

**NC Balance of State Continuum of Care
Southeast Region Homelessness Committee
Meeting Minutes – December 15, 2021**

In Attendance:

Hollie Oxendine	-Southeastern Family Violence Center
Nicole Flores	-Southeastern Family Violence Center
Cicely Pighet	-Southeastern Family Violence Center
Jamonica Watson	-Southeastern Family Violence Center
Stephanie Powers	-Southeastern Family Violence Center
Stephanie Edwards	-Southeastern Family Violence Center
Anthony Hunt	-Southeastern Family Violence Center
Latasha McNair	-Eastpointe
David Edmunds	-Lumberton Christian Care Center
Jennifer Cain	-Family First
Lexy Locklear	-Rape Crisis Center
Debbie Garner	-Eastpointe
April Leake	-Robeson Health Care Center, Ryan White Program
Carla Clark	-Veteran Affairs, HUD-VASH

1. **Meeting called to order** at 11:04am – Hollie Oxendine

2. **Introduction of Committee** (those in attendance)

3. **Review and Approval of Minutes from November 17th, 2021**

Motion to approve minutes: David Edmund

Second to Motion: Latasha McNair and Jennifer Cain

4. **Regional Committee Leadership Election 2022 -New Roles identified**

Regional Committee Lead (**Emily Locklear**)

Regional Lead Alternate (**Denise Riggins**)

Webmaster/Secretary (**Carla Clark-McRae**)

Responsible for taking Regional Committee meeting minutes and uploading Regional meeting minutes to NCCEH's website

Point-in-Time Count Lead (**Vacant**)

Coordinates local PIT Count (with assistance from committee) and submits PIT/HIC forms to NCCEH

Coordinated Assessment Lead (**Lead: Eastpointe, Co-Lead: Southeastern Regional Homelessness Committee**)

Manage local CA process. Provide monthly CA reports to Regional Committee

Project Review Committee Representative (**David Edmund**)

5. **Point In Time/HIC**

- Point in Time, 1/26/22
- To be completed via telephone this year, information to be obtained differently this year

6. **Emergency Housing Vouchers Update**

- No updates from last month
- Referral will be sent along with the application and with the documents that are needed
- Documents needed to be submitted: Referral letter, Identification, Social Security Card, Birth Certificate, Proof of Income

7. Permanent Supportive Housing

- No updates
- All housing slots are filled
- COC renewal was submitted and granted for renewal

8. B@H Program COVID

- Cicely Pighet provided update for Back at Home
- 211 remains closed for Back at Home
- 384 people have called into 211 for our counties
- Have enrolled 141 individuals/families at this time
- Currently have assisted 69 individuals/families
- 70 people in housing search
- Two folks to self-resolve
- Over 170 families have been contacted
- 8 plus people to make contact with at this time
- Anna Register is assisting on intakes
- Stephanie Edwards, case manager for Scotland County
- Encouraging assistance with finding additional landlords due to shortage of housing

9. Rapid Rehousing Program

- Recently noticed an increase within referrals for the program.
- Currently housed 29 families for the year
- 4 families were not able to sustain housing for various reasons
- Still accepting referrals
- Encouraging others to refer landlords to the program

10. HUD VASH/ Veteran Services Update, Carla Clark

- Lumbee Tribe has been awarded additional 20 housing choice vouchers for Tribal HUD-VASH
- Time and Criteria for eligibility discussed. Required time served is no longer a criteria to meet.
- Able to assist Veterans that are honorably discharged and other than honorable discharged based on DD-214.

11. Coordinated Entry/Assessments

- Hollie provided update
- Coordinated Entry Preauthorization Committee (Latasha McNair, Jamonica Watson, Hollie Oxendine, April Leake, Denise Riggins, Allie Card) met to discuss how to better assist individuals through coordinated entry. Prioritizing through scoring/case conferencing
- Addendum to the VI-SPDAT to be developed for case conferencing
- Motion to approve the Coordinated Assessment amendment as Hollie read by Emily Locklear. Motion moved to accept the protocol by David Edmund, 2nd motion provided by Denise Riggins.
- Coordinated Entry Document will need to be in a secure database as required by HUD.

12. Agency Updates/ Announcements

- Robeson Healthcare Corporation, Lumberton- 1-4pm Vaccination Clinic
- Southeastern Domestic Violence Center continuing to operate under Covid mandates: currently utilizing four rooms to assist four individuals and or four families.
- David Edmunds (Lumberton Christian Care)
 - i. Still feeding out back door Monday-Friday

- ii. Christmas Meal to be provided from 10:30am-11:30am. Santa will be on site and providing toys to children within the shelter.

13. Adjournment

Meeting adjourned at 11:47 AM

- Next meeting – January 19, 2022 at 11:00am at Southeastern Family Violence Center via ZOOM