

## PRACC Meeting Minutes

### “Person-Rockingham-Alamance-Chatham-Caswell”

*(Ensuring all citizens has the opportunity to live their best lives)*

*Thursday April 26, 2018 at 10:00 am*

#### Conference Call

Dial-in Number 1-774-220-4000

Use Conference ID: 814-3352



**Welcome** – Ellery welcomed all who were on the call.

**Present:** Jai Baker, Richard Gary, Monika Gauthier, Sabrina Corbett, Myra Powell, and Emily Stevens Allied Churches, Kathleen Anderson, Family Abuse Services, April Durr, United Way of Alamance Co., Karisa McDaniel, Cardinal Innovations, Carl Thompson, Chatham County, Ginny Rainwater, Community Link, Brooke Hudson, Reidsville Housing Authority, Wanda Fowler, Faith & Love Connection Center, Cathryn Cooper, Volunteers of America, and Ellery Blackstock, Rockingham Co. DSS.

**Meeting Minutes Review/Approval of last meeting:** Motion made by Carl Thompson and seconded by Jai Baker to approve; motion carried.

Ellery advised the committee that the following people have been appointed to serve for 2018 as follows: Scorecard Representative **Richard Gary** and Project Review Committee Representative **Carl Thompson**. Both names have been submitted to the BoS.

**Note:** If serving on the Project Review Committee, you cannot be from an agency applying for funding.

#### **Supportive Services Only-Coordinated Entry Grant:**

The North Carolina Coalition to End Homelessness has published a request for proposals and application for its Supportive Services Only-Coordinated Entry Regional Coordinated Entry Grants.

The RFP and all application materials are posted at [www.ncceh.org/coordinatedassessment](http://www.ncceh.org/coordinatedassessment).

These grants are intended to support the basic infrastructure of coordinated entry in the North Carolina Balance of State CoC. Read the RFP for more information. Applications are due May 23rd, 2018 at 6:00pm. Submission instructions are in the application.

**We have a lot of work to do:**

Richard Gary sent out this morning an email and attached the **written standards** and Region 6 **Coordinated Entry plan** and the need for a Coordinated Entry Task Force. He will be sending out a list of who are asked to serve from the perspective counties.

**Richard explained the following:**

Revising and updating the current Region 6 Coordinated Entry plan.

- a. Case conferencing
- b. Development of waitlist
- c. Development of clear grievance procedure
- d. Update contact list
- e. Development of communication system among partnering agencies.

Richard explained the importance of having a better understanding of our plan and that some of the partners are no longer active with the PRACC and need to be revised. Jai stated that we are currently using the regional committee coordinated assessment plan voted on but is in need of updating.

**PRACC Committee would like to focus on two of the PRACC Sub-committees for the next couple of months as follows:**

**Training Committee:** Short range goals to accomplish are future workshops, webinars, and Program Guidelines.

Long range goals are to works with ESG Offices for uniformity across the region. To include tenant-landlord training, grants, outreach training, and to set training standards that can be translated throughout PRACC.

**Policy Committee:** Short range goals to accomplish are memorandum of understanding within the PRACC region, By-Laws of how PRACC operate and function and keep track of our utilization of funding. Also work with ESG office to update and follow current policies and assure all policies are being followed.

## **Steering Committee Short Summary April 3, 2018 – See attached**

### **Agency updates (If you have something of importance to share)**

**Carl Thompson stated that their group went to their County Commissioners and received funding of 13,000 to assist their needs for housing, transportation, and hotel stay. This is very much needed and appreciated. This is a great for Chatham County.**

### **Adjournment:**

**Next PRACC meeting** will be **May 24, 2018** in Rockingham County at the Center for Economic Development, Small Business & Tourism at 425 NC 65, Reidsville, NC 27320.

## Steering Committee Short Summary

April 3, 2018

### Street Outreach Written Standards

- Staff finalized the initial draft of street outreach written standards and have had them vetted by SSVF providers.
- Regional Committees and/or providers should provide feedback to [bos@ncceh.org](mailto:bos@ncceh.org) by April 20th .
- Street Outreach Written Standards are posted at: <http://www.ncceh.org/files/9092/>

### Supportive Services Only-Coordinated Entry Grant

- NCCEH received a SSO-CE grant as part of the FY2017 CoC Competition awards.
- The grant will support implementing coordinated entry for 3 to 8 agencies, limited to 1 agency per region. SSO grantees will become CA Leads for their Region.
- NCCEH will release application materials in a detailed RFP in April for an application due date in May.

### CoC Application Updates

- HUD announced initial stages of CoC competition should begin soon and NCCEH has begun to prepare for this year's competition.

o The Funding and Performance Subcommittee is currently updating Funding Priorities o Staff conducted a new CoC applicant webinar. The presentation recording is posted at:

<http://www.ncceh.org/bos/currentcocapplication/>

o Staff released Intent to Apply information for new applicants. The Intent to Apply form asks for preliminary info about proposed new projects. The form has been posted at:

<http://www.ncceh.org/bos/currentcocapplication/>

- **2018 Scorecard Representatives are needed by May 1st**

o The Scorecard committee determines the criteria and scoring guidelines for new and renewal project scorecards.

o Each Regional Committee should appoint one representative. At-large members are also encouraged to serve on the committee. Regional committees and interested at-large members need to complete the online form by May 1st: <http://www.ncceh.org/bos/currentcocapplication/>

- **2018 Project Review Committee Representatives are needed by May 1st .**

o The Project Review Committee reviews and scores project applications by using the approved scorecards. Projects are then ranked and presented to the Steering Committee for approval.

o Each Regional Committee should appoint one representative, but they may not be from an agency applying for funding. At-large members are also encouraged to serve on the committee. Regional

committees and interested at-large members need to complete the online form by May 1st:  
<http://www.ncceh.org/bos/currentcocapplication/>

## **HMIS Update**

- HMIS@NCCEH will launch June 2018. Agencies and users can expect the following:

- o All HMIS training, workflows, forms, etc. will be hosted by NCCEH at [ncceh.org](http://ncceh.org) and users will no longer go to [nchmis.org](http://nchmis.org), the website run by MCAH, for forms or training.

- o Users will have a new ServicePoint website URL to log in to.
- o All agreements (agency participation, user, and sharing agreements) will need to be signed again with NCCEH as the HMIS Lead Agency. This will be done electronically with DocuSign.

- Prior to launch users should:

- o Continue to enter data into [nchmis.servicept.com](http://nchmis.servicept.com) until notified to stop and switch to the new HMIS@NCCEH site (expect notice in early June).

- o Check the launch webpage for updates: [ncceh.org/hmis/launch/](http://ncceh.org/hmis/launch/)

- o HMIS Agency Administrators should fill out the form attached to the 3/23/18 NCCEH email (also posted on our website).

- o Make sure you're receiving communications from the NCCEH Data Center. If you did not receive our email update on 3/23/18, e-mail Ben Bradley directly at [ben@ncceh.org](mailto:ben@ncceh.org) to add your name to the list.

- Cross-HMIS Agencies will have a call on April 12th at 2pm with an in-person follow-up the first week of May.

- Most questions can be answered through the FAQ page on our website: [ncceh.org/hmis/launch/](http://ncceh.org/hmis/launch/). If you have specific questions about the launch as it pertains to your agency, contact [ben@ncceh.org](mailto:ben@ncceh.org). If you have specific questions about the launch as it pertains to your data: [hmis@ncceh.org](mailto:hmis@ncceh.org)

## **2018 PIT/HIC Update**

The submission Date for ES and TH was February 21st and the submission Date for RRH and PSH was April 2nd . All submissions are being reviewed and the data Center staff will contact you if corrections are needed.

### **Missing Data from HMIS Participating Agencies:**

- o Diakonos - Hope of Mooresville

- o Harbour House – Men's TH and Women's TH

- o Washington Area Interchuch and Shelter Kitchen – ES

### **Missing Data from Non- HMIS Participating Agencies**

- o Eastern Band of Cherokee Indian – Beneta Jumper DV Shelter

- o Fordham House – Transitional Housing
- o Hand Up Ministries – Men's Transitional Housing

- o Lighthouse Haven – Transitional Housing

- o Salvation Army of Cabarrus – Center of Hope

- o Second Change of Mission Hope- Transitional Housing
- o World Wide Watch – Deliverance Temple Seasonal Shelter

Staff need to finalize county unsheltered PIT counts. We are missing a form from Duplin County and we need corrected forms from the following counties:

- o Cabarrus
- o Cherokee
- o Clay
- o Craven
- o Graham
- o Haywood
- o Jackson
- o Jones
- o Macon
- o Onslow
- o Swain
- o Wayne

### **Meetings and Reminders**

- Bringing it Home Conference will be held on April 30th and May 1st at the McKimmon Center in Raleigh. Registration ends this Friday, April 6th . Register here: <https://www3.thedatabank.com/dpg/217/donate.asp?formid=HOMELESSCONF18>
- Coordinated Assessment Council Meeting will be held on April 25th from 10:00-12:00 via conference call. Register here: <http://www.ncceh.org/events/1270/>
- BoS HMIS Users Meeting will be held on April 19th from 1:00-2:30. Register here: <http://www.ncceh.org/events/1256/>
- Anti-Discrimination Policy Webinar will be held on April 19th from 11:00-12:00. Attendance is mandatory for programs receiving ESG or CoC funds. Register here: <http://www.ncceh.org/events/1265/>
- Violence Against Women Act (VAWA) Emergency Transfer Plan Webinar will be held on May 17th from 11:00-12:00. Attendance is mandatory for programs receiving ESG or CoC funds. Register here: <http://www.ncceh.org/events/1266/>
- Steering Committee In-person Meeting will be held on July 30th at the Mazie S. Woordruff Center in Winston-Salem. Attendance will be limited to Regional Leads, Regional Alternates, and At-Large Members. More information TBA.

### **Next Steering Committee Meeting**

Tuesday, May 8, 2018, 10:30 a.m. – 12:00 p.m. (NOTE: This is a week later than usual due to the NC Homeless Conference)

Directions to the Rockingham County Center for Economic Development, Small Business & Tourism at 425 NC 65, Reidsville, NC 27320.

We are directly across the road from Rockingham Community College.

**From PTI Airport:** Take 68N to Stokesdale, and continue on north as 68 merges into 220N. Follow 220N to Madison. Take the first Madison exit, which is Hwy 704, 65 and 220 Business, and go east to Wentworth. There is a big sign on 220 that says Rockingham Community College this exit. Follow 704 until it becomes 65 about 10 miles (rough estimate) to Wentworth, turn left into the Governmental Center parking lot.

**From Greensboro (Downtown):** Follow Battleground to 220N to Madison. Take the first Madison exit, which is Hwy 704, 65 and 220 Business, and go east to Wentworth. There is a big sign on 220 that says Rockingham Community College this exit. Follow 65 about 10 miles (rough estimate) to Wentworth, turn left into the Governmental Center parking lot.

**From Greensboro (East Side):** Take US 29N to Reidsville. Take the second Reidsville exit – Exit #149 (NC 87). Turn left at the light at the end of the ramp. Follow thru Reidsville until you see signs to Rockingham Community College and Hwy 65. Exit to the right and turn left on Hwy 65. Follow 65 to Wentworth and the Governmental Center will be on your right

**From Winston-Salem (I-40 East):** Take I-40 East towards Kernersville and exit on Highway 158 East; continue through Stokesdale. Follow Highway 158 road signs to Highway 220 North. Proceed on Highway 220 North and exit on Highway 704 East. Proceed on Highway 704; it will turn into Highway 65. Follow 65 about 10 miles (rough estimate) to Wentworth, and we are on the left in the Governmental Center.

**From Raleigh (I-40 West):** Take I-40 West towards Elon College. Take Highway 87 North to Reidsville. From Reidsville, travel Highway 87 North to Highway 65. Approximately 6 miles north of Reidsville, Rockingham Community College is located on the left and the Rockingham County Governmental Center on the right.

**From Martinsville, VA (Highway 220 South):** Travel 220 South and exit on Highway 704 East. Proceed on Highway 704 and it will turn into Highway 65. Follow 65 about 10 miles (rough estimate) to Wentworth, turn left into the Governmental Center parking lot.

## **PRACC Meeting Dates**

March 22, 2018	United Way of Alamance County
April 26, 2018	Conference Call meeting
May 24, 2018	Rockingham County Center for Economic Development, Small Bus & Tourism
June 28, 2018	Alamance County In person meeting due to reports needed
<b>July 26, 2018</b>	<b>Omit due to summer vacations (No meeting scheduled)</b>
August 23, 2018	Conference Call meeting
September 27, 2018	Cardinal Innovations - Alamance
October 25, 2018	Conference Call meeting
November 29, 2018	Central Piedmont – Chatham County

**December 2018**

**No meeting this month (Holidays)**