



Piedmont Regional Committee

Case Conferencing

Date: Wednesday, June 15, 2022

Location: Conference Call/Zoom

Meeting Minutes

Meeting Facilitated By: Teresa Robinson

Attendees:

Cathy Wood-Romero	Rowan Helping Ministries
Will Patterson	Rowan Helping Ministries
April Lawson	Family Services Davidson
Kimberly Fowler	Family Crisis Council Rowan
Jenny Brinkle	Crisis Ministries
Andrea Merriman	Master DV H.E.L.P. Coach
Tammy Walker	Turning Point
Kristen McAlhaney	Community Shelter of Union County
Hannah Larios	Family Crisis Council
Meg Montemurro	Community Shelter of Union County
Teresa Robinson	Community Link
Erin Gaskin	Partners
Kayla Bryant	Rowan Helping
Kecia Robinson	Salisbury VA
Tamatha Hall	Community Link
Tiera McDonald	Homes of Hope
Kristine Wiles	Rowan Helping
Donna Phillips	Crisis Ministry Davidson
Dianne Bruce	Rowan Helping Ministries

Agenda

- **Welcome and Introductions**

- **RRH Referrals**
 - 141637
 - 114027
 - 273817
 - FCC2710
 - 1004211
 - FCC***

- **EHV Updates:**
 - Agencies shared that they have submitted referrals and are awaiting responses. Referrals have been accepted and Individuals are continuing to look for housing opportunities. Organizations shared that a few individuals have been housed!

- **Referral Document Checklist**
 - **RRH:**
 - Verification of Homelessness
 - VI-SPDAT and ROI
 - Case Management Tool <https://www.ncceh.org/media/files/files/1aa7f16a/bos-case-management-tool.pdf>
 - Income Documents
 - Identification

 - **Supportive Services for Veteran Families (SSVF)**
 - All documents listed for RRH
 - Proof of Veteran Status

 - **Permanent Supportive Housing**
 - All documents listed for RRH
 - Verifiable Disability (With documentation attached)
 - Applicants Information and Consent
 - Professional's Information
 - Supporting Documents
 - Letter from Physician (Optional)

- **CE Workflow:** Teresa shared the PRC Coordinated entry workflow diagram.

- **Participant Requirements and Expectations**
 - Process and procedures for Participation in Coordinated Entry
 - Complete VI-SPDAT's Within 14-30 days of entering shelter.
 - Complete P&D Screenings
 - Explore all avenues of resources with client through case management.
 - Refer Veterans Appropriately
 - Complete case management tool
 - Document follow up with household
 - Remove households that have exited shelter
 - Participate Case Conferencing meetings
 - Advocate for your Agency
 - Train new staff on CE process and procedures
 - Participate in System performance reviews

*****Chronic Homelessness Definition-** Chronic homelessness has been defined as single individual (or HOH) with a disabling condition who has either: Experienced homelessness for longer than a year, during which time the individual may have lived in shelters safe havens, or a place not meant for human habitation.

HUD's Definition of Chronic Homelessness- This is the flow chart Teresa shared from HUD during Case Conferencing.

- **Q&A**
 - Reach out to Teresa at TRobinson@communitylinknc.org if you have questions or concerns that were not addressed in today's meeting.

Next Meeting

Our next scheduled meeting is on **June 22nd via Webinar**
Join Zoom Meeting

<https://us02web.zoom.us/j/85264915554?pwd=WkNJMStOSEZPK1cwZ1dFZkhlcUtwdz09>

Meeting ID: 894 8717 3224

Passcode: 556464

Please visit our Region's webpage at <https://www.ncceh.org/bos/region5/> for meeting times, community events and other important community documents.