of performance benchmarks as well as data from our provider network.
 - Brian will send a follow-up email to gauge availability for a couple of dates and choose the one where most members can attend.

Next Meeting

November 15, 2022, at 10:00 A.M.

**Next Steering Committee meeting:
November 8, 2022, at 10:30 A.M.**

