

PRACC / BoS Mtg – January 19, 2017  
(Region 6)  
Rockingham County Governmental Plaza  
(Conference Call Meeting – Facilitated by Ellery Blackstock)

**Attendees:** Ellery Blackstock, Chair Rockingham County, Marlene Harrison, Alternate Lead, Thadeous Carr, CA Lead, Faye Pierce PIT Lead, Annette Hampton, Person County, April Allen, Rockingham County, Tabitha Cox, Rockingham County, Curtis Pierce, Veterans' Rep., Sharon Neville, Rockingham County, Joni Fowler, Rockingham County and Vanessa Gaddy, Rockingham County.

**Call to order and Introductions:** Ellery called the meeting to order introductions were made. Only 3 counties were representative, but enough to meet requirements for a quorum.

**Resignation of Regional Lead:** With the resignation of Kim Crawford as Regional Lead for PRACC, a new position is now available. It was determined by the group that there was not enough representation from the 5 county region on this call, to make nominations or suggestions. Marlene agreed to continue to serve as Alternate Lead with the responsibilities involved with the absence of a Lead.

**PIT Update:** Faye shared information regarding PIT expectations and offered to assist all 5 counties anyway possible. Faye has forwarded all information regarding trainings and webinars to representatives from all 5 counties.

**CA Update:** Thadeous asked that each county get the available template from the NCCEH website, fill it out and send to him so that there can be one CA for PRACC ready for use by the April 1<sup>st</sup> deadline. Thadeous also agreed to put together a list of resources for the 5 counties, if each county will send him an updated list.

**Funding Processor:**

The position of Funding Processor for PRACC must be filled and Ellery had agreed to take on this role; no conflict of interest. Motion was made by Faye and seconded by Thadeous; approved unanimously.

- **Outreach to Caswell County:** Ellery emphasized a need to reach out to Caswell County. Faye agreed to try to obtain more contact information from the NCCEH website; BoS in order to have viable PIT contacts.

**Next Meeting:** The next meeting will be in Person on February 23<sup>rd</sup> in Person County. Annette Hampton, Safe Haven, agreed to coordinate the in person meeting. Everyone agreed to assist in anyway possible and Marlene suggested that Annette contact Brian or Emily from the NCCEH to attend if at all possible.

**Adjournment:** With no further business, the meeting was adjourned by common consent.

**Meeting Schedules:**

2017: (IP = In Person / PC = Phone Call)

January 19 – Rockingham (PC from 11-12:30)  
Feb 23 – Person (IP)  
March 23 - Person (PC)  
April 27 - Rockingham (IP)  
May 25 - Rockingham (PC)  
June 22 - Alamance (IP)  
July 27 - Alamance (PC)  
Aug 24 - Chatham (IP)  
Sept 28 - Chatham (PC)  
Oct 26 - Caswell (IP)  
Nov - Caswell (PC) (4<sup>th</sup> Thurs is Thanksgiving – will need to reschedule)  
Dec - TBD

***4<sup>th</sup> Thursday of each month at 10am with the exception of January, due to the PIT***

**Other BoS / County Monthly Meetings:**

BoS Steering Committee:	1 <sup>st</sup> Tuesday at 10:30am
Rockingham:	3 <sup>rd</sup> Thursday at 10am
Chatham:	3 <sup>rd</sup> Tuesday at 2pm
Alamance:	1 <sup>st</sup> Thursday at 3pm
Person:	open / TBD
Caswell:	open / TBD

**Monthly County Minutes:**

County minutes are to be submitted to:

- Lead and Alternate Lead, no later than noon on the 4<sup>th</sup> Monday of each month

**PRACC Agenda:**

Agenda will be distributed by End of Business (EOB) on the 4<sup>th</sup> Tuesday

**PRACC Documentation:**

Documents, data, etc will be stored on a Google Drive. Jamal T (Webmaster) will create and invite PRACC Committee members

**Transition Committee:**

Vacant – Regional Lead  
Marlene Harrison – Alternate Lead  
Jamal Troublefield – Webmaster  
Faye Pierce – PIT Lead  
Thadeous Carr – CA Lead  
Froncello Bumpass – Person County Rep.  
Ellery Blackstock – Funding Processor  
Nikki Ratliff – Alamance County Rep  
*TBD – Chatham County Rep*  
*TBD – Caswell County Rep*  
Curtis Pierce – Veteran Rep  
Amy Steele – HMIS Rep

*Respectfully submitted,*

*Marlene B. Harrison*

Marlene Harrison  
Alternate Lead