

NC Balance of State Continuum of Care  
Southeast Region Homelessness Committee  
Meeting Minutes – October 21, 2020

In Attendance:

Emily Locklear	- Executive Director, Southeastern Family Violence Center
Hollie Oxendine	- Southeastern Family Violence Center
Nicole Flores	- Southeastern Family Violence Center
Jamonica Watson	- Southeastern Family Violence Center
Alexis Oxendine	- Southeastern Family Violence Center
Kassandra Quintero	- Southeastern Family Violence Center
Jackie Patterson	- Southeastern Family Violence Center
Stephanie Powers	- Southeastern Family Violence Center
Calacia Douglas	- Southeastern Family Violence Center
Latasha McNair	- Eastpointe
Debbie Garner	- Eastpointe
April Leake	- Robeson Healthcare
Carla Monds	- Robeson Healthcare (HIV Program Coordinator)
Carla Clark McRae	- VA Services (HUD VASH)
Denise Riggins	- Scotland County Church and Community Center
Virginia Locklear	- Robeson County Rape Crisis Center
Meredith Dubose	- Bladen County Disaster and Recovery Services

1. Meeting called to order at 11:04am – Emily Locklear
2. **Introduction of Committee** (those in attendance) and Regional updates
3. **Review and Approval of Minutes from October 21, 2020**
  - a. Motion to accept by Jamonica Watson and second/carried by Jackie Patterson.
4. **Regional Committee Lead Elections**
  - a. Leadership requirements: Only TWO (2) positions per agency.
    - i. Currently SFVC has FOUR (4) positions – Regional Committee Lead, Coordinated Assessment Lead, Point-in-Time Count Lead, and Secretary/Webmaster.
  - b. Emily Locklear emphasized the importance of each role and highlighted the responsibilities of each.
  - c. All available positions were reviewed in detail.
  - d. Emily Locklear volunteered to keep the Regional Committee Lead position and a motion to accept was made by Hollie Oxendine and second/carried by Denise Regan with no discussion.
  - e. Carla McRae volunteered to be the Secretary/Webmaster and a Motion to accept was made by Hollie Oxendine and second/carried by Jackie Patterson.
  - f. Emily Locklear volunteered for SFVC to keep the PIT Count Lead position and a Motion to accept was made by Latasha McNair and second/carried by Denise Regan.
  - g. Coordinated Assessment Lead is still available.
    - i. Latasha McNair acknowledged that Eastpointe should take a role due to receiving funds, so she will let us know which position they will take at the next meeting.
  - h. Funding Committee Lead/Score Card can be appointed as it comes available.
  - i. Emily emphasized the importance of inviting new partners to join our committee.

## **5. Project HOPE**

- a. HOPE stands for Housing Opportunity & Prevention of Eviction.
- b. Currently 12,000 application in NC and of those, 10,000 are eligible.
- c. As of today, SFVC has received 388 application
  - i. All cases should be assigned to a Case Manager within SEVEN (7) days of applying.
- d. The program can provide up to SIX (6) months of rental assistance to include arrears and forward rental amounts not to go beyond December 2020.
- e. The application is uploaded on SFVC's website or individuals can call 211.

## **6. B@H Program COVID/CRF Funds**

- a. Latasha McNair inquired about deposits for her PSH clients. Ms. Emily Locklear said she would reach out to ESG to see if that is possible.
- b. Individuals that are eligible are those who are being assisted in the motel or WERE assisted by any organization, or individuals in non-congregate programs that are considered literally homeless according to the Homeless Verification form.
- c. CRF funds will assist with Landlord engagement and provide move in kits for the clients in the B@H COVID program.
- d. Currently working to input all clients that were a part of the surge population and placed in the motel in NCCARES.
- e. Program was awarded \$579,000 until 06/2022 and is projected to help 50 households but will likely do more than that.

## **7. PIT/HIC County**

- a. PIT Count is set for January 27, 2021
- b. SFVC will remain the Lead agency.
- c. Emily Locklear encouraged the committee members to see if their local churches could sponsor coat drives, personal hygiene products and also food supplies for the night of the count.

## **8. Agency Updates/Announcements**

- a. Nothing new to report for Coordinated Assessment except a new plan needs to be updated and sent out for everyone's review.
- b. Denise Regan introduced herself. She is the Executive Director for Scotland County Church and Community Center and informed the committee of the services they offer - (food pantry, clothing, utility and rental assistance) (910) 276-8330.

Next meeting – November 18, 2020 at 11:00am at Southeastern Family Violence Center

Meeting adjourned at 11:49 am