



# North Carolina Balance of State Continuum of Care

bos@ncceh.org

919.755.4393

www.ncceh.org/BoS

## 2022 Scorecard for CoC Funds: New Projects

This scorecard will be used by the North Carolina Balance of State Continuum of Care (NC BoS CoC) Project Review Committee to score applications for new projects. The CoC prioritizes projects that serve households with severe needs and vulnerabilities, including chronic homelessness.

This scorecard has four goals:

1. Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on reimbursement basis, have experience serving this population or a similar one).
2. Fund projects that reflect the NC BoS CoC & HUD's priorities: projects that meet community need, as outlined by the funding priorities document approved by the NC BoS CoC Steering Committee.
3. Incentivize agencies to be good partners (participating in community efforts to end homelessness, on HMIS, helping create infrastructure for their community's homeless service system to operate effectively throughout the year).
4. Ensure that funded projects are being good stewards of NC BoS CoC funding and performing to NC BoS CoC standards, including descriptions in written standards and the NC BoS CoC grantee agreement.

The NC BoS CoC Project Review Committee may ask applicant agencies to provide additional information to determine agency capacity to: implement projects in a timely manner with successful outcomes, score well on the HUD Annual Performance Report (APR), and avoid jeopardizing overall agency stability or future funding for the NC BoS CoC.

*[References in brackets indicate the materials that will be used to score each question.]*

Reviewer:			
Applicant:			
Project Name:			
Project Type (select one)	<input type="checkbox"/> PH:PSH	<input type="checkbox"/> PH:RRH	
	<input type="checkbox"/> TH-RRH (DV)	<input type="checkbox"/> SSO-CE (DV)	
Reviewer Signature:		Date:	

## Project Quality Requirements

New projects **must receive at least the standard and minimum score in each section**. Standards and funding priorities will be used in the ranking process. If a standard or minimum is not met, further review will be triggered. After further review, the Project Review Committee will determine potential consequences, including whether the project is ineligible for inclusion in final NC BoS CoC application or will receive reduced funding. **Thresholds are a requirement** for new projects. Projects that do not meet thresholds will not be put through the next steps in the application process.

**Maximum Score Possible:**  
PSH: 163  
RRH: 144  
TH-RRH: 144  
SSO-CE: 97

**Project Score:**

## Combined Scoring

This section is scored by two reviewers, a member of the NC BoS CoC Project Review Committee and an NCCEH staff person. The two scores are averaged for each question. Find more information on the Project Review Committee in the NC BoS CoC Governance Charter: [www.ncceh.org/bos](http://www.ncceh.org/bos).

Section I: General Application		Section I Score	
Possible Points: PSH, RRH, TH-RRH: 9 SSO-CE: 3 Minimum Points Required or Review is Triggered: PSH, RRH, TH-RRH: 5 SSO-CE: 1			
<b>Consistency with Mission</b>			
1.1a	Does the project fit within the mission of the agency? Does the agency currently serve homeless households in their community? <i>[New Project Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided	
1.1b	Does the agency describe prior experience serving homeless persons that has prepared the agency for administering this grant? <i>[New Project Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided	
<b>Accuracy and Appropriateness of Responses</b>		<b>Possible Score</b>	<b>Project Score</b>
1.2a	Does the project description address all parts of the detailed instructions? <i>[Proj. App: 3B, Project Application Detailed Instructions]</i>	3	
1.2b	<b>PSH, RRH, TH-RRH only:</b> Do the answers regarding services address all parts of the detailed instructions? <i>[Proj. App: 4A, Project Application Detailed Instructions]</i>	3	
1.2c	<b>PSH, RRH, TH-RRH only:</b> Do the answers regarding outreach address all parts of the detailed instructions? <i>[Proj. App: 5C, Project Application Detailed Instructions]</i>	3	



## Section II: Program Design

## Section II Score

Possible Points: PSH, RRH, TH-RRH: 15 SSO-CE: 30  
 Minimum Points Required or Review is Triggered: PSH, RRH, TH-RRH: 8  
 SSO-CE: 16

### Community Need Statement

2.1	<p>New CoC projects must demonstrate that they are meeting an existing need in their community. Projects must describe:</p> <ul style="list-style-type: none"> <li>• What community need the new project will address, including local data (PIT Count, coordinated entry data, waiting lists, etc.) that demonstrates the need</li> <li>• How the community has used other resources to address this need</li> </ul> <p><i>[New Project Form]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet</p> <p><input type="checkbox"/> unmet, documentation not provided</p>		
2.1a	<p><b>SSO-CE only:</b> Will the CE process funded in part by this grant cover the CoCs entire geographic area?</p> <p><i>[Proj. App. Sec. 3B, Q4A]</i></p>	<p>Threshold</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet</p> <p><input type="checkbox"/> unmet, documentation not provided</p>		
2.1b	<p><b>SSO-CE only:</b> Does the advertisement strategy ensure the CE process reaches survivors of DV with the highest barriers to access?</p> <p><i>[Proj. App. Sec. 3B, Q4C]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet</p> <p><input type="checkbox"/> unmet, documentation not provided</p>		
2.1c	<p><b>SSO-CE only:</b> Does the CE project indicate that it will tie into the existing NC BoS CoC CE system in each region?</p> <p><i>[Proj. App. Sec. 3B, Q4E]</i></p>	<p>Threshold</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet   <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>		
2.1d	<p><b>SSO-CE only:</b> The budget maximizes funding for assessment of service needs, case management, and outreach services that increase access for DV survivors (assessment of service needs + CM + outreach / total budgeted amount)?</p> <p><i>[Proj. App. Sec. 6]</i></p>			
		Less than 50%	0	
		50-84%	5	
		85-100%	15	
2.1e	<p><b>SSO-CE only:</b> Does the project maximize the use of cash match versus in-kind match (cash match total / total match amount)?</p> <p><i>[Proj. App. Sec. 6]</i></p>			
		Less than 25%	0	
		25-74%	5	
		75-100%	10	



2.1f	<p><b>TH-RRH only:</b> Does the New Project Form describe the TH portion of the project as bridge housing (at least monthly offers of PH placement, housing-focused services)?  <i>[New Project Form]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
2.1g	<p><b>TH-RRH only:</b> Does the program adequately demonstrate that both TH and RRH are available to all participants when needed or desired?  <i>[Proj. App. Sec. 3B, Q1, Proj. App. Sec. 6]</i></p>	<p>Threshold</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet   <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<b>Targeting to Prioritized Subpopulations</b>		
2.2a	<p>The Department of Housing and Urban Development (HUD) and the NC Balance of State CoC (NC BoS CoC) prioritize funding for certain homeless subpopulations, including people experiencing chronic homelessness, homeless Veterans, survivors of domestic violence, and youth.</p> <p>Is this project targeting one of the subpopulations below? If so, does it describe additional outreach activities, partnerships with organizations that serve that population, and a service plan that meets that subpopulation’s specific needs?</p> <p>This project targets:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> People experiencing chronic homelessness</li> <li><input type="checkbox"/> People who identify as LGBTQ</li> <li><input type="checkbox"/> People with histories of institutionalization, incarceration, or foster care</li> <li><input type="checkbox"/> Veterans</li> <li><input type="checkbox"/> Survivors of domestic violence</li> <li><input type="checkbox"/> Unaccompanied or parenting youth 18-24</li> </ul> <p><i>[Program policies and procedures]</i></p>	<p><b>No specific targeting: 0 points</b>  <b>Targeted program: 5 points</b></p>
2.2b	<p><b>PSH projects:</b> Rental assistance projects are preferred to leasing projects as rental assistance projects adjust to FMR and provide tenants with a lease in their name. Projects that wish to provide leasing must submit a written statement that explains why the project is not applying as a rental assistance project.  <i>[Written statement for leasing application]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet   <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
2.2c	<p><b>TH-RRH and RRH projects:</b> Applicants must be currently receiving Emergency Solutions Grant (ESG) RRH funds and be in good standing with the NC ESG Office or operating a RRH program with other funding sources that adheres to the RRH program standards. (Exceptions may be made for Public</p>	<p>Threshold</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet   <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>



	Housing Authorities - PHAs are not eligible to apply for ESG funds but are eligible for CoC funding. Exceptions may also be made for projects applying for the DV-RRH bonus funding).	
<b>PSH, RRH, TH-RRH Only: Services Resource Leverage Plan</b>		
2.3	<p>CoC programs should maximize the number of people they can serve by leveraging other sources of funding for services and dedicating most of their HUD funding towards housing assistance.</p> <p>Does this program leverage services funding for its clients and does it have a plan in place to increase the amount of its budget dedicated to housing assistance? To receive full points, the program should demonstrate:</p> <ul style="list-style-type: none"> <li>• It currently has formal relationships with another agency (at least MOUs or MOAs in place) or a dedicated funding stream to provide some services specifically for program participants that are funded by another source besides CoC program funds. (Submit MOU/MOA or information on dedicated funding stream such as a contract)</li> <li>• Services provided by other funding sources exceed the required 25% match. (Submit MOU/match letter)</li> </ul>	
	Program meets both bullets above	10 points
	Program meets one bullet	5 points
	Program meets neither bullet	0 points
	Project Score	
<b>Housing First</b>		
2.4a	<p>Does this project use a Housing First approach? Must meet all statements <i>in 2.1b and 2.1c</i> below to meet standard. Program should not have any policies and procedures that would result in screening out or terminating anyone for any of the reasons below, but policies do not have to explicitly include the statements below to meet the standard. [Program policies and procedures, sample lease]</p>	<p>Threshold (must meet all statements in 2.1b and 2.1c below)</p> <p><input type="checkbox"/> met (2 of 2 met) <input type="checkbox"/> unmet (1 or more missed)</p>
2.4b	<p>The project does not screen out for:</p> <p><input type="checkbox"/> Having too little or no income <input type="checkbox"/> Active or history of substance abuse <input type="checkbox"/> Having a criminal record (with exceptions for state mandated restrictions)</p>	<p><input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided</p>



	<input type="checkbox"/> History of domestic violence (e.g. lack of protective order, or separation from abuser, or law enforcement involvement)	
2.4c	<p>Does the project ensure that participants are not terminated from the program for the following reasons:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Failure to participate in supportive services</li> <li><input type="checkbox"/> Failure to make progress on a service plan</li> <li><input type="checkbox"/> Loss of income or failure to improve income</li> <li><input type="checkbox"/> Domestic violence</li> <li><input type="checkbox"/> Any other activity not covered in a lease agreement typically found in the project's geographic area</li> <li><input type="checkbox"/> Failure to maintain recovery</li> </ul>	<input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided
<p><b>PSH Projects Only: Key Elements of Permanent Supportive Housing</b>  PSH projects should meet these 9 standards set forth by <a href="#">SAMHSA</a>, however, they do not need to be explicitly outlined in the Program Policies &amp; Procedures in order to meet the standard.<sup>1</sup></p>		
2.5a	<p>Leases or rental agreements do not have any provisions that would not be found in leases held by someone who does not have a disability.  <i>[Sample lease]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>	
2.5b	<p>Participation in services is voluntary and tenants cannot be terminated from the program for rejecting services.  <i>[Program policies and procedures]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>	
2.5c	<p>House rules, if any, are similar to those found in housing for people who do not have disabilities and do not restrict visitors or otherwise interfere with a life in the community.  <i>[Program policies and procedures]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>	

<sup>1</sup> <https://store.samhsa.gov/sites/default/files/d7/priv/evaluatingyourprogram-psh.pdf>



2.5d	<p>Housing is not time-limited, and the lease is renewable at tenants' and owners' option.  <i>[Program policies and procedures, sample lease]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet   <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		
2.5e	<p>Tenants have choices in the support services that they receive. They are asked about their choices and can choose from a range of services, and different tenants receive different types of services based on their needs and preferences.  <i>[Program policies and procedures]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet   <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		
2.5f	<p>As needs change over time, tenants can receive more intensive or less intensive support services without losing their homes.  <i>[Program policies and procedures]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet   <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		
2.5g	<p>Before moving into permanent housing, tenants are asked about their housing preference and are offered the same range of choices as are available to others at their income level in the same housing market.  <i>[Program policies and procedures]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet   <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		
2.5h	<p>Support services promoting recovery are designed to help tenants choose, get, and keep housing. In all forms of permanent supportive housing, the staff helps tenants establish a household, meet the obligation of tenancy (such as paying rent on time), and get along with neighbors.  <i>[Program policies and procedures]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met   <input type="checkbox"/> unmet   <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		



2.5i	The provision of housing and the provision of support services are distinct. <i>(Note: This means that if a person is evicted from a unit, they can continue receiving services and be rehoused. Or, if the tenant refuses services or the service provider terminates services, the tenant can remain in housing).</i> [Program policies and procedures]	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
<b>For TH-RRH and RRH Programs Only: Rapid Re-Housing Performance Benchmarks and Program Standards</b> Rapid Re-Housing projects should encompass the following program standards as defined by the National Alliance to End Homelessness, the U.S. Department of Veteran Affairs (VA), the U.S. Department of Housing and Urban Development (HUD), U.S. Interagency Council on Homelessness (USICH), and Abt Associates <sup>2</sup> .		
2.6a	<b>Core Program Standard: Housing Identification</b>	
2.6a1	Program designates staff whose responsibility is to identify and recruit landlords and encourage them to rent to homeless households served by the program. Staff have the knowledge, skills, and agency resources to: understand landlords' perspectives, understand landlord and tenant rights and responsibilities, and negotiate landlord supports. A program may have dedicated staff for whom this is the primary responsibility. If a program does not have a dedicated staff person(s) who performs this function, case manager job descriptions must include responsibilities including landlord recruitment and negotiation and at least some of the program's case managers must be trained in this specialized skill set to perform the recruitment function effectively. [Program policies and procedures]	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.6a2	Program has written policies and procedures for landlord recruitment activities, including screening out potential landlord partners who have a history of poor compliance with their legal responsibilities and fair housing practices. [Program policies and procedures]	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.6a3	Program offers a standard, basic level of support to all landlords who lease to program participants. This support is detailed in a written policy distributed to landlords. Program	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A

<sup>2</sup> [http://www.endhomelessness.org/page/-/files/Rapid%20Re-Housing%20Performance%20Benchmarks%20and%20Program%20Standards\\_2016.pdf](http://www.endhomelessness.org/page/-/files/Rapid%20Re-Housing%20Performance%20Benchmarks%20and%20Program%20Standards_2016.pdf)





	can negotiate additional supports, as needed, on a case-by-case basis. <i>[Program policies and procedures]</i>	<input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6a4	Program has a written policy requiring staff to explain to participants basic landlord-tenant rights and responsibilities and the requirements of their specific lease. <i>[Program policies and procedures]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6b	<b>Core Program Standard: Rent and Move-In Assistance</b>	
2.6b1	Program staff are trained on regulatory requirements of all rapid re-housing funding streams and on the ethical use and application of a program’s financial assistance policies, including, but not limited to, initial and ongoing eligibility criteria, program requirements, and assistance maximums. Program has a routine way to onboard new staff and to keep staff regularly updated on changing regulations and/or program policies. <i>[Program policies and procedures]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6b2	Program has clearly defined policies and procedures for determining the amount of financial assistance provided to a participant, as well as defined and objective standards for when case management and financial assistance should continue and end. Guidelines are flexible enough to respond to the varied and changing needs of program participants, including participants with zero income. <i>(Note: guidelines should not offer the same amount and duration of assistance to everyone in the program. Financial assistance and case management should have a strictly applied end point. Policies and procedures and objective standards should individually determine the needs of each household and when assistance should continue and end for that household.)</i> <i>[Program policies and procedures]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6b3	A progressive approach is used to determine the duration and amount of rent assistance. Financial assistance is not a	Standard



	<p>standard “package” and is flexible enough to adjust to households’ unique needs and resources, especially as participants’ financial circumstances or housing costs change. Policies detailing this progressive approach include clear and fair decision guidelines and processes for reassessment for the continuation and amount of financial assistance. Policies and procedures also detail when and how rapid re-housing assistance is used as a bridge to a permanent subsidy or permanent supportive housing placement. <i>[Program policies and procedures]</i></p>	<input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6c	<b>Core Program Standard: Rapid Re-Housing Case Management and Services</b>	
2.6c1	<p>Except where dictated by the funder, program participants direct when, where, and how often case management meetings occur. Meetings occur in a participant’s home and/or in a location of the participant’s choosing whenever possible. <i>(Note: The intent of this standard is that program participants are involved in creating a mutually agreed upon time, place, and frequency of meetings with the case manager).</i> <i>[Program policies and procedures]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6c2	<p>When case management and service compliance is not mandated by federal or state regulation, services offered by a program have voluntary participation. <i>(Note: HUD requires CoC programs to meet with participants once a month but does not require programs to dictate the location, duration, or topic of the meeting and does not require programs to terminate participants if they fail to attend scheduled meetings or follow a service plan).</i> <i>[Program policies and procedures]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6c3	<p>Program has clearly defined relationships with employment and income programs that it can connect program participants to when appropriate. <i>[Program policies and procedures]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6c4	<p>Program has clearly defined policies and objective standards for when case management should continue and end. These</p>	Standard



	<p>guidelines are flexible enough to respond to the varied and changing needs of program participants. In instances where cases are continued outside of these defined policies and objective standards, there is a review and approval process. <i>[Program policies and procedures]</i></p>	<input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6d	<b>Core Program Standard: Program Philosophy and Design</b>	
2.6d1	<p>Program staff are trained on the principles of Housing First and oriented to the basic program philosophy of rapid re-housing. Program has routine way of onboarding new staff that includes training on Housing First and rapid re-housing principles. <i>[Program policies and procedures]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6d2	<p>Program has well-defined and written screening processes that use consistent and transparent decision criteria. Criteria do not include screening possible participants out for income or lack thereof. <i>[Program policies and procedures]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6d3	<p>Eligibility criteria for the program do not include a period of sobriety, a commitment to participation in treatment, or any other criteria designed to “predict” long-term housing stability other than willingness to engage the program and work on a self-directed housing plan. <i>[Program policies and procedures]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6d4	<p>Leases for program participants are legally binding, written leases. Leases with additional requirements, such as drug testing or program participation, are not allowed. <i>[Program policies and procedures, sample lease]</i></p>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	



Section III: Scope of Services		Section III Score	
Possible Points: PSH, RRH, TH-RRH: 16 SSO-CE: 6 Minimum Points Required or Review is Triggered: PSH, RRH, TH-RRH: 10 SSO-CE: 4			
Service Needs		Possible Score	Project Score
3.1	Does the applicant demonstrate they will meet the anticipated individual service needs of participant households? Will services ensure households will be able to find and maintain permanent housing? <i>[PSH, RRH, TH-RRH Proj. App: 4A Question 2; SSO-CE Proj. App: 3B, Q4E]</i>	6	
Employment Services (PSH, RRH, TH-RRH only)		Possible Score	Project Score
3.2	Does the project provide or link participants to employment services? Does the program have employment goals? <i>[Proj. App: 4A Question 3]</i>	5	
Access to Mainstream Benefits (PSH, RRH, TH-RRH only)		Possible Score	Project Score
3.3	Does the project include services to help participants access mainstream benefits such as unemployment benefits, TANF, food stamps/SNAP, and Medicaid? <i>[Proj. App: 4A Question 3]</i>	5	



## Section IV: Equity

## Section IV Score

Possible Points: 29			
Minimum Points Required or Review is Triggered: 16			
4.1	Does the applicant provide guidelines/program rules in other languages besides English? <i>[Guidelines/Program Rules in another language]</i>	5	
4.2	Does the applicant have client-facing bilingual staff? <i>[New Project Form]</i>	5	
4.3	Does the applicant have an arrangement for interpreter services? <i>[Provide a MOA/MOU or other agreement with interpreter service]</i>	5	
4.4	Does the applicant have an Anti-discrimination Policy in full compliance with the NC BoS CoC? <i>[Program policies and procedures]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
4.5	Does the applicant hold annual trainings on its Anti-Discrimination Policy, as required by the CoC Anti-Discrimination Policy? <i>[New Project Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
4.6	Has the agency sent staff to an external training for Racial Equity or Anti-Discrimination in the last 12 months? Examples include the Racial Equity Institute trainings or United Way's 21 Day Challenge for Racial Equity. Attending The NC BoS CoC Racial Equity Dialogue Series is encouraged but does not count as an external staff training. Please list the date(s) of training(s) and percentage of staff that have attended an external racial equity/anti-discrimination training in the last 12 months). <i>[New Project Form]</i>	5	
4.7	Does the applicant have an equal access hiring clause in job postings? <i>[Example Job Posting]</i>	2	
4.8	(For nonprofit agencies only) Do individuals that are Black, Indigenous, or People of Color (BIPOC) comprise at least 20% of your Board of Directors? <i>[New Project Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
4.9	(For nonprofit agencies only) How many members of your Board of Directors have experienced homelessness? <i>[New Project Form]</i>		
	20% or Above	2	
	Less than 20%	0	



4.10	What percentage of managers or director-level positions are Black, Indigenous, or People of Color? Position descriptions must include supervising other staff, payroll, or HR duties. [New Project Form]		
	20% or above	5	
	Between 10 - 20%	2	
	Less than 20%	0	



# Staff Scoring

The following section is scored by NCCEH. Staff use standardized scoring methods to ensure fairness.

Priority			
Priority	What priority is this project in its region? <i>[Priority 1, 2, 3, or no priority, based on the 2019 CoC Funding Priorities document]</i>	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3  <input type="checkbox"/> no priority	
Section V: Organizational Capacity		Section V Score	
Possible Points: 14			
Minimum Points Required or Review is Triggered: 8			
Completed Similar Projects		Possible Score	Project Score
5.1	Has the agency or subrecipients implemented this same type of project (permanent supportive housing, rapid re-housing)? <i>[Proj. App: 3B; New Project Form]</i>	4	
5.2	Has the agency or subrecipients successfully implemented a different HUD-funded project (ESG, Section 8, HPRP, etc.) or a CoC-funded project of a different type? <i>[Proj. App: 3B; New Project Form; New Project Form]</i>	2	
Agency Stability			
5.3	<b>Non-profits only:</b> Has the agency been in operation for at least three years? <i>[Proj. App: 3B; non-profit documentation]</i>	Threshold  <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A  <input type="checkbox"/> unmet, documentation not provided	
5.4	<b>Non-profits only:</b> Did the applicant submit financial statements and a copy of their budget from the most recent fiscal year? (Financial statements will be used to assess fiscal stability of the applicant agency. Financial statements that demonstrate instability may result in the agency not meeting requirements). <i>[Budget vs actual profit and loss statement for the last two fiscal years; agency detailed budget]</i>	Threshold  <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A  <input type="checkbox"/> unmet, documentation not provided	
5.5	<b>Non-profits only:</b> Does the agency have the financial capacity to operate this project on a reimbursement basis? <i>[Agency detailed balance sheet]</i>	Threshold  <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A  <input type="checkbox"/> unmet, documentation not provided	



5.6	<b>Non-profits only:</b> Has the agency submitted a list of their board of directors and a copy of the minutes from their three most recent board meetings? Does the agency have an active and engaged board of directors? <i>[Board list and minutes]</i>	<p style="text-align: center;">Threshold</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided	
<b>Capacity to Provide Needed Services</b>			
5.7	Does the agency have the capacity to provide the services that will be needed? a) Do the services described seem adequate and appropriate and b) is the staffing pattern or subcontract plan adequate and appropriate? Do program staff have sufficient experience and knowledge to effectively run the type of program applied for? <i>[Proj. App: 3B and 4A; organizational chart; New Project Form]</i>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided	
5.8	Does the agency have at least one active SOAR case manager? <i>[NC SOAR program records]</i>	2	
<b>Administrative Capacity</b>		<b>Possible Score</b>	<b>Project Score</b>
5.9	Is the administrative staff separate from the services staff? <i>[Organizational chart: where does the CoC grant get executed and what staff is working on it; New Project Form]</i>	3	
5.10	Is funding for the administrative staff stable? Is there adequate administrative staff to ensure agency stability throughout program implementation? <i>[New project form; Budget vs actual profit and loss statement]</i>	3	





## Section VI: Project Performance

## Section VI Score

Possible Points Added: PSH: 65 RRH and TH-RRH: 46

Possible points subtracted: -15

Minimum Points Required or Review is Triggered: PSH: 33

RRH and TH-RRH: 24 (if section is scored)

The following project performance scores are based on CoC Annual Performance Reports (CoC-APRs) for January 1, 2021 to December 31, 2021, unless otherwise noted. All applicants that currently run an RRH or PSH program, regardless of funding source, will be scored for this section using the CoC-APR report from HMIS. For applicants applying for TH-RRH funding and currently run an RRH program, they will be scored for this section using the CoC-APR report from a comparable database for the RRH program.

Populations Served		Possible Score	Project Score
6.1a	<b>RRH projects:</b> What percentage of the people served by the project had a disability? <i>[Q13a2 divided by total enrolled]</i>		
	Less than 25%	0	
	25%-49%	5	
	Above 50%	10	
6.1b	<b>PSH Projects:</b> What percentage of households served by the project were chronically homeless? <i>[Custom HMIS Report]</i>		
	Less than 50%	0	
	50-74%	2	
	75-100%	4	
6.1c	Did 100% of program participants enter the program from an eligible situation? <i>[CoC APR Q15 - if participants found ineligible, staff will follow up with grantee to determine eligibility]</i>		
	No	-5	
	Yes	0	
6.1d	<b>RRH projects:</b> what percentage of exits were to a permanent housing destination? <i>[CoC-APR 23a/b]</i>		
	Less than 70%	0	
	70-80%	5	
	Above 80%	15	
6.1e	What percentage of exits were to a known destination? <i>[CoC-APR 23a/b]</i>		
	0-94%	0	
	95 or higher%	1	
6.1f	<b>PSH projects:</b> what percentage of exits were to a permanent housing destination? <i>[CoC-APR 23c.]</i>		
	No exits	5	
	Below 80%	0	
	80% or higher	15	



6.1g	What percentage of adults gained or increased total earned cash income? [CoC-APR 19a1, 19a2]		
		<10%	0
		10-15%	5
		15-20%	10
		Above 20%	15
6.1h	<b>PSH Projects:</b> What percentage of adults gained or increased total unearned cash income? [CoC-APR 19a1, 19a2].		
		<10%	0
		10-15%	5
		15-20%	10
		Above 20%	15
6.1i	<b>PSH Projects:</b> What percentage of total program participants enrolled in the program during the calendar year exited to a permanent destination? [CoC-APR 23a/b divided by CoC-APR 5a]		
		<10%	0
		10-15%	2
		15-20%	5
		20+%	10
<b>HMIS/Comparable Database Participation</b>		<b>Possible Score</b>	<b>Project Score</b>
6.2	Are all of the agency's projects that are listed in the 2021 HIC participating in HMIS or comparable database? [HIC]		
		Yes	5
		No	0
<b>HUD Monitoring</b>			
6.3a	Is the recipient free of HUD monitoring findings for any agency projects? If not, findings must be resolved or explained to the satisfaction of the Project Review Committee for the application to meet standards. [New project form]	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
6.3b	<b>Previous Project Spending Rates</b> These questions are for agencies with CoC projects that have been operating for at least one year at the time of the NOFO release (percentage rounded to the nearest whole number). [Scored on APR. If APR is not available, agencies will submit an eLOCCS screenshot of final draw for last completed year. If agencies are spending less than 90% of funding, they must submit a narrative explaining why the agency is underspending their grant].		
		Amount awarded	
		Amount spent	
		Percentage 90+%	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided



Section VII: Agency's Relationship to Community		Section VII Score	
Possible Points: 15 Minimum Points Required or Review is Triggered: 5			
<b>Participation in Regional Committee Activities</b> The following participation questions will be scored based on project participation in all Regional Committees within the grant coverage area.			
6.1	Did the applicant participate in 75% of meetings in at least one Regional Committee or for statewide projects attend 75% of Steering Committee meetings from July 2020 – June 2021? <i>[Regional Lead verification, Steering Committee minutes]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
6.2	Application has been presented to Regional Committee or Steering Committee (for statewide projects) for consideration by the NC BoS CoC Project Review Committee <i>[Minutes, Regional Lead verification]</i>	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided	
6.3	Currently or within past year, serves/served in one of the regional leadership roles or Steering Committee leadership.	5	
6.4	Applicant agrees to actively participate in the local coordinated entry process as designed by the Regional Committee and only take referrals directly from the regional coordinated entry prioritization by name list. <i>[New Project Form]</i>	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided	
6.5	Applicant accurately describes the process to take referrals through coordinated entry. <i>[New Project Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A	
6.6	Do all of applicant's projects on the 2021 HIC participate in the coordinated entry system? Agency staff must attend any coordinated entry meetings, including regular case conferencing.  Emergency shelters must conduct prevention and diversion screens and VI-SPDATs on residents and refer all people who have received VI-SPDATs to the regional coordinated entry prioritization by name list.  RRH, PSH, and TH-RRH projects must only take referrals directly from the coordinated entry prioritization waiting list. <i>[Interview with region's Coordinated Entry Lead and applicant]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A	



Current PSH, RRH Grantees: VI-SPDAT		
6.7	Does the program have a VI-SPDAT score for every new admission during the 2021 calendar year? <i>[New project form]</i>	
	Yes	5
	No/N/A	0
6.8	Does the program have VI-SPDATs for all new admissions during the 2021 calendar year in HMIS?	
	Yes	5
	No/N/A	0



Section VII: Application Deadlines and Documentation		Section VIII Score	
Possible Deductions: -25 Minimum Points Required or Review is Triggered: Not more than loss of -15			
Budget & Match		Possible Score	Project Score
7.1	If questions regarding the budget are not complete and accurate, subtract up to 5 points.	-5	
7.2	Do match letters sufficiently document the required match amount for the project type? <i>[Match amounts are based on documentation submitted by the applicant by the submission deadline. Information submitted after the deadline will not be included in the scoring of these sections].</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
Deadlines		Possible Score	Project Score
7.3	If the online application was NOT completed correctly, subtract up to 10 points. (Specific dates for deadlines will be clarified as the NOFO timeline is discerned or published).	-10	
7.4	If required accompanying documents were NOT completed correctly, subtract up to 10 points.	-10	
7.5	The online application and accompanying documents were submitted by the deadline.	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet	
7.6	Was the signed NC BoS CoC Grantee Agreement submitted?	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet	

