Piedmont Regional Committee
Case Conferencing
Date: Wednesday, November 18th, 2020
Location: Zoom Conference

Meeting Minutes
Meeting Facilitated by: Teresa Robinson

Attendees:

April Lawson	Community Shelter of Union County
Curry Cromer	Homeless Veterans ReIntegration Program
Mary Ann Klotz	Crisis Ministries of Davidson County
Kecia Robinson	Salisbury-Rowan VA Medical Center
Emma Lookabill	
Mary Ingram	
Samantha Hall	Family Crisis Council
Tiera McDonald	Homes of Hope
John Taylor	
Crystal Mann	Rowan Helping Ministries
Sarah Guzman	Rowan Helping Ministries
Noemi Perkins	Turning Point
Kristen Armstrong	Community Shelter of Union County

Agenda

- **Introduction of Staff and Agency Updates**

Cabarrus County

Davidson County

Rowan County

Stanly County

Union County

Veteran Service Agencies

- **Back@Home**

General Info- Referral Process is changing to SmartSheet. This will connect program applicants from NC 211 or CoC CE to Back at home rehousing agencies. Provide a live view into the program to track progress towards our goals with quick feedback loop on problems that need to get solved. Provide easy avenues of communication between partners to ensure households have a smooth experience of the process. Provide NC 211 with internal workflow management

tools to assist staff. Provide rehousing agencies with tools to create multiple view client lists and track internal workflows and client progress. Provide quick reporting on program metrics without delay of combing data from different databases and projects

Back at a Home Triage questions to Andrea Carey (andrea@ncceh.org)

Data Element questions to Nicole Purdy (nicole@ncceh.org)

Community Link- Cabarrus, Davidson, Stanly- currently the agency is in the process of hiring supportive staff to support program funding

Rowan Helping Ministries- Rowan- still figuring out paperwork with Back at Home…populations have been identified, working with how to work out program participants. Paperwork is a challenge

- **Street Outreach**

If your shelter does not have a street outreach project in HMIS you can provide me with their information so I can enter the directly into the CE project.

As much information for intake is needed

If your shelter is doing outreach activities frequently and a separate project would be helpful we can talk about setting one of those up for them. If street outreach is rare, then no.

As to not duplicate

Tiera- don't do street outreach with regular staff

Sarah- every other Friday they go out to capture information and bringin people that are sleep outside on a bi-monthly basis

Curry- regular street outreach on a weekly basis. Seeking veterans, will partner with agencies to combine forces

- **HMIS Data Element Changes**

CE Assessment and CE Event

Homeless Prevention, Supportive Services only, Diversion, Street Outreach, Non-HUD Housing Providers, other community services, Rapid Re-Housing, Permanent Supportive Housing, Emergency Shelter, Prevention or Aftercare, Transitional Housing,

CE Assessment

-Collects an assessment's date, location, and result

-All HP/Diversion and CE access points are required to collect

-Assessment Level is either Crisis Needs (immediate emergency, i.e. P&D screen) or Housing Needs (stabilization, i.e. VI-SPDAT)

-Prioritization status is whether the client is place on the By Name List for housing resources

-Collected on Head of Household at client's start, interim, exit

-This assessment is a record of the occurrence; it does not replace data entry for the detailed responses to the assessment, like entering the VI-SPDAT in HMIS,

-use the same date for "start,"" information," and "end date"

CE Event

-Collects key referral, placement, and referral result events

-Collection Notes- includes date and event type

-all CE referral partners are required to collect this element

-CE events may need updating over time until resolved

-if referral is for PH projects, results and date are collected

-Only for HOH

-at project start, interim, exit

-use the same date for "start," "information," and "end date"

All communities with CE funding, October 1 these data elements should be collected. Not just the CE project, if someone is doing these activities, they should be reporting this information in HMIS for reports that the data center will be pulling in the future to send to HUD.

Current Living Situation

-Where the client is staying at the time of interaction

-Supports but does not replace eligibility verification

-Must be collected for Street Outreach, HUD-SSO Projects for CE, all PATH projects

Ex. Street outreach work meets with client about well-being or needs, about a housing plan in the office, or for a -referral to another service

-Collect for all Adults and HOHs

-At client project start, interims, and exit

Brief Summary

- Current Living Situation: Records where the client is currently staying. Required for all outreach and CE projects at each client contact and update.

- Coordinated Entry Assessment: Records when and how a Crisis Needs Assessment (Prevention and Diversion screen) or Housing Needs Assessment (VI-SPDAT) are completed. All community providers doing either of these assessments should then record this element for the household

- Coordinated Entry Event: Records when a CE access or referral event happens and the result. All community providers doing any of these activities should then record this element for the household. Check the CE event picklist to see which events are included in this data element!!!

Since these CE data elements are recorded on Start, Interim or Exit Regional CE Grantees/Projects will need to start using/collecting this information in those locations which means a lot more use of the interim

assessment. <mark>Please start using interim assessments</mark> as appropriate to record updates for clients especially for the CE data elements.

<mark>These data elements will replace most of the custom data elements</mark> we have been using on that supplemental NCCEH Coordinated Entry Form on the Assessments tab. This will be removed shortly from provider pages. There is no requirement to back-enter CE data elements but if you want to record any referrals etc. for current clients for tracking purposes that could be beneficial especially as the custom elements will be phased out.

<mark>Updates are also in the works for the By Name List report in ART</mark> to incorporate the CE Data Elements and remove most of those custom elements. I will let you know as soon as that is updated and available for use. In the meantime, you can continue to use the existing report just know that the CE data elements are not pulling on it yet.

-New ESG funding at Stanly County

-New grant per diem beds in Salisbury county for VAMC

-Davidson County DV has surpassed their goals with housing challenge

-Stanly ES has surpassed their goals with housing challenge

-Landlords have been more willing to work with people to help them out.

-Working with housing first language and changing motivations (Stanly)

Changing the language and setting a sense of urgency with everyone. Setting goals (Rowan

Link to view training on CE Data Elements

https://zoom.us/rec/play/CB0ocBGfuOAgrGanopk6vB6DPmB_lzjwMwHmFvwZgr5AYGWjOhy3k7rdemAWf-JvB6AaH9ndoTk8zx-J.9t5mp1mfThvBXp7R?startTime=1600873369000